

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 29TH MARCH 2016 AT STOCK ROYAL BRITISH LEGION HALL, COMMON ROAD, STOCK

Present: Cllrs. Millernas, Fenwick, Raindle, Rilstone, & Clark
Minute Secretary: Mrs Lorraine Green
In The Chair: Cllr. Fairman
Also Present: 1 Member of the Public and CCC Cllr. Ian Grundy

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| 3407. | DEMOCRATIC TIME. The parishioner who lives at 42 Back Lane complained about the posts that had been erected out by CCC and reported that she finds it difficult to park her car close to her house. The parishioner felt they had been put there to prevent parking. The Chairman advised that the work has been carried out by CCC and not the Parish Council. Cllr. Millernas advised that the bushes are to also be reinstated. Cllr. Millernas stated that the Lane is very narrow and the verges have been driven over which has made the Lane wider. One parishioner has written to ECC asking for the cars to be removed as they are rutting the Lane and their garden. It was suggested the parishioner park in Dakyn Drive or Vernon Corner. | |
| 3408. | APOLOGIES FOR ABSENCE. Cllr. Mills, Johnson and Cansdale sent their apologies. | |
| 3409. | MINUTES OF THE MEETING HELD ON 29TH FEBRUARY 2016. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events. | |
| 3410. | DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Nothing to report. | |
| 3411. | POLICE MATTERS. No report had been received from PCSO Carr. Community Speed Watch - Nothing to report. Essex Police Club Watch Scheme – Nothing to report. Neighbourhood Watch – Nothing to report. | |
| 3412. | MATTERS ARISING FROM THE MINUTES. CCC Local Highway Panel – Nothing to report. Clearing ditches around the village - Nothing to report. Hankins Wood – Nothing to report. Signpost pointing to shops and pubs – ECC Highways had objected to having a sign erected. Cllr. Rainsdale suggested putting something on the side of the Post Office as it has been used historically for advertising. Cllr. Rainsdale to speak to Serge. Play Area Inspections – Waiting for play area inspection to be carried out. Barbed wire that has gone around the pond and gone onto bridlepath on bridleway off Greenacre Lane – Enforcement taking action. Impassable footpaths off Marigold Lane as trees have fallen down – Cllr. Millernas dealing with matter. | IR JM |

