

STOCK PARISH COUNCIL
Website: www.stock.org.uk/council

MINUTES OF THE MEETING HELD ON MONDAY 27TH JUNE 2016
AT STOCK VILLAGE HALL, COMMON ROAD, STOCK

Present: *Cllrs. Millernas, Johnson, Fenwick, Rilstone, Cansdale and Clark*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Fairman*
Also Present: *1 Member of the Public and CCC Cllr. Ian Grundy*

3455.	DEMOCRATIC TIME. A parishioner asked whether speed restrictio signs might be erected in Smallgains Lane. The Chairman advised that the Clerk had chased EEC Highways and the Parish Council will continue to Lobby. It was agreed beware oncoming traffic and slow signs were needed.	CLERK
3456.	APOLOGIES FOR ABSENCE. Cllr Raindle sent his apologies.	
3457.	MINUTES OF THE ANNUAL PARISH MEETING HELD ON 9TH MAY 2016 AND ANNUAL GENERAL MEETING MEETING HELD ON 23RD MAY 2016. The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events.	
3458.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Nothing to report.	
3459.	PARISH COUNCILLOR VACANCY FOLLOWING RESIGNATION OF CLLR. SIMON MILLS. The Clerk had notified Brian Mayfield at CCC of the vacancy and a notice had been put onto the noticeboard. Brian Mayfield will advise if an Election is called for, if not the Parish Council can advertise to co-opt a new Councillor. The Chairman agreed to advertise to co-opt a new Councillor once notified by Brian Mayfield.	NF
3460.	VACANCY FOR CLERK AND RESPONSIBLE FINANCIAL OFFICER FOLLOWING THE RESIGNATION OF LORRAINE GREEN. The Chairman advised that this was the Clerk's last meeting and she officially leaves on 30 th June 2016. The Chairman thanked the Clerk for her 15 years of service and wished her well. Advice had been sought from EALC who advised that the Parish Council are under no legal obligation to advertise the Clerk's position.. The Chairman said that Parish Council needed to decide how to interview and select a Clerk. It was agreed a Sub Committee should be formed. Cllr. Grundy offered to send someone from CCC to scrutinize and also advertise in the JEM at CCC. It was agreed that Cllr. Johnson would put a notice onto the noticeboard. It was agreed that the Chairman and Cllr. Millernas to short list applicants then invite them to the next Parish Council meeting. It is intended the new Clerk will start in September.	NF/JM/SJ/KC
3461.	APPOINTMENT OF PARISH PASSENGER TRANSPORT REPRESENTATIVE The Clerk advised that following the resignation of Cllr. Simon Mills a new Parish Passenger Transport Representative needs to be appointed. It was agreed this position would be left for the time being until there was a full Council.	
3462.	APPOINTMENT OF FOOTPATH REPRESENTATIVE. At the planning meeting it was proposed that Cllr. Raindle was appointed as Footpath Representative.	
3463.	EVENTS COORDINATOR. Cllrs. Cansdale, Clark and Dan Porter had met up. They would like to organise a fete next year in July or August.	KC/SC
3464.	POLICE MATTERS.	

