

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 25TH NOVEMBER 2013 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs, Millernas, Woodward, Johnson, Finch, Fenwick and Rilstone*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Fairman*
Also Present: *1 Member of the Public*

		ACTION
2999.	DEMOCRATIC TIME. A parishioner reported that over the last few months there have been a lot of extra large vehicles using Smallgains Lane. The parishioner also reported that the marker posts had still not been replaced in Smallgains Lane. The Chairman advised that some marker posts had been put back in but he would look at Well Lane and Smallgains Lane and give the Clerk a map to send to Highways.	NF
3000.	APOLOGIES FOR ABSENCE. Cllr. Cooper, Lee and Chelmsford Borough Councillor Ian Grundy sent their apologies.	
3001.	MINUTES OF THE MEETING HELD ON 21ST OCTOBER 2013. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
3002.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Nothing to report.	
3003.	POLICE MATTERS. PCSO Carr had submitted the following list of incidents since the beginning of November:- 01/11/2013 - Myln Meadow, Stock - Theft of a vehicle from a driveway (vehicle has been recovered). 04/11/2013 - Vernon Corner, Stock - Van broken into, items stolen. 04/11/2013 - Common Lane, Stock - Taxi broken into, money stolen. 05/11/2013 - Ingatestone Road, Stock - Outbuilding broken into, garden equipment stolen. 05/11/2013 -Mill Road, Stock - Vehicle entered and items stolen from within boot. 18:00 08/11/2013 – 15:20 10/11/2013 -Downham Road, Downham - Theft of a freestanding metal post box. 22:00 15/11/2013 – 03:45 16/11/2013 - Peter Street, Stock - Damage caused to fence, hole cut into fence, gate removed and padlock cut. 16:00 15/11/2013 – 03:50 16/11/2013 - Brittons Lane, Stock - Entry gained to an outbuilding by removing padlock and damaging door – lawnmower and tools stolen. 20:30 15/11/2013 – 09:30 16/11/2013 - Well Lane, Stock - Theft of garden equipment from insecure outbuildings. 23:00 18/11/2013 - The Square, Stock - Registration plates removed from a parked vehicle. The Police had told Cllr. Johnson that they are now patrolling at night and checking vans. Cllr. Rilstone reported that the Statue of Our Lady of Walsingham had been stolen from inside All Saints Church.	

	<p>The Chairman advised that Cllr. Cooper had got some interesting findings on DNA, padlocks etc and would report at the next meeting.</p> <p>Community Speed Watch - Cllr. Woodward reported that the speed gun was not working properly again. The Chairman said the gun should get fixed. Cllr. Lee to be asked to look into matter. Cllr. Woodward also reported that he was considering leaving the team and he had advised Cllr. Lee.</p>	<p>JL</p>
<p>3004.</p>	<p>MATTERS ARISING FROM THE MINUTES.</p> <p>Potholes – Cllr. Millernas reported that Back Lane had still not been repaired. There is also a big hole opposite the car park in Swan Lane. It was also reported that the potholes at the bottom of Smallgains Lane, in the dip, are terrible. The drain is also blocked in Back Lane. Clerk to chase Cllr. Grundy who was looking into the matter.</p> <p>Bulb planting and sponsorship – The bulbs had been planted outside Almshouses and at the back of the Common. Cllr. Millernas to plant remaining bulbs by the village pump. It was agreed that if CCC offer bulbs again next year the Clerk should take up the offer. Clerk to contact Lynn McLay-Kidd to see if the Parish Council could have two more bags of bulbs to plant for this year.</p> <p>300m/200m chevrons either missing or hidden on the B1007 on the left hand side as you come from the 60mph speed limit into the village from Chelmsford – Nothing to report.</p> <p>Buttsbury Bridge – A parishioner had suggested putting up signs stating the width of the bridge as lorries do not know. Clerk to contact ECC Highways and also advise Ingatestone/Fryerning Parish Council.</p> <p>Old metal lamppost by the Old Rectory is leaning and moving and has no lamp in it –Highways had advised this is not an old street lighting column. They believe this was quite possible once used to support BT cables so suggest contacting BT Openreach is probably the best course of action. The Parish Council asked the Clerk to contact Highways advising them that this was not a B.T. piece of apparatus.</p> <p>CCC Local Highway Panel – Nothing to report. Cllr. Lee dealing with matter</p> <p>Drainage on Common – Cllr. Fenwick advised that if there is a frost Carl Swift will be able to do some work but if not the work will have to wait until the Spring to be completed.</p> <p>Speeding – Nothing to report. Cllr. Lee dealing with matter.</p> <p>Advertising boards in the village - Nothing to report.</p> <p>Triangle at top of Whites Hill – The Chairman read out an E-mail received from Alex Cook, ECC Highways. He is arranging to re-mark the white road markings. It is not realistic to keep attending to the grassed island for it to be overrun again. The area has been inspected and was not found to be unsafe. If any improvements, i.e. kerbing or bollarding, are sought they should be addressed to the Local Highways Panel for consideration. The Parish Council could maintain this area if a licence to cultivate was granted and Highways are making further investigations into this to see if it would encompass the scope of this work.</p> <p>Assistance in village from Circles Farm – Clerk to remove item from Agenda.</p> <p>Installation of Speed Activation Sign at the Billericay end of the village on the B1007 – Nothing to report.</p> <p>Play Area Inspections - Clerk to remove item from Agenda.</p> <p>30mph Speed Sign on B1007 – Nothing to report.</p> <p>Replacement of rubbish bin next to the bus shelter – Nothing to report.</p> <p>Drains blocked in Back Lane – Cllr. Grundy dealing with matter. Clerk to contact Cllr. Grundy for an update on the situation.</p> <p>Broken Marker Posts in Smallgains Lane and Well Lane - Chairman to give Clerk a map to send to Highways.</p> <p>Resurfacing of Church Car Park – Cllr. Woodward dealing with matter.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>JL</p> <p>JL</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>IG/ CLERK</p> <p>NF</p> <p>PW</p>