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| <p>Footpath has eroded in Smallgains Lane that runs around the bottom of the fields and is now falling in – The Chairman advised that it was a trip hazard, narrow and boggy. Clerk to ask Swift Landscaping for a quotation.</p> <p>Speeding in Mill Road - Highways Panel dealing with matter.</p> <p>Reducing Speed Limit on B1007 – Highways Panel dealing with matter.</p> <p>Overgrown hedges at Lushill, Birch Lane – Work still not been carried out.</p> | <p>CLERK</p> |
| <p>Parking on the Greensward - Birch Lane – Clerk to chase Swift Landscaping for the quotation.</p> <p>Emergency Planning Visit by CCC - Meeting to be arranged.</p> | <p>CLERK</p> |
| <p>Clearing of Ditches around The Common - Clerk advised that work has started. Cllr. Fenwick had met with Swift Landscaping and advised that they had looked at levels and falls. It was agreed that a shallow pond would be created to help the situation on the corner of the Common. Cllr. Clark suggested planting trees to help take up the water.</p> <p>Trucks using the grass verge as a diversion on the corner of Brookmans Road and Back Lane- Highways Panel dealing with matter.</p> | <p>PF</p> |
| <p>Flooding on the Billericay side of Smallgains Lane opposite the hump back bridge and pond overflowing onto the road - Highways advised that they are aware of the issue and are in the process of writing to the land owner to request the ditch is cleared, in line with the process they must follow before any enforcement action is taken. Cllr. Cansdale had been advised by a parishioner that they thought it had something to do with a pumping station in Potash Road that apparently pumps water into the stream which runs down to these streams therefore causing the flooding.</p> | |
| <p>Request for ‘Unsuitable for Larger Vehicles’ notice to be erected on wall on corner of Back Lane – A parishioner had written to Highways objecting to the proposal. As the Parish Council had not had any more problems they agreed not to continue with the idea. Cllr. Millernas to speak to Mr Cottey and Clerk to advise Highways.</p> <p>ECC Quiet Lanes Proposed for Rural Essex – Highways Panel dealing with matter.</p> | <p>JM/CLERK</p> |
| <p>Erecting a Give Way sign at the dip in Smallgains Lane and Beware of Oncoming Traffic sign - Nothing further to report.</p> <p>Hedge outside 38/40 and 48 Back Lane – Craig Brewster from CCC advised that opposite 42 Back Lane there is a concrete access ramp for ambulances etc that has historically been used for parking by residents. Some of the residents then started parking either side of the concrete ramp, thus eroding the ground. Three bollards have been installed to prevent parking either side of this ramp and these two sections will be planted up with hedging in the next fortnight. There are also other sections along that hedgeline where residents have created gaps so that they can walk to their cars. CCC have blocked these with Chestnut fencing and they will be planted up at the same time. Without blocking these gaps anyone could effectively walk out into the path of oncoming traffic.</p> <p>St. Mary’s Church, Ingatestone Road, Buttsbury – Highways Panel dealing with matter.</p> | |
| <p>Inviting Guest Speaker to APM in 2016 –Cllr. Fenwick had asked, Andrew Garrido, a representative from Jehovah Witness’ to be a guest speaker at the APM. Cllr. Grundy advised that Cllr. Roy Whitehead was unable to attend and the Clerk advised that neither could Laura Medhurst of CCC. Cllr. Fenwick suggested inviting Lord Petre. Cllr. Grundy thought this was rather apt as it is the Queen’s 90th Birthday and he is Lord Lieutenant of Essex. It was agreed the Clerk should invite Lord Petre to give a 30 minute presentation.</p> | <p>CLERK</p> |
| <p>Suggestion for some works be carried out to renew the island to the junction of Mill Road and Whites Hill and the verges to the top of Whites Hill – Clerk had forwarded Bill Wright’s E-mail to Cllr. Grundy who had agreed to take up the matter with Highways.</p> | <p>IG</p> |
| <p>Trees of Stock Hill – Tree Report to be sent to Highways stating that the Parish Council were concerned they were unable to establish ownership as the trees are on the embankment to the road., Parishioners are also concerned about the trees as one came down last year. Chairman dealing with matter.</p> | <p>NF</p> |
| <p>Planting and tidying up area outside Moat Cottage - Cllr. Johnson dealing with matter.</p> | <p>SJ</p> |

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| <p>High Street Footpath – Clerk had E-mailed Highways reporting that the kerbs have dropped, the pavement is uneven and at some points you are walking in the road. It is a busy pavement from Greenwoods to the shop which serves the Doctors, Bus Stop, School and Village Hall. The elderly, school children and people in wheelchairs all use this stretch of pavement, The Parish Council are encouraging people to use the Village Hall Car Park and walk children to school but it is not safe.</p> | |
| <p>School encouraging parents to use Village Hall Car Park - Nothing to report.</p> | |
| <p>Overgrown hedges in Smallgains Lane - Clerk to write letters to residents.</p> | CLERK |
| <p>Village looking very untidy with litter and weeds, particularly around The Square - Nothing to report.</p> | |
| <p>Essex Fire Service and Essex Police recruiting two Parish Safety Volunteers per Parish in Essex – The position has been advertised on the website and in Stock Press.</p> | |
| <p>Culvert by Cobblers overflowing - Cllr. Grundy dealing with matter.</p> | IG |
| <p>No Right turn signage at the bottom of Mill Road – Submission to Highways Panel to be made. Chairman to deal with matter.</p> | NF |
| <p>Pond at Thornton Place – The Clerk had contacted Carla Davies from Conservation Volunteers to arrange a date to clear the pond. She is leaving but advised that her colleague, Nicola Downs, will be able to attend at the end of April.</p> | |
| <p>Grants from Tesco who are looking to support three projects on green/open space in Chelmsford – Clerk advised that the next round for grants will open in April 2016 and which time she will download the forms. Cllr. Clark looking at the forms.</p> | CLERK |
| <p>Village Clean Up - Very successful about 20 people attended. CCC cleared the bags of rubbish collected.</p> | |
| <p>Erecting concrete posts from the corner of Back Lane into Dakyn Drive and from Back Lane to Brookmans Drive to prevent parking on the verges - Clerk had made a submission to the Highways Panel to have the concrete posts installed.</p> | |
| <p>Pot holes in Brookmans Drive and School Lane – Highways had advised the Clerk they no longer attend site visits but if an exact location in School Lane could be provided where the flooding is occurring they will arrange for a site inspection. Cllr. Millernas agreed to give the Clerk a grid reference.</p> | JM |
| <p>Play in the Park 2016 – Cllr. Clark had organised for the event to be held on 10th and 18th August 2016 between 1.30-3.30pm.</p> | SC |
| <p>Blocked drains in Mill Road – Cllr. Grundy dealing with matter.</p> | IG |
| <p>Parish Cleansing Day - CCC will be coming to the village on 15th September.</p> | |
| <p>Reinforced glass to be installed in the side windows of the Hoop Bus Shelter - Clerk had requested a quotation from Ace Glass. Cllr. Clark agreed to speak to them.</p> | SC |
| <p>Log Cabin and Advertising in field at Greenwoods - Enforcement had visited the site and the cabin and advertising had now been removed. Clerk to remove item from Agenda.</p> | CLERK |
| <p>Inviting Laura Medhurst, Planning Contributions Officer, at CCC to attend a meeting to go over the CIL process – Clerk had contacted Laura asking her to attend the Annual Parish Meeting on 9th May but she is on holiday. Laura had offered to send information via E-mail.</p> | |
| <p>Maintenance of Footpath outside Compass Green – Clerk to write to Mr Stoner.</p> | CLERK |
| <p>Inviting Maz Keenan of Farleigh Hospice to a future meeting – Clerk had contacted Mr Keenan and was trying to arrange a convenient date.</p> | CLERK |
| <p>Bin-it-Dog Waste Solutions - Clerk to contact to enquire how much the service costs.</p> | CLERK |
| <p>Commerorative Coins for Stock Primary School Children to celebrate Queen’s 90th Birthday – The Clerk had contacted the Headmistress who would be delighted to accept the kind offer. There are currently 203 children on roll with an additional three expected next term. Clerk to order 206 coins at a cost of £1.99 each plus £7.50 postage.</p> | CLERK |