	<p>Community Speed Watch - Nothing to report.</p> <p>Essex Police Club Watch Scheme – Nothing to report.</p> <p>Neighbourhood Watch – Nothing to report.</p> <p>Cllr. Grundy advised that the Chief Police Commissioner was holding a meeting on 12th July at 8pm at the Marconi Club in Beehive Lane to engage with the public.</p>	
3465.	<p>MATTERS ARISING FROM MINUTES.</p> <p>CCC Local Highway Panel – Nothing to report.</p> <p>Clearing ditches around the village - Nothing to report.</p> <p>Hankins Wood – Nothing to report.</p> <p>Signpost pointing to shops and pubs – Nothing to report.</p> <p>Play Area Inspections – Play area inspection had been carried out and the report had been circulated to Councillors.</p> <p>Emergency Planning Visit by CCC - Meeting to be arranged.</p> <p>Clearing of Ditches around The Common - It had been agreed that the soakaway would be fenced off. Chairman had received a quotation and had instructed Swift to erect a knee post around the perimeter of the pond.</p> <p>St. Mary’s Church, Ingatestone Road, Buttsbury – Highways Panel dealing with matter.</p> <p>Suggestion for some works be carried out to renew the island to the junction of Mill Road and Whites Hill and the verges to the top of Whites Hill – Cllr. Grundy dealing with matter.</p> <p>Planting and tidying up area outside Moat Cottage - Cllr. Johnson dealing with matter.</p> <p>Village looking very untidy with litter and weeds, particularly around The Square - Nothing to report.</p> <p>Play in the Park 2016 – Event to be held on 10th and 18th August 2016 between 1.30-3.30pm. Cllr. Clark to organise advertising.</p> <p>Parish Cleansing Day - CCC will be coming to the village on 15th September.</p> <p>Reinforced glass to be installed in the side windows of the Hoop Bus Shelter - Cllr. Clark had replaced the glass. Item to be removed from Agenda.</p> <p>Erection of no HGV’s sign at the church car park – Cllr. Fenwick to send draft to Chairman.</p> <p>Green in front of Audrey Mathers’ property - Cllr. Clark to carry out work.</p> <p>Saplings growing at the bottom of the trees on the Common - Cllr. Clark to carry out work.</p> <p>Reprinting footpath booklet and footpath maps – Cllrs. Millernas and Fenwick dealing with matter.</p> <p>Memorial Bench on the Common – The resident had sent a picture of the proposed bench. It was agreed the bench was too ornamental. The Chairman to ask Dan Porter to go back to resident and advise of the Parish Council’s decision. The location is fine but the parishioner needs to find a simpler bench.</p> <p>Defibrillators in village – Cllr. Clark advised that £3,000.00 had been raised. Two defibrillatprs had been purchased and a mobile defibrillator had been offered to the Football Club as well.</p> <p>Cars being blocked in at All Saints Church car park during services – Cllr. Johnson had spoken to the Rector who is aware of the matter and is going to take it to the PCC. Cllr. Johnson had suggested having hard-standing with grass crete at the top end of the Glebe and make a parking area as overflow but it had not been received with much enthusiasm. Another suggestion was to have someone to guide parking.</p>	

	<p>Collapsed bank on Footpath 32 – Cllr. Grundy advised that the Parish Council can do the work if they notify ECC.</p> <p>Footpath 16 at the end of Birch Lane is slipping back as it has no steps – Cllr. Raindle to report to ECC Footpaths.</p> <p>Obtaining information from Lynn Cameron at CCC regarding Leaf minor disease on Oak tree at front of Greenwoods and information regarding Ash die back - Cllr. Grundy advised that work is going on at Greenwoods and a tree is coming down.</p> <p>ECC Community Initiatives Fund grant – Nothing to report.</p>	
3466.	<p>GENERAL CORRESPONDENCE.</p> <p>a) CCC had reported a dangerous rusty bin in Mill Road alleyway by the church. The Chairman had advised the Clerk to get CCC to replace the bin and invoice the Parish Council.</p> <p>b) A parishioner had advised the Clerk of vandalism in Swan Woods. The Clerk had advised the Chairman. Chairman asked Clerk to send a copy to Woodland Trust and Parish Council to keep an eye on situation.</p> <p>c) Erection of bollards and concreted pathway outside 23 The Square – A parishioner had reported the matter to the Parish Council and Lord Petre. .</p> <p>d) John Sawkins had written thanking the Parish Council for their donation to Stock Cares.</p> <p>e) Roger Watling and Cllr. Clark had written to the Clerk regarding the state of the play area which he suggested need cleaning Cllr. Clark reported that the bench is broken by the play area and was under water recently. Cllr. Fenwick suggested asking Swift to maintain the play area. The Chairman suggested putting down astro turf with future CIL funds.</p>	<p>CLERK</p> <p>NF</p>
3467.	<p>PLANNING MATTERS.</p> <p>Application No. 16/00933/FUL. Proposed demolition of existing extensions to Lynfield House and construction of detached garage. Construction of 3 residential dwellings including the part conversion of the timber frame barn into a residential dwelling. Associated detached garages for Plots 2 and 3. Location: Land at 33 High Street, Stock. Applicant: Mr Weedon.</p> <p>Application No. 16/00917/FUL. Two storey side & single storey rear extensions Location: 4 Meadowgate, Stock. Applicant: Mr P Marsh. The Parish Council had no comments to make.</p> <p>Application No. 16/00974/LBC. Change of approved double pitched roof extension to a single pitched roof extension. Location: Crondon Park Golf Club, Stock Road, Stock. Applicant: Mr Stuart Fox. The Parish Council commented that they understand that the proposed works are to facilitate late night entertainment. We would request that adequate acoustic insulation is placed in the roof.</p> <p>Application No. 16/00964/FUL. Replacement dwelling. Location: Sweetdrops, Lower Stock Road, West Hanningfield, Stock. Applicant: Mr G Holdgate. The Parish Council had no comments to make.</p> <p>Application No. 16/01035/FUL. Demolition of existing two storey outbuilding and proposed two storey</p>	