	<p>Knocked down posts in Church Car Park – Clerk to obtain quotation from Swift Landscaping.</p> <p>Lamp post in Back Lane covered in ivy - Cllr. Rilstone reported that the ivy was now covering the signs. Cllr. Woodward to ask Bob Hale to cut the ivy back.</p> <p>Storage Space at Heritage Centre – It was agreed the Councillors needed to go through all the paperwork after Christmas but asked Cllr. Rilstone to advise the Heritage Society they would definitely need room for two filing cabinets in the Heritage Centre. Clerk to circulate Document Retention Policy to all Councillors.</p> <p>WWI Commemoration – Clerk read out letter received from Charles Phillips objecting to what the Parish Council are proposing. The Chairman advised that the Parish Council needed to choose a day that is convenient to families to attend and 4th August is a working day and not a public holiday. It was agreed that an organising committee would be formed after Christmas. The Chairman stated that the event will be an appropriate commemoration and not a celebration. Cllr. Rilstone advised that the Heritage Society are aware of it and may do an exhibition in the Heritage Centre.</p> <p>Stock Walk Books – Cllr. Rilstone had advised the Heritage Society of the Parish Council’s comments. Clerk to remove item from Agenda.</p> <p>Renovation of War Memorial – Clerk had obtained some information. It was agreed the Clerk should contact Bradford Memorials and get a quotation for the War Memorial to be cleaned and repaired. Clerk also to apply to War Memorials Trust to obtain an application form.</p> <p>Leaves outside The Rectory – The work had been carried out. Clerk to remove item from Agenda.</p> <p>Drainage outside Rectory Hall – Cllr. Grundy dealing with matter.</p>	<p>CLERK</p> <p>PW</p> <p>ALL</p> <p>ALL</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>IG</p>
3005.	<p>GENERAL CORRESPONDENCE.</p> <p>a) Society of Local Clerks asking if the Parish Council were interested in joining their organisation. The Parish Council agreed not to join.</p> <p>b) Angela Balcombe regarding Essex Children’s Centre Consultation. Comments by 5th December. The Parish Council had no comments.</p> <p>c) Angela Balcombe regarding Consultation on the future of supported local bus services. Comments by 9th December. The Parish Council had no comments.</p> <p>d) People’s Health Trust advising of a funding programme offering grants of between £5,000 to £50,000 for projects lasting up to two years. Closing date for applications is 11th December. Clerk to forward copy of E-mail to Jenny Berkley for the Heritage Trust and Alex Stone at Circles Farm.</p> <p>e) ECC regarding P3 Volunteers First Aid training. Cllr. Finch advised that the Parish Council were no longer part of the group.</p> <p>f) RoSPA regarding Playsafety Playground Inspection Training. The Parish Council decided not to participate.</p> <p>g) Miss Moss regarding Buttsbury Bridge, Yellow lines and parking restrictions in the village and walls in Back Lane. After discussion it was agreed the Clerk should write back to Miss Moss advising her that the Highways Panel are considering all sorts of measures for Buttsbury Bridge and that the Parish Council will make a suggestion to Highways regarding the width sign. As regards the yellow lines, a consultation will be held and the lines are going to be very limited and at pinch points and will not have a knock on effect on the shops. As regards the wall this is not in the Parish Council’s control and the Clerk will refer the matter to Michael Hurst, the Conservation Officer, at CCC and ask his advice on what could be done.</p>	<p>CLERK</p> <p>CLERK</p>
3006.	<p>PLANNING MATTERS.</p> <p><u>Planning Applications</u></p> <p>Application No. 13/01580/FUL. Single storey side extension and part 2 storey part single storey rear extension, insertion of new window on first floor side elevation. Location: 11 Birch Lane, Stock. Applicant: Mr S. Parkin. The Parish Council have no comments to make.</p>	<p>CLERK</p>