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| | <p>Large lorry being parked in the Common car park - The matter had been dealt with and the lorry has gone. Clerk to remove item from Agenda.</p> <p>Street light in Dakyn Drive – Clerk to report to Highways that the light is not at all and for safety reasons needs to be working as it is on a bend and the older residents are concerned.</p> <p>Parking from Mill Road to Well Lane - Clerk to write to Mr Campbell and ask him to speak to the builders and tell them to stop parking on the corner of Mill Road and Well Lane.</p> <p>Reinstatement of bollards on Bridleway 47 that leads onto Oak Hall - Clerk had reported matter to Highways.</p> <p>Dog fouling inside the play area and around it and securing back – It was reported the matter seems okay at the moment so Clerk to remove item from Agenda.</p> <p>Greater Essex Devolution – Cllr. Rilstone had circulated information he had received from the Agricultural Society and the Clerk had also circulated information from ECC. Cllr. Grundy advised that it gives all Councils in Essex more power and will generate more business. Cllr. Grundy said it has now all come to a halt. Clerk to remove item from Agenda.</p> <p>Erection of no HGV’s sign at the church car park – Cllr. Fenwick to erect a sign. Cllr. Fenwick asked Cllr. Rilstone if the bin could be put the other side of the hedge.</p> <p>Erection of posts to protect the greensward on the area around the pond – Clerk to write to Mr Acors.</p> | <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>PF/AR</p> <p>CLERK</p> |
| 3413. | <p>GENERAL CORRESPONDENCE.</p> <p>a) Mark Nichols and Dan Porter regarding installing Defibrillators in the village. Mr Nichols has recently been on a defibrillator course and said it is apparent how absolutely essential this life saving kit is for the village. Dan Porter reported that over the past few months Stock Football Club and Stock Cricket Club have been working together to identify the possibilities of installing at least one public access defibrillator in the village. Both Clubs are looking to launch a 30 day fundraising project on or around 4th April via a webpage which they are creating www.stockdefibproject.co.uk. Cllr. Raindle suggested invited Mr Nichols and Dan Porter to attend a meeting to discuss the matter. Clerk to invite them to the next planning meeting on 11th April 2016. Cllr. Grundy advised that the defibrillators cost £1,000.00 and the Parish Council should speak to the Doctors Surgery. He advised that the WI also want to contribute. It was agreed that the Parish Council would also make a contribution. It was agreed the Clerk should write to the Doctors Surgery asking their opinion on having a defibrillator in the village and ask whether someone would like to attend the meeting on 11th April when people are coming to discuss the matter. Clerk to forward the E-mails from Dan Porter and Mr Nicholas to the Doctors Surgery.</p> <p>b) Roger Watling reporting that the ditch at the top of Common Lane is full and overflows making it middy to walk through. Part of the ditch has been filled in, there is a pipe under the dirt there that goes under the path to behind the playground.</p> <p>c) Charlotte Welch of CHP advising that they maintain the grounds at Mackie House in Dakyn Drive. The residents have created a garden at the rear of the building but are having issues with the vegetation/self-seeded sycamores behind Mackie House growing over into the garden and through the fencing. Ms. Welch has carried out a land registry search which indicates the main body of the woodland belongs to a private owner, but the strip immediately behind Mackie House has no indicated ownership. She is assuming his belongs to the Parish Council and wondered whether there was any objection to them cutting back this strip so that it is no interfering with the garden or damaging the rear fencing. There is a TPO on the woodland but this does not extend to the 2-4m strip behind Mackie House. After discussion, it was agreed the Clerk should write back advising the Parish Council do not own the land and assume it is in private ownership.</p> <p>d) Anglia Water regarding their new campaign being launched called ‘Pollution Watch’ which is all about ensuring we spot, report and stop sewage pollution incidents as quickly as possible and minimize impact to the environment. Pollution Hotline 03457 145 145.</p> <p>e) Magpas Air Ambulance requesting a grant. Agreed no donation to be given as already support Essex Air Ambulance.</p> | <p>CLERK</p> <p>CLERK</p> |
| 3414. | <p>PLANNING MATTERS.</p> <p>No applications to discuss.</p> | |