rear extension.

Location: Rose Cottage, Swan Lane, Stock.

Applicant: Hall & Prentice.

The Parish Council had no comments to make.

Application No. 16/01006/FUL. Replace existing septic tank with a klargester biodisc treatment plant.

Location: The Ramblers, Furze Lane, Stock.

Applicant: Mr Barry Cuthbert.

The Parish Council had no comments to make.

Application No. 16/01078/LBC. Replacement of existing outbuilding.

Location: 2 High Street, Stock.

Applicant: Mr & Mrs Miranda and David Young.

The Parish Council had no comments to make.

Application No. 16/01077/FUL. Replacement outbuilding.

Location: 2 High Street, Stock.

Applicant: Mr & Mrs Miranda and David Young.

The Parish Council had no comments to make.

Results

Application No. 15/01607/DOC/1. Condition 4 - Prior to the vehicular access being constructed, the ditch beneath the proposed access shall be piped or bridged and retained at all times; Condition 5 - Full details of all proposed hedge planting and the proposed times of planting; Condition 6 - Details of the proposed hard-standing.

Location: Stock Football Club, Mill Lane, Stock.

Applicant: Mr Ian Mansfield. **Conditions Discharged.**

Application No. 16/00422/FUL. Two storey side extension including a dormer to the rear. First floor rear extension. External alterations and replacement garage.

Location: Old Pump House, Downham Road, Stock

Applicant: Mr J & Mrs J. Harris. **Approved.**

Application No. 16/00654/FUL. Proposed extension of ridge height. Loft conversion including rear dormer and roof windows to the front. Garage conversion.

Location: 28 Myln Meadow, Stock.

Applicant: Mr & Mrs J. Ryan. **Approved.**

Application No. 15/02118/CLOPUD. Domestic outbuilding for swimming pool.

Location: Sweetdrops, Lower Stock Road, Stock.

Applicant: Visor Properties Ltd. **Refused.**

Application No. 16/00442/FUL. First floor rear extension to 1 & 2 Farm Cottages and raising roof. Porch extension to 1 Farm Cottages.

Location: 1 and 2 Little Farm Cottages, Buttsbury, Stock.

Applicant: Mr Chris Betts & Mr David Jelley. **Refused.**

Application No. 16/00620/FUL. Variation of Condition 2 and Removal of Condition 3 of planning permission CHL/0691/88 to allow unrestricted retail of produce/products at the farm shop.

Location: Farm Shop, Stockbrook Orchard, Stock Road, Stock

Applicant: Mr Richard Wallis. **Approved.**

Application No. 16/00055/HHPA. The construction of a single storey rear extension, which would extend beyond the rear wall of the original house by a maximum depth of 5m, for which the maximum height would be 4m, and for which the height of the eaves would be 2.3m.

