

STOCK PARISH COUNCIL

Clerk – Lorraine Green

23 Glebe View, West Mersea, Colchester, Essex. CO5 8GH

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MINUTES OF THE MEETING HELD ON MONDAY 27TH JULY 2015 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK

Present: *Cllrs. Millernas, Cooper, Fenwick, Rilstone, Cansdale & Mills*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Fairman*
Also Present: *1 Members of the Public and Chelmsford City Councillor Ian Grundy*

		ACTION
3303.	DEMOCRATIC TIME. Nothing to report.	
3304.	APOLOGIES FOR ABSENCE. Cllrs. Johnson and Woodward sent their apologies.	
3305.	MINUTES OF THE MEETING HELD ON 22ND JUNE 2015. The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events.	
3306.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Nothing to report.	
3307.	APPOINTMENT OF PARISH PASSENGER TRANSPORT REPRESENTATIVE. Cllr. Mills offered to take on the position. Clerk to ask ECC to send Cllr. Mills information.	
3308.	APPOINTMENT OF SPEEDWATCH CO-ORDINATOR. Chairman to speak to John Pardon.	
3309.	POLICE MATTERS. PCSO Jemma Carr had given the Clerk the following report:- 19:00 19/06/2015 – 11:00 22/06/2015 Back Lane, Stock Shed window broken and item removed from within 07:30 24/06/2015 Wantz Road, Margarettng Criminal damage to a motor vehicle – smashed offside window and scratch 23:30 30/06/2015 Brookmans Road, Stock Criminal damage to motor vehicle, substance thrown on vehicle and vehicle scratched 08:30 – 13:00 02/07/2015 Main Road, Stock Theft of vehicle by means unknown and damage to machinery 19:00 02/07/2015 – 08:00 03/07/2015 Brookmans Road, Stock Criminal damage to motor vehicle rear windscreen and rear near side window smashed Community Speed Watch - Jo Lee had written to all the Speedwatch volunteers informing that she had resigned and asking if anyone wished to volunteer to co-ordinate the Speedwatch to contact the Clerk.	

	<p>Essex Police Club Watch Scheme – Nothing to report.</p> <p>Neighbourhood Watch – Nothing to report.</p>	
3310.	<p>MATTERS ARISING FROM THE MINUTES.</p> <p>CCC Local Highway Panel – Clerk had received an update on all outstanding submissions to the Highways Panel and had circulated to all Councillors for their information.</p> <p>Resurfacing of Church Car Park – The Chairman advised that the S106 Agreement had been signed. He had spoken to Joy Thomas and she was arranging to transfer the money to the Parish Council.</p> <p>Clearing ditches around the village – Nothing to report.</p> <p>Hankins Wood – The Chairman reported that quad bikes were using the wood. Cllr. Grundy had spoken to CCC and they had come back with some suggestions. Proposal to improve the area at the front of the wood would be sent to Glenn Partington at CC. Cllr. Grundy advised that CCC give their full permission. S106 money would be used to pay for the work. Fencing will be put up around the perimeter. Cllr. Grundy asked for the car park to be renovated by filling in the pot holes etc.</p> <p>Signpost pointing to shops and pubs –Highways Panel had declined the request as it was against ECC policy to sign businesses and goes against DfT guidelines on signage clutter. Possible enforcement if A-boards are distracting drivers. Cllr. Grundy to take up matter as CCC have an A-board policy.</p> <p>Play Area Inspections – Cllr. Woodward dealing with matter.</p> <p>Overgrown tree and hedge at Play Area - Cllr. Woodward dealing with matter.</p> <p>Barbed wire that has gone around the pond and gone onto bridlepath on bridleway off Greenacre Lane – Nothing to report.</p> <p>Impassable footpaths off Marigold Lane as trees have fallen down – Nothing to report.</p> <p>Footpath has eroded in Smallgains Lane that runs around the bottom of the fields and is now falling in – Nothing further to report.</p> <p>Speeding in Mill Road - Nothing to report.</p> <p>Reducing Speed Limit on B1007 – Nothing to report.</p> <p>Culvert blocked at bottom of Smallgains Lane - Highways dealing with matter.</p> <p>Overgrown hedges at Lushill, Birch Lane – Highways dealing with matter.</p> <p>Parking on the Greensward - Birch Lane – Chairman to speak to Lord Petre seeking his assistance.</p> <p>Essex Police Escorts on Remembrance Parade – John Whittingdale MP had advised the Clerk that Essex Police have agreed to revisit their decision closer to the Remembrance Parade. Unfortunately there is very little that he can do to assist. Cllr. Grundy advised that CCC were obtaining quotations from a private security company to marshal the Parade. No response will be received from the Police until nearer the time. It was agreed that a decision would be made in October. Royal British Legion apply for the road closure and this will be the same again this year.</p> <p>Emergency Planning Visit by CCC - Clerk to arrange a date for them to attend.</p> <p>State of verges and ditches outside The Nook - Nothing to report.</p> <p>Trucks using the grass verge as a diversion on the corner of Brookmans Road and Back Lane- The Highways Panel had two options, one was to approach Parking Partnership for junction protection parking restrictions and the second option was to reduce the width of verge and to install HGV overrun to allow easier turning for larger vehicles.</p> <p>Flooding on the Billericay side of Smallgains Lane opposite the hump back bridge and pond overflowing onto the road - Highways dealing with matter.</p>	<p>NF</p> <p>IG</p> <p>IG/CLERK</p> <p>PW</p> <p>PW</p> <p>NF</p> <p>IG</p> <p>CLERK</p>

