

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 24TH JUNE 2013 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs, Millernas, Woodward, Johnson, Lee, Fenwick, Rilstone and Cooper*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Fairman*
Also Present: *1 Member of the Public and Chelmsford City Cllr. Ian Grundy*

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| 2939. | PRESENTATION BY PHILIP WILSON OF ECC REGARDING SUPERFAST BROADBAND. Mr Wilson handed out a fact sheet and then gave a presentation. He explained that Superfast Broadband will be coming to Stock in 2015 as part of a national scheme. B.T. are to be awarded the contract to install the superfast broadband. The Government have allocated £6.5m to the ECC have matched the figure. Mr Wilson encouraged residents to register their interest and fill out the survey at www.superfastessex.org | |
| 2940. | DEMOCRATIC TIME. A parishioner complained about the speeding in Smallgains Lane. The Chairman advised that Cllr. Lee is looking into the matter. A parishioner reported a large pot hole in Goatsmoor Lane between Bishops Farm and Brittons Lane. Clerk to report to Highways. A parishioner reported that the fly tipping sign in Smallgains Lane has been displaced. The Chairman advised that the signs the Parish Council had erected were being replaced at Swan Lane and there is every chance this one will be replaced as well. Claire Callan of CCC had advised that the information on the signs is incorrect and she is therefore going to replace the signs. The Chairman advised that CCC have been using a CCTV camera around Swan Woods as they are aware of the fly tipping problem and they have been watching the area. Cllr. Woodward reported that the dog fouling on the Common is a problem. The Chairman advised that the Parish Council have the power to impose dog fouling orders and put up signs if they want to. | JL CLERK |
| 2941. | APOLOGIES FOR ABSENCE. Cllr. Finch sent his apologies. | |
| 2942. | MINUTES OF THE MEETING HELD ON 20TH MAY 2013. The Chairman advised that Tony Barker of the Tweedy Charity had contacted him regarding a minute in the April minutes linking him to CCC. He advised that this was not correct and wants the minute changed. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events. | |
| 2943. | DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Cllr. Fenwick declared an interest in planning application nos. 13/00745/FUL and 13/00746/LBC, The Cock Inn , High Street. | |
| 2944. | POLICE MATTERS. The village's new PCSO is Jemma Carr. Community Speed Watch - Cllr. Lee reported that the speed gun had been fixed. One new volunteer has been trained but the others are still waiting to be trained. | |
| 2945. | MATTERS ARISING FROM THE MINUTES. Potholes – Highways dealing with matter. Stock Road/Honeypot Lane has been done. It was | CLERK |