Results

Application No. 14/01356/DOC/2. Condition 16(b) - Contamination.

Location: Former Garage Block, Brookmans Road, Stock

Applicant: Mr D Kwan. **Conditions Discharged.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Application No. 16/05020/TPO. T4 Oak - front garden on boundary with 13 Myln Meadow. Crown reduction by 2m maximum to suitable growing points - to give clearance to neighbouring buildings; T5 Sycamore - front garden on boundary with 13 Myln Meadow. Crown lift by 4m and reduce height by 2m maximum to suitable growing points, to reduce excessive growth and clearance of the garage; T6 Sycamore - front garden on boundary with 13 Myln Meadow, crown reduction by 1.5m maximum and remove two lower laterals over the driveway. To reduce spread of the tree.

Location: Elmbrook, 15 Myln Meadow, Stock

Applicant: Mrs White. **Approved.**

Planning Appeals and Decisions.

Nothing to report.

Tree Preservation Orders.

TPO/2015/028 – Hunningham House, 75 Mill Road – This Order was confirmed on 17th March 2016 without modification.

TPO/2015/029 – 1 Valentines – This Order was confirmed on 17th March 2016 without modification.

Basildon Local Plan – Clerk had submitted Parish Council’s objections.

Planning Correspondence

Nothing to report.

Urgent Planning Matters Not On This Agenda

Nothing to report.

3415.

FINANCE.

Transfers - On 8th March 2016 £4,000.00 was transferred from the Business Saver Account to the Current Account and on 21st March 2016 £2,000.00 was transferred from the Business Saver Account to the Current Account.

Cheques to be Signed -

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| 102094 | £ | 89.69 | Viking Direct | Stationary |
| 102095 | £3,882.20 | | CR Swift Landscaping Ltd | Grass Cutting |
| 102096 | £1,378.21 | | Mrs L.J. Green | Clerk’s Salary 01.03.16 – 31.03.16 |
| 102097 | £ | 403.83 | HM Revenue & Customs Only | PAYE and N.I. |
| 102098 | £ | 29.08 | Mrs L.J. Green | Expenses 01.03.16 – 29.03.16 |

Clerk’s Salary – Clerk still awaiting letter.

Budget and Precept – Nothing to report.

Barclays Bank Mandate - Cllrs. Fenwick and Rilstone dealing with matter.