<p>Request for ‘Unsuitable for Larger Vehicles’ notice to be erected on wall on corner of Back Lane – Nothing to report.</p> <p>Play in the Park - Event to be held on Monday 3rd August between 1.30pm – 3.30pm.</p> <p>ECC Quiet Lanes Proposed for Rural Essex – Nothing further to report.</p> <p>Erecting a Give Way sign at the dip in Smallgains Lane and Beware of Oncoming Traffic sign - Mrs Henderson had sent the Clerk photographs to submit to Highways.</p> <p>Hedge outside 38/40 and 48 Back Lane – Additional planting (Hawthorn) is required either side of the access ramp at 40-44 and this has been added to the scheduled works file, which means it will take place in Autumn as this is the best time to plant hedging. CCC will backfill areas to the side of the access with soil to raise the level and then carry out additional planting. At this stage there will be no further bollards installed as the present situation seems sufficient to prevent parking on the greenswards behind the hedge. More Hawthorns will also be planted between 38–40 Back Lane.</p> <p>Culvert to be jettied in Mill Road by 5 Cottages – Highways dealing with matter.</p> <p>Knocked down culvert wall in Mill Lane – Mr Massey had advised that the culvert was not his culvert wall and not his responsibility. He has, however, re-positioned it to improve the image of vandalism.</p> <p>Painting Beacon and VE Day – Cllr. Woodward dealing with matter.</p> <p>Probationary Service carrying out litter pick in village –Cllr. Grundy dealing with matter.</p> <p>Land opposite Cherry Tree Cottages, Stock Road – Bob Hale to carry out work.</p> <p>Occupants of 6 Common Road filling the ditches in front of their property with grass cuttings – Cllr. Woodward to let Clerk know if the problem was still occurring.</p> <p>Cars being parked at the entrance to Compass Green – Nothing to report.</p> <p>Works to The Paddocks - Nothing to report.</p> <p>Employing someone to monitor parking on yellow lines and extending yellow lines in Common Road - Russell Panter at CCC had advised that the Parish Council employing their own Parking Warden he did not believe this to be a legally sound option. SEPP Civil Enforcement Officers (CEO) must be fully trained as per industry standard and require a City & Guilds CEO Level 2 qualification in order to undertake the duties of their job. SEPP would also not enter into any training program for a non-Chelmsford City Council employee due to the potential for liability to any actions that this person may take. However, the main reason that Mr Panter does not believe this to be a viable option is that, purely and simply, the person employed would hold no powers of enforcement offered under the Traffic Management Act 2004. This legislation is only relevant to contracted Local Authorities undertaking parking and therefore only their employee’s gain the relevant powers of enforcement. Cllr. Grundy advised that this matter was on the agenda and as a Committee they had agreed to look at ways and means of finding someone locally to be employed and trained by SEPP. Cllr. Cansdale felt a warden should be visiting the village regularly until someone can be employed. If someone got a ticket then the word would get around the village and hopefully people would think before parking on the yellow lines. Cllr. Grundy agreed to raise the matter with SEPP.</p> <p>As regards extended the double yellow lines in Common Road, Traffic Regulations Department had sent an application form that needs to be completed. Once returned they can start the process. The Chairman completed the form. Clerk to return form.