<p>Amended Application No. 13/01493/FUL. Two storey side/ front extension. Part single, part two storey side/ rear extensions. Raise eaves height to part of existing house and new roof to whole enlarged house. Front canopy porch & replacement garage Location: Longmeads, Ingatestone Road, Stock. Applicant: Mr & Mrs L Toogood. The Parish Council have no comments to make.</p>	<p>CLERK</p>
<p>Application No. 13/01631/FUL. Installation of a log cabin to the rear of the Churchyard for spiritual teaching and to be used as a youth group meeting place. Location: Christ Church, High Street, Stock. Applicant: Mr Jeremy Coulthurst. The Parish Council have no comments to make.</p>	<p>CLERK</p>
<p>Application No. 13/01612/FUL. Construction of pool building with basement, garage and garden wall. Location: 1 Rectory Close, Stock. Applicant: Mr & Mrs Darren Goode The Parish Council have no comments to make.</p>	<p>CLERK</p>
<p><u>Results</u></p>	
<p>Application No. 12/00940/AOD/1. Condition 4- Sample materials; Condition 5 - Large scale drawings; Condition 6- Section drawings; Condition 7- Boundary treatments; Condition 8- Landscaping scheme; Condition 9- Code for sustainable homes; Condition 11 - Turning facility; Condition 12- Surface water; Condition 13- Tree report Location: Lammas Cottage High Street, Stock. Applicant: Mr & Mrs Darren Goode. Conditions Split Decision.</p>	
<p>Application No. 13/01042/FUL. Construct Access Track. Location: Fristling Hall Swan Lane, Stock. Applicant: Mr Gary Sharp. Appeal Appn would have been approved.</p>	
<p><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></p>	
<p>Application No. 13/05664/CAT. Goat Willow (T2 as marked on plan) remedial maintenance, removing broken branches as necessary, reduction back to old pollard cuts, thin and balance; Blue Cedar (T1 as marked on plan) dead wood and 25% thin, removing broken branches as necessary, tip prune and shape.. Location: The Nook, 18 Common Road, Stock Applicant: Mr S. Silvester. The Parish Council have no comments to make.</p>	<p>CLERK</p>
<p>Application No. 13/05264/TPO. 2 x Oak Trees in front garden – Crown reduction by 2m, crown lift to give 4m clearance from ground level and lightly thin remainder. Reasons – Health and Safety, light and too near house. Location: 6 Myln Meadow, Stock Applicant: Mrs Linda Dossett The Parish Council have no comments to make.</p>	<p>CLERK</p>
<p>Application No. 13/05634/CAT. Beech in rear garden of High Street – AMENDED SPECIFICATION – shorten back overhang to 11 Back Lane and 46 High Street by 3m maximum cutting to suitable growing points, leaving a natural shape and profile and clean out dead wood. Location: Brick House, 48 High Street, Stock Applicant: Sir I. McAllister. Approved.</p>	
<p>Application No. 13/05634/CAT. Beech in rear garden overhanging 11 Back Lane - crown lifting to a height of 3.5m and crown reduction by 3.0m Location: Brick House, 48 High Street, Stock Applicant: Sir Ian McAllister. Approved.</p>	