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| <p>reported that there is ponding on the road which might be associated with recent pipe works just before the junction with Honeypot Lane outside Ingatestone Hall.</p> <p>Bulb planting and sponsorship – Nothing further to report.</p> <p>Marigold Lane road surface –Nothing to report.</p> <p>300m/200m chevrons either missing or hidden on the B1007 on the left hand side as you come from the 60mph speed limit into the village from Chelmsford – Nothing to report.</p> <p>Overgrown hedges from 20 The Square abutting High Street down to the back boundary of 1 Mill Road – The removal of the concrete posts was in hand. Carl Swift going to remove.</p> <p>Buttsbury Bridge – The Chairman advised that the Parish Council are going to need to make representation to the Highways Panel. Cllr. Lee advised that the Panel next meet in September. One set of data is available but comparative data is needed so speed strips need to be put down again in the near future before a submission can be sent in.</p> <p>Track outside Almshouses – The work had been completed. Clerk to remove item from Agenda.</p> <p>44 Back Lane – Unauthorised parking in front of the garden– Still outstanding Cllr. Millernas to speak to ECC.</p> <p>Gravel area in The Square –Bob Hale to carry out the work.</p> <p>Old metal lamppost by the Old Rectory is leaning and moving and has no lamp in it – Clerk sent photo to Highways.</p> <p>Village Litter Pick - Circles Farm were unable to assist. Cllr. Woodward advised that Phil Cottee had volunteered to get a regular group together to litter pick around the village. Cllr. Johnson to give Mr Cottee some litter pickers. It was agreed that a village litter pick day should be held in October.</p> <p>CCC Local Highway Panel –The Panel met last week and the next meeting will be in September.</p> <p>CCC Play Schemes 2013 - Cllr. Woodward had booked Monday 29th July between 1.30pm and 3.30pm for ages 6-11 years, Monday 5th August between 1.30pm and 3.30pm for ages 12-16 years and Friday 23rd August between 1.30pm and 3.30pm for ages 6-11 years. Cllr. Woodward advertised.</p> <p>ECC Superfast Broadband – It was agreed that parishioners should be encouraged to register. Cllr. Grundy said that the information had been put in Stock Press and on the website.</p> <p>Best Village of the Year and Best Kept Village Competitions – Nothing to report.</p> <p>Parish Cleansing Days – Dates and jobs submitted to CCC.</p> <p>Top part of the path at the crown of Stock Hill, as you go down Stock Hill to the Bishops House, needs clearing – Work been done. Clerk to remove item from Agenda.</p> <p>Letter to Royal Mail requesting that they stop dropping elastic bands –No reply received to-date. Clerk to remove item from Agenda.</p> <p>Drainage on Common – Joy Thomas of ECC had advised the Clerk there is £9,390.24 planning contributions for local open space money available to the Parish Council and she will arrange to get an agreement sent out and the money transferred to the Parish Council’s bank account. Cllr. Cooper had arranged to meet two contractors this week in order that quotations could be obtained. Cllr. Woodward advised that the Cricket Club would contribute.</p> <p>Pond – Cllr. Grundy had met the Conservation Volunteers. There are a couple of weeds but other than that the pond is in reasonable shape. Cllr. Grundy advised that it is now down to the Parish Council to keep the pond nice. Cllr. Johnson to see if Circles Farm could assist with cleaning the pond.</p> <p>Speeding – Cllr. Lee advised that the site survey had been carried out. There were eight points in total that had been suggested strips are put down at, i.e. High Street, Back Lane and Mill Road. The speed survey now needs to be carried out and the 24 hour camera. Cllr. Lee advised that ECC were not</p> | <p>JL</p> <p>CLERK</p> <p>JM</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK/K C</p> |
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| | <p>happy with the Parish Council using a private contractor and want them to use their contractor. ECC charge £210.00 a strip as opposed to the private contractor who charges £45.00 a strip. Cllr. Lee was waiting to hear from Jon Simmonds at ECC to see whether a private contractor could be used or not.</p> <p>RCCE regarding Affordable Housing – Chairman dealing with matter.</p> <p>Protecting verge outside Windmill in Mill Lane – The Chairman had asked Carl Swift to provide a quotation for protection of the grass verge alongside the Windmill.</p> <p>Advertising boards in the village - It was agreed that the Village Hall should have a policy with their hirers regarding advertising signs. The signs should be kept inside the Village Hall boundary and the signs should not be put up for longer than two weeks. Cllr. Cooper suggested putting hooks in the trees for signs to be erected. Cllr. Lee suggested that the Parish Council also have a policy regarding signs in the village. Cllr. Lee and Fenwick to draft a policy.</p> <p>Hankin Wood For Sale – Nothing further to report.</p> <p>Triangle at top of Whites Hill - The Clerk had still not had a response from Highways so had given Cllr. Grundy a copy of her E-mail in order that he could chase the matter.</p> <p>Assistance in village from Circles Farm – The Clerk had spoken to Alex Stone who advised that planting was a more achievable task for their students and Monday or Tuesday were the most suitable days. Cllr. Johnson to liaise with Alex Stone to arrange planting in the village. Cllr. Grundy had visited the site. Cllr. Johnson to arrange a site visit for Councillors.</p> <p>Information board on the edge of Cygnet Woods – Matter still outstanding.</p> <p>Invitation to Annual Civic Service at Chelmsford Cathedral on Sunday 9th June - Cllrs. Woodward and Cooper had attended and said it was most enjoyable and was excellent. Clerk to remove item from Agenda.</p> <p>Parish Council Meeting on Tuesday 21st May at 7.30pm in the Council Chamber – Chairman and Vice-Chairman had attended. Clerk to remove item from Agenda.</p> <p>Footpath sign post which is located in Back Lane, which is opposite Cambridge Close, has been broken and needs to be replaced – Post has been replaced. Clerk to remove item from Agenda.</p> <p>Removing of No Parking Signs on some of the greensward in the village - The signs are still to be removed. Cllr. Johnson suggested leaving one sign outside The Lattices.</p> <p>Installation of Speed Activation Sign at the Billericay end of the village on the B1007 – Nothing further to report.</p> <p>Play Area Inspections - The Clerk had instructed Wicksteed to carry out the Inspections. Date to be confirmed.</p> <p>Litter on B1007 - The Clerk had reported the matter to Highway Rangers who have agreed to carry out litter picking in the near future.</p> <p>Drains at the bottom of Smallgains Lane need to be jet blasted - Clerk had reported matter to Highways.</p> <p>30mph Speed Sign on B1007 – Clerk had reported matter to Highways who were arranging to visit the location and appropriate action will be taken.</p> <p>School Parent Parking Issues - Cllr. Millernas reported that a parent had parked in front of a resident’s garage in Dakyn Drive and refused to move their vehicle. The Chairman had informed the PCSO who has agreed to walk around at school pick up time and has also spoken to the Headmistress.</p> | <p>SJ</p> <p>JL</p> <p>NF</p> <p>NF</p> <p>JL/PF</p> <p>IG</p> <p>SJ</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> |
| <p>2946.</p> | <p>GENERAL CORRESPONDENCE.</p> <p>a) Highways had contacted the Clerk advising that the fence around the pond adjacent to Austen Drive has become damaged. The Clerk had given them the details of the owners.</p> <p>b) A parishioner, Claire Jackson, enquired regarding allotments. Clerk to write back and advise there are no current allotment sites available therefore the Parish Council are unable to help.</p> | <p>CLERK</p> |