Auto Enrolment Pension - Clerk had contacted Cllr. Fenwick’s Accountant who advised that the Chairman is duty bound to deal with the matter and everything has to be in place by beginning of July. He is happy to take on arranging the pension but advised he would charge a fee for setting it up and dealing with it each month. The Accountant advised the Clerk that she can opt out of the Auto Enrolment Pension and suggested the Clerk come to a financial arrangement with the Parish Council in which they pay a percentage on top of her salary each month which she can pay into her existing pension. This would avoid paying set up charges for a new pension and the ongoing costs associated with it.

NF/JM

PF/AR

NF/CLERK

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| | <p>The Chairman said the Parish Council need the details of the financial costs of setting up and dealing with the pension from the Accountant and then they could compare the cost of adding to the Clerk's existing pension.</p> <p>Annual Donations – The Clerk had not yet received the grant requests. Clerk to request letters and accounts and matter to be discussed at next meeting.</p> <p>Barclays had advised that the Base Rate Tracker Account to a Business Premium Account which will have no withdrawal restrictions. This change will take place on 6th June 2016.</p> | CLERK |
| 3416. | <p>COUNCILLOR/CLERK'S REPORT.</p> <p>Cllr. Raindle advised that he had spoken to Greenwoods and they had agreed the Parish Council can use their library or small room free of charge. The Chairman asked Cllr. Raindle to find out whether the room was available for the Annual Parish Meeting on 9th May at 7.30pm.</p> <p>The Chairman had been asked to attend Stock Cares AGM.</p> <p>Cllr. Millernas advised that Audrey Mather, who lives next door to the Doctors' Surgery, had reported that Swift cannot get close enough to cut the lawn due to the shrubs being overgrown.</p> <p>Cllr. Millernas reported that Neighbourhood Watch still get new members from time to time. Cllr. Grundy reported that the Chief Constable wants a Special Policeman in every village and hopefully the village will get a bit more support from the Police over the next few months. It was suggested that a social network group is set up as a platform and publicise to get people using it. Cllr. Grundy advised that the Police want to do this and bring to communities.</p> <p>Cllr. Clark reported that lamppost No. 24 by the School is not lit.</p> <p>Cllr. Grundy had advised the Local Highways Panel that if the boardwalk project needs part-funding the Parish Council were prepared to assist.</p> <p>Cllr. Grundy advised that the pavement from Greenwoods was discussed on the Local Highways Panel list.</p> <p>Cllr. Grundy discussed the reorganisation of Children's Centres in the county. The proposal is to have a satellite station in Stock Library. They will be extending the age range from 0-5 to 0-19 years. The consultant is on at the moment. The service will cover quite a big area. Cllr. Grundy said he felt it was a good idea but in the wrong location.</p> <p>Cllr. Grundy reported an A Board advertising Cosmetics. Cllr. Fenwick said it was temporary</p> <p>Cllr. Clerk would like to do something to celebrate the Queen's Birthday. Cllr. Grundy suggested getting some publicity about the Parish Council giving the coins to the school children. Cllr. Fenwick suggested contacting the Essex Chronicle and liaising with the Headteacher. Cllr. Rilstone felt the Parish Council should ask Lord Petre to give the coins to the children.</p> <p>Cllr. Fenwick reported that the lady at Buttsbury Lodge had asked for her shrubs to be trimmed but he had advised her that the Parish Council would not do this.</p> <p>It was reported that in the recent winds a tree had come down near Serge's which came across the road and smashed through the wall. No trees came down in Stock Hill.</p> <p>The Chairman felt more meetings should be held in the Royal British Legion Hall. The Clerk advised that she had reserved the dates in Stock Village Hall for 2017 and reserved the Royal British Legion for the dates the Village Hall was not available.</p> | IR NF PF |
| 3417. | <p>DISCUSSION ITEMS.</p> <p>Small jobs to be completed around the village - Nothing to report.</p> <p>Emergency Planning – Nothing to report.</p> <p>Ideas for Local Highways Panel – Nothing to report.</p> <p>Social Networking for Parish Council – Cllr. Cansdale dealing with matter.</p> | |

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| 3418. | RISK ASSESSMENT. Nothing to report. | |
| 3419. | DATE OF NEXT MEETING. The next planning meeting will be on Monday 11 th April 2016 in Royal British Legion Hall and the next main meeting will be on Monday 25th April 2016 in Stock Village Hall. | |
| 3420. | CLOSED MEETING FOR OPENING TENDERS. Nothing to report. | |

The Chairman thanked everyone for coming; the meeting closed at 9.45pm.

Signed (CHAIRMAN).....DATE.....