Location: 52 Brookmans Road, Stock

Applicant: Mr & Mrs K. Walker. **Prior Approval Not Required.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Application No. 16/05562/CAT. T1 - Cedar - Fell of tree Reason: Prevent encroachment on property as already in close proximity to house. T2 - Norway Maple Reason: Close proximity to house and other trees also in poor condition- Fell of tree. T3 - Cherry - Fell of tree. Reason: Poor condition.

Location: 3 Stock Lodge, 60 High Street, Stock.

Applicant: Mrs L Barnes.

The Parish Council had no comments to make.

Application No. 16/05564/CAT. Conifer - Centre rear garden - Fell to ground level.

Reason - Wrong tree wrong place.

Location: 59 High Street, Stock.

Applicant: Mrs J Osborne.

The Parish Council had no comments to make.

Application No. 16/05094/TPO. T13 Rear of No.12 - Remove lower limbs and crown reduction of 2-4m approx.

T12 Rear of No. 14 - Crown Reduction of 2-4m approx.

Reason: Reduce overhang to garden of No. 20

Location: 14 Myln Meadow And 12 Myln Meadow, Stock.

Applicant: Mr Andy Gibson

The Parish Council had no comments to make.

Application No. 16/05111/TPO. oaks (T2,T3,T4,T5,T6,T7,T8,T9,T10) Works: 2m crown reduction , cutting to suitable growing points or previous cutting points where present, shaping over to leave natural profile, clean out dead wood , tidy old stubs. Reason for works: to reduce excessive shading to amenity space, protect electric overhead cable, prevent overhanging to road and prevent damage from high vehicles, increase distance from dwelling, reduce overhang to parking area to prevent damage to vehicles.

note : this site is now known as 142 Mill Road

Location: 142 Mill Road, Stock.

Applicant: Mr Bill Wright.

The Parish Council had no comments to make.

Application No. 16/05098/TPO. T1 Oak- rear of site at southern boundary: crown lift to 4m land remove deadwood as agreed at site visit dated 07/4/16 with Tree Officer (T1 Oak is referred to as T7-T8 Quercas Robur in document 'Tree condition survey 24/2/16'.

Reason: Access to whole site for building works, landscaping and tree/shrub replanting.

Location: Land South of Kings Villa, Stock Road, Stock.

Applicant: Mr Michael Williams

The Parish Council had no comments to make.

Application No. 16/05540/CAT. T1 & T3 – Conifer – rear left hand side of house – Reduce overall height by 4-5m. T2 – Conifer: rear right hand side of property beside swimming pool – fell to ground level.

Reason: Good Arboricultural Management.

Location: Marvells, 5 High Street, Stock.

Applicant: Mrs Susan Hill. **Approved.**

Application No. 16/05536/CAT. 6 Cupressus Leylandii – rear garden, right hand boundary – fell to ground level: 2 smaller Cupressus – rear garden, right hand boundary- fell to ground level: Weeping Beech – rear garden, rear right corner – tidy gale damage. Reason safety concerns that trees will fall and will improve amenity value.

Location: The Rectory, 61 High Street, Stock.

Applicant: Mr Sidney Rudd. **Approved.**

Application No. 16/05552/CAT. Walnut – rear garden – remove lowest lateral and any crossing/weak branches and clean out deadwood; G1 – 2 Acers in lawn and mix of Conifers and Acers on garden boundary – crown lift to 3m from ground level over lawn to allow access for mower. Reason: management and to prevent failure during storms.

Location: 2 High Trees, Stock.

Applicant: Mrs Paula Lewis. **Approved.**

Application No 16/005926/DD. Tree identified in W1 - remove.

Location: Land Rear of 52 Well Lane, Stock.

Applicant: Mr & Mrs Collins. **Approved.**

Planning Appeals and Decisions.