</p> <p>St. Mary’s Church, Ingatestone Road, Buttsbury – The Highways Panel had suggested that under the Safer Roads scheme carried out they could install a Chevron sign on the Island to warn drivers of the bend travelling South. Traffic management improvements at the bridge had been approved.</p> <p>Inviting Guest Speaker to APM in 2016 – It was agreed that this matter would be discussed in the future.</p> <p>Suggestion for some works be carried out to renew the island to the junction of Mill Road and Whites Hill and the verges to the top of Whites Hill – Clerk awaiting proposals from Bill Wright of Silverswan Homes.</p>	<p>CLERK</p> <p>PW</p> <p>IG</p> <p>PW</p> <p>IG</p> <p>CLERK</p>
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	<p>Trees of Stock Hill – Cllr. Fenwick obtaining tree report. He advised that Mr Day is currently on holiday but will carry out the survey on his return. Cllr. Fenwick advised that Highways are working on the drains at the moment. He also reported that the main storm drain is severely blocked which is possibly why the High Street flooded. There is a manhole at the entrance to The Harvard Inn. Cllr. Fenwick advised that the drain runs all through the village. Cllr. Grundy agreed to speak to Highways.</p> <p>Planting and tidying up area outside Moat Cottage - Clerk had written to the owner offering to plant lavender outside her property to improve the environment of The Square.</p> <p>Winter Salt – Clerk had order salt to be delivered to Remus Horse Sanctuary.</p> <p>War Memorial Overgrown - The Clerk had asked Swift to put down weed killer.</p>	IG
3311.	<p>GENERAL CORRESPONDENCE.</p> <p>a) Enquiry received from Lois Lovell regarding having a small coffee van outside the church on the gravel area in front of the church gate serving guests that arrive early. The van would be there on 17th October 2015 between 12.30pm – 3pm. Father Need had advised that the gravel area is under the control of the Parish Council but had no objections as long as the area was cleared of rubbish. The Chairman had no objections as long as Cllrs. Rilstone and Fenwick were not opposed. Cllr. Rilstone had no objections as long as the face or back of the van is parked towards the hedge otherwise it will take up numerous car parking spaces. It was also agreed that Mrs Lovell must ensure that all rubbish is cleared up and bins are provided. Clerk to write to Mrs Lovell.</p>	CLERK
3312.	<p>PLANNING MATTERS.</p> <p>Application No. 15/01069/FUL. Installation of modular office units (class B1 (A) and associated toilet block in part of motel car park for 2 years to provide reception/front office to support the construction of the approved major development at Temple Farm. Location: Woodstock Motel, Stock Road, Stock Applicant: Mr Stephen Canning - Watchtower The Parish Council had no comments to make.</p> <p>Application No. 15/01155/FUL. First floor rear extension. Location: 19 High Street, Stock Applicant: Mr & Mrs K. Hedges. The Parish Council had no comments to make.</p> <p>Application No. 15/01156/LBC. First floor rear extension. Location: 19 High Street, Stock Applicant: Mr & Mrs K. Hedges. The Parish Council had no comments to make.</p> <p>Application No. 15/01105/FUL. Demolition of existing stables and construction of new stables. Location: Nine Acres, Goatsmoor Lane, Stock Applicant: Mr J. Farrer. The Parish Council had no comments to make.</p> <p>Results</p> <p>Nothing to report.</p> <p><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></p> <p>Application No. 15/05138/TPO. W1 – Woodland management plan for a 5 year period to carry out remedial work to clean out dead wood/storm damage as and when required – all cuts to suitable growing points. Location: 52 Well Lane, Stock Applicant: Mr D. Collins. The Parish Council had no comments to make.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>