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| | <p>c) International Day of Persons with Disabilities – Agreed not to participate.</p> <p>d) Winter Salt Bag Partnership Scheme – It was agreed that Cllr. Fenwick would ask Carl Swift if he could store the salt and if so Cllr. Fenwick would arrange to order the salt and arrange delivery. Clerk gave Cllr. Fenwick the relevant paperwork.</p> <p>e) John Smith regarding gritting perimeter footpath Dakyn Drive to Swan Lane rear of Stock C of E School. The Parish Council agreed that they were happy to provide the salt which can be collected in the Winter. Clerk to write to Mr Smith.</p> | <p>PF</p> <p>CLERK</p> |
| <p>2947.</p> | <p>PLANNING MATTERS.</p> <p><u>Planning Applications</u></p> <p>Application No. 13/00745/FUL. Two storey rear extension forming improvements to kitchen and ground floor toilet accommodation including change of use to first floor to provide 7 no letting rooms. Location: The Cock Inn, High Street, Stock. Applicant: Mr Paul Fenwick. Cllr. Fenwick declared an interest. The Parish Council had no comments to make.</p> <p>Application No. 13/00746/LBC. Two storey rear extension forming improvements to kitchen and ground floor toilet accommodation including change of use to first floor to provide 7 no letting rooms. Location: The Cock Inn, High Street, Stock. Applicant: Mr Paul Fenwick. Cllr. Fenwick declared an interest. The Parish Council had no comments to make.</p> <p>Application No. 13/00761/CLEUD. The use of building as a single dwelling house for more than 4 years. Location: Land North East of Pilgrims Farm, Smallgains Lane, Stock. Applicant: Mrs Pamela Clements. The Parish Council had no comments to make.</p> <p><u>Results</u></p> <p>Application No. 13/00035/FUL. Construction of a 5.9m x 4.0m Log cabin to the rear of the church yard to be used as a youth group meeting place. Location: Christ Church, High Street, Stock. Applicant: Mr Jeremy Coulthurst. Approved.</p> <p>Application No. 11/00011/AOD/2 Condition 5 (c)- Post Construction Review Certificate. Location: Site At Elmbrook Farm, Buttsbury, Stock Applicant: Mr & Mrs P Gibson. Conditions Discharged.</p> <p>Application No. 12/00952/AOD/1. Condition 5 (c)- Post Construction Review Certificate. Location: Conditon 3- sample materials; conditon 4- detailed drawings; conditon 8- Code for Sustainable Homes, Stock Applicant: Mr K Squibb. Conditions Discharged.</p> <p><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></p> <p>Application No. 13/05568/CAT. Conifer (T1, T2 and T3 on plan) roadside boundaries - fell to ground level; Sycamore (T4 on plan) within rear garden - fell to ground level; Willow (T5 on plan) - southern boundary - fell to ground level; Horse Chestnut (T6 on plan) - southern boundary - fell to ground level; Robina (T7 on plan) - southern boundary - fell to ground level; Robina (T8 on plan) - western boundary - remove NE stem over garden; Mixed species (G1) - western boundary - reduce in height to 4m; 1 x Lime, 2 x Horse Chestnut (G2 on plan) - north western boundary - re-pollard; Hawthorn (G3 on plan) - northern boundary - reduce to 4m; Lawson Cypress (G4 on plan) - eastern boundary - fell to ground level; Apple / Cherry x5 (G5 on plan) - within rear garden - fell to ground level; Horse Chestnut x3 (G6 on plan) - southern boundary - fell to ground level; Horse Chestnut (G7 on plan) - southern boundary - pollard to 8m or suitable growing points Location: Lushill, 22 Common Road, Stock. Applicant: Mr A Raeburn. The Parish Council objected to this application. Clearance of trees from this property will have a detrimental effect on this attractive part of Stock Conservation Area. The trees create an attractive background to the historic Stock Common. The proposal will neither preserve or enhance the special</p> | |