	<p><u>Planning Appeals and Decisions.</u></p> <p>Notification of Appeal. Application No. 13/01042/FUL. Fristling Hall, Swan Lane, Construct Access Track –Appeal Ref. APP/W1525/APP/W1525/A/13/2207997. Comments to Planning Inspectorate by 16th December 2013. Clerk to write to Planning Inspectorate resubmitting previous comments and request copy of decision.</p> <p><u>Tree Preservation Orders.</u></p> <p>Nothing to report.</p> <p><u>Planning Correspondence</u></p> <p>Planning contributions for local open space provision – Nothing to report. Clerk to remove item from Agenda.</p> <p>White Gates, Mill Road – Nothing to report. Clerk to remove item from Agenda.</p> <p>Barn at 10 Swan Lane – Nothing to report.</p> <p>Parish Council Meeting at CCC – The Chairman was unable to attend but Cllr. Millernas had attended.</p> <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>Nothing to report.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLEKR</p>												
3007.	<p>FINANCE.</p> <p>Cheques to be Signed -</p> <table border="0"> <tr> <td>101897</td> <td>£1,355.69</td> <td>Mrs L.J. Green</td> <td>Salary 01.11.13 – 30.11.13</td> </tr> <tr> <td>101898</td> <td>£ 431.18</td> <td>HM Revenue & Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101899</td> <td>£ 101.19</td> <td>Mrs L.J. Green</td> <td>Expenses 22.10.13 – 25.11.13</td> </tr> </table> <p>Transfers - On the November 2013 £4,000.00 was transferred from Current Account to Base Rate Tracker.</p> <p>Clerk’s Salary – Chairman and Cllr. Lee still to discuss matter.</p> <p>Precept and Budget – The Chairman and Cllrs. Millernas and Rilstone to meet to discuss the Budget and Precept and figures to be discussed at next meeting with Parish Council.</p> <p>Annual Donations – The Chairman advised that letters had been received from Our Lady & St. Joseph Roman Catholic Church Parochial Council, Stock Press and Essex Air Ambulance requesting their annual grants from Stock Parish Council. The Clerk had also written to All Saints Church and The Tweedy Charity asking them to request their donation in writing and send together with a copy of their accounts. Cllr. Rilstone also suggested donating to Circles Farm. All agreed. Figures to be discussed at meeting being held to discuss Precept and Budget and recommendations for donations to charities to be made to Parish Council at next meeting.</p>	101897	£1,355.69	Mrs L.J. Green	Salary 01.11.13 – 30.11.13	101898	£ 431.18	HM Revenue & Customs Only	PAYE and N.I.	101899	£ 101.19	Mrs L.J. Green	Expenses 22.10.13 – 25.11.13	<p>NF/JL</p> <p>NF/JM/AR</p> <p>NF/JM/AR</p>
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3008.	<p>COUNCILLOR/CLERK’S REPORT.</p> <p>Emergency Planning – To be discussed at next meeting with Cllr. Grundy.</p> <p>Cllr. Johnson reported that the parish noticeboard is impossible to read as it is very damp inside. The Chairman said the display cabinet may need to be replaced. Clerk to look at companies and obtain prices.</p> <p>Cllr. Woodward felt that plans should go on the projector screen. After discussion it was agreed that the Chairman would try again to project the plans. Cllr. Rilstone suggested having two sets of paper copies of each plan at meetings. This was also agreed.</p> <p>Cllr. Fenwick reported that the salt bags he had delivered are deteriorating. Cllr. Millernas asked Cllr. Fenwick for some bags.</p>	<p>PF</p>												
3009.	<p>DISCUSSION ITEMS.</p> <p>Small jobs to be completed around the village - Nothing to report.</p>													

	ECC Speed Limit Review – Nothing to report.	
	Yellow lines in Village – Nothing to report.	
3010.	RISK ASSESSMENT. Nothing to report.	
3011.	DATE OF NEXT MEETING. There will be no planning meeting in December. The next main meeting will be held on Monday 16 th December 2013 in Stock Village Hall and the next planning meeting will be held on Monday 6 th January 2014 in Stock Village Hall. Cllrs. Rilstone and Finch sent their apologies for the planning meeting.	
3012.	CLOSED MEETING FOR OPENING TENDERS. Nothing to report.	

The Chairman thanked everyone for coming; the meeting closed at 9.40pm.

Signed (CHAIRMAN).....DATE.....