	<p>Application No. 15/05157/TPO. T2 - Oak, south western boundary, overhanging 6 The Lindens - Remove low dead branch & reduce other extended side laterals over garden. these long low laterals have grown out through vegetation within the garden and are long and weak, a reduction in length of up to 3m will ensure the safety of the occupants. Location: 140 Mill Road, Stock Applicant: Mr Williams. The Parish Council had no comments to make.</p> <p>Application No. 15/05116/TPO. G1 - Sycamore and Oak on rear boundary adjacent to rear of property - reduce encroachment towards rear elevation to within 1 metre of boundary line. T2 - Large Oak adjacent to rear fence - crown lift lower branches over grass area to 4 metres - reduce encroachment by 3 metres. TPO/2009/019. Location: Mackie House, 41 Dakyn Drive, Stock Applicant: Tree Feller Plc. Withdrawn.</p> <p>Application No. 15/05096/TPO. T1 – Ash – right hand side entrance gate – lightly tidy and crown lift over pavement, clean out dead wood; G1 – 3 x Huntingdon Elm – on left hand side of gate – crown reduction by 2-3m max, clean out dead wood. All cuts to suitable growing points – renewal of 12/05035/TPO which was not carried out. Location: Byfield House, Stock Road, Stock Applicant: Mr & Mrs Monk. Approved.</p> <p><u>Planning Appeals and Decisions.</u></p> <p>Application No. 14/01377/FUL - Green Loanings, Goatsmoor Lane – Replacement Dwelling. Appeal Allowed.</p> <p><u>Tree Preservation Orders.</u></p> <p>TPO/2015/003 – Land North West of Byfield House, Stock Road – Confirmed on 15th July 2015.</p> <p><u>Planning Correspondence</u></p> <p>Planning contributions money – Joy Thomas had sent a copy of the agreement to the Chairman to sign in order that the funds could be released.</p> <p>Byways, Smallgains Lane – Nothing to report.</p> <p>Consultation of Chelmsford Local Plan Sustainability Appraisal Scoping Report and the Non-Technical Summary – Comments due by 4th September. Chairman agreed to look at the document.</p> <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>Nothing to report.</p>	<p>CLERK</p> <p>NF</p>																																																																
<p>3313.</p>	<p>FINANCE.</p> <p>Cheques to be Signed -</p> <table border="0"> <tr> <td>102042</td> <td>£1,378.01</td> <td>Mrs L.J. Green</td> <td>Clerk’s Salary 01.06.15 – 30.06.15</td> </tr> <tr> <td>102043</td> <td>£ 404.03</td> <td>HM Revenue & Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>102044</td> <td>£ 34.53</td> <td>Mrs L.J. Green</td> <td>Expenses 29.05.15 – 22.06.15</td> </tr> <tr> <td>102045</td> <td>£ 12.67</td> <td>Kerry Cooper</td> <td>Reimbursement for magnets from Staples</td> </tr> <tr> <td>102046</td> <td>£ 139.95</td> <td>Mr N. Fairman</td> <td>Parish Councillor Allowance</td> </tr> <tr> <td>102047</td> <td>£ 139.95</td> <td>Mr J. Millernas</td> <td>Parish Councillor Allowance</td> </tr> <tr> <td>102048</td> <td>£ 139.95</td> <td>Mrs P.J. Johnson</td> <td>Parish Councillor Allowance</td> </tr> <tr> <td>102049</td> <td>£ 139.95</td> <td>Mr P. Woodward</td> <td>Parish Councillor Allowance</td> </tr> <tr> <td>102050</td> <td>£ 139.95</td> <td>Miss K. Candsale</td> <td>Parish Councillor Allowance</td> </tr> <tr> <td>102051</td> <td>£ 139.95</td> <td>Miss K. Cooper</td> <td>Parish Councillor Allowance</td> </tr> <tr> <td>102052</td> <td>£ 139.95</td> <td>Mr P. Fenwick</td> <td>Parish Councillor Allowance</td> </tr> <tr> <td>102053</td> <td>£ 139.95</td> <td>Mr A. Rilstone</td> <td>Parish Councillor Allowance</td> </tr> <tr> <td>102054</td> <td>£1,378.01</td> <td>Mrs L.J. Green</td> <td>Clerk’s Salary 01.07.15 – 31.07.15</td> </tr> <tr> <td>102055</td> <td>£ 