character of the conservation area.

Application No. 13/05108/TPO. Elm, Lime, Oak, Field Maple, Silver Birch & Hazel (A2) – along roadside boundary – remove all planted trees within A2; Oak & Ash (T7-T25) – on roadside boundary – crown lift to 4m, cutting to branch collar.

Location: Chase Farm, Foxborough Chase, West Hanningfield.

Applicant: Mr Dunn.

The Parish Council have no comments to make.

Application No. 13/05564/CAT. Lilac (T1 on attached plan) – roadside verge – reduce to 2.5m; Hawthorn, Blackthorn (G1 on attached plan) – roadside verge – reduce to 2.5m; Monterey Cypress (T2 on attached plan) – roadside verge – fell to ground level and grind stump.

Location: Verge North of 22 Common Road, Stock

Applicant: James Choat – Essex County Council.

The Parish Council objected to this application. Clearance of trees from this property will have a detrimental effect on this attractive part of Stock Conservation Area. The trees create an attractive background to the historic Stock Common. The proposal will neither preserve or enhance the special character of the conservation area.

Planning Appeals and Decisions.

Nothing to report.

Tree Preservation Orders.

Nothing to report.

Planning Correspondence

Planning contributions for local open space provision – Joy Thomas of ECC had confirmed that there is currently £9,390.24 available and she will arrange for an Agreement to be sent out in order that she can transfer the funds to the Parish Council's bank account to spend on drainage works on the Common. There will be further funds available at a later date from a couple of other developments taking place in the village.

Urgent Planning Matters Not On This Agenda

Nothing to report.

2948. FINANCE.

Cheques to be Signed -

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| 101857 £25.00 | Simon Dixon | Tree guards and tree canes |
| 101858 £324