	<p>Nothing to report.</p> <p><u>Tree Preservation Orders.</u></p> <p>Nothing to report.</p> <p><u>Planning Correspondence</u></p> <p>Nothing to report.</p> <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>Nothing to report</p>																									
3468.	<p>FINANCE.</p> <p>Transfers - On 8th June £3,000.00 was transferred from Business Saver Account to Current Account.</p> <p>Cheques to be Signed -</p> <table border="0"> <tr> <td>102115</td> <td>£5,902.80</td> <td>CR Swift Landscaping Ltd</td> <td>Supply & fit green oak posts and clearance of ditches around common.</td> </tr> <tr> <td>102116</td> <td>£1,389.29</td> <td>Mrs L.J. Green</td> <td>Salary 01.06.16-30.06.16</td> </tr> <tr> <td>102117</td> <td>£453.11</td> <td>HM Revenue & Customs</td> <td>PAYE & NI</td> </tr> <tr> <td>102118</td> <td>£54.00</td> <td>Wicksteed Leisure Ltd</td> <td>Play Area Inspection</td> </tr> <tr> <td>102119</td> <td>£500.93</td> <td>Tower Mint Limited</td> <td>Queen's 90th Birthday Medals for School children</td> </tr> <tr> <td>102120</td> <td>£ 85.32</td> <td>Mrs L.J. Green</td> <td>Expenses 23.05.16 – 30.06.16</td> </tr> </table> <p>Budget – Nothing to report.</p> <p>Barclays Bank Mandate - Cllrs. Fenwick and Rilstone dealing with matter.</p> <p>Auto Enrolment Pension - As the Clerk had resigned this would not be required but would need to be set up for the new Clerk.</p> <p>Audit of Accounts 2015/2016 – Cllr. Fenwick's Accountant was dealing with the internal audit. All documentation to be returned to PKF Littlejohn by 6th July 2016.</p>	102115	£5,902.80	CR Swift Landscaping Ltd	Supply & fit green oak posts and clearance of ditches around common.	102116	£1,389.29	Mrs L.J. Green	Salary 01.06.16-30.06.16	102117	£453.11	HM Revenue & Customs	PAYE & NI	102118	£54.00	Wicksteed Leisure Ltd	Play Area Inspection	102119	£500.93	Tower Mint Limited	Queen's 90 th Birthday Medals for School children	102120	£ 85.32	Mrs L.J. Green	Expenses 23.05.16 – 30.06.16	
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3469.	<p>COUNCILLOR/CLERK'S REPORT.</p> <p>It was agreed that the Clerk would re-direct post to Cllr. Millernas via Stock Heritage Centre.</p> <p>Cllr. Grundy advised that he was speaking with Highways about the drains in the village.</p> <p>Cllr. Millernas reported that the bottom footpath into the woods in Dakyn Drive opposite Mackie House was badly overgrown and needs cutting back.</p> <p>Cllr. Johnson reported that there are some very untidy and unpleasant areas in the village., one particular area is next to The Vintners where there are weeds and it is a general mess.</p> <p>Cllr. Grundy reported that the car park had been resurfaced at Hankins Wood.</p> <p>Cllr. Grundy advised that Cllr. Roy Whitehead would like to attend a Parish Council meeting. Chairman suggested inviting him once the Parish Council have a new Clerk and also Parish Council to do some marketing. Cllr. Grundy said that would coincide with the opening of John Lewis on 29th July.</p> <p>Cllr. Rilstone and Fenwick advised that he car park needs raking. Cllr. Fenwick to ask Swift.</p>	<p>SC</p> <p>SC</p> <p>PF</p>																								
3470.	<p>DISCUSSION ITEMS.</p>																									

	<p>Small jobs to be completed around the village – Nothing to report.</p> <p>Emergency Planning – Nothing to report.</p> <p>Ideas for Local Highways Panel – Nothing to report.</p> <p>Social Networking for Parish Council – Nothing to report.</p>	
3471.	<p>RISK ASSESSMENT.</p> <p>Nothing to report.</p>	
3472.	<p>DATE OF NEXT MEETING.</p> <p>The next planning meeting will be on Monday 11th July 2016 in Stock Village Hall and the main Meeting will be on Monday 25th July 2016 in Stock Village Hall.</p>	
3473.	<p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>Nothing to report.</p>	

The Chairman thanked everyone for coming; the meeting closed at 10.00pm.

Signed (CHAIRMAN).....DATE.....