404.03</td> <td>HM Revenue & Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>102056</td> <td>£ 18.00</td> <td>Stock Village Hall</td> <td>Hire of Hall 28.05.15</td> </tr> <tr> <td>102057</td> <td>£ 93.56</td> <td>Mrs L.J. Green</td> <td>Expenses 23.06.15 – 27.07.15</td> </tr> </table>	102042	£1,378.01	Mrs L.J. Green	Clerk’s Salary 01.06.15 – 30.06.15	102043	£ 404.03	HM Revenue & Customs Only	PAYE and N.I.	102044	£ 34.53	Mrs L.J. Green	Expenses 29.05.15 – 22.06.15	102045	£ 12.67	Kerry Cooper	Reimbursement for magnets from Staples	102046	£ 139.95	Mr N. Fairman	Parish Councillor Allowance	102047	£ 139.95	Mr J. Millernas	Parish Councillor Allowance	102048	£ 139.95	Mrs P.J. Johnson	Parish Councillor Allowance	102049	£ 139.95	Mr P. Woodward	Parish Councillor Allowance	102050	£ 139.95	Miss K. Candsale	Parish Councillor Allowance	102051	£ 139.95	Miss K. Cooper	Parish Councillor Allowance	102052	£ 139.95	Mr P. Fenwick	Parish Councillor Allowance	102053	£ 139.95	Mr A. Rilstone	Parish Councillor Allowance	102054	£1,378.01	Mrs L.J. Green	Clerk’s Salary 01.07.15 – 31.07.15	102055	£ 404.03	HM Revenue & Customs Only	PAYE and N.I.	102056	£ 18.00	Stock Village Hall	Hire of Hall 28.05.15	102057	£ 93.56	Mrs L.J. Green	Expenses 23.06.15 – 27.07.15	
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	<p>Transfers - On 26th July 2015 £2,000.00 was transferred from Business Saver Account to Current Account.</p> <p>Clerk's Salary – The Clerk was asked to leave the meeting and the matter was discussed.</p> <p>Budget – The Budget will be prepared in due course.</p> <p>Barclays Bank Mandate - Awaiting confirmation letter from Barclays.</p> <p>Audit of Accounts for 2014/15 – Nothing to report.</p>	
3314.	<p>COUNCILLOR/CLERK'S REPORT.</p> <p>A lady had reported to Cllr. Johnson that the rubbish bin by the Billericay bus stop is missing. Apparently she has reported it to CCC who have advised her it is the Parish Council's responsibility. It was agreed that the Clerk should look for a black replacement bin as it is in the Conservation Area and should be bigger than 18in diameter. Clerk to obtain pictures and prices.</p> <p>Cllr. Rilstone reported that more bins are needed around the green near the bus stop in the High Street. There is one outside The Hoop.</p> <p>Cllr. Grundy reported that there are grass cuttings at the end of the Common and they are not being collected by the Cricket Club's grass cutters. Cllr. Cooper to speak to Phil Cottee about the matter.</p> <p>Cllr. Grundy felt it would be useful to have all Councillors' telephone numbers on the noticeboard. Everyone was in agreement as long as those Councillors not present were also in agreement. Clerk to E-mail and ask for their permission.</p>	<p>CLERK</p> <p>KC</p> <p>CLERK</p>
3315.	<p>DISCUSSION ITEMS.</p> <p>Small jobs to be completed around the village - Nothing to report.</p> <p>Emergency Planning – Nothing to report.</p> <p>Ideas for Local Highways Panel – Nothing to report.</p> <p>Social Networking for Parish Council –Clerk had given Cllr. Cansdale the documentation.</p>	<p>KC</p>
3316.	<p>RISK ASSESSMENT.</p> <p>Nothing to report.</p>	
3317.	<p>DATE OF NEXT MEETING.</p> <p>The next meeting will be the Planning Meeting to be held on Monday 7th September 2015 in Stock Village Hall and the main meeting on Monday 28th September 2015 in Stock Village Hall. Cllr. Rilstone sent his apologies for the meeting on 7th September.</p>	
3318.	<p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>Nothing to report.</p>	

The Chairman thanked everyone for coming; the meeting closed at 9.00pm.

Signed (CHAIRMAN).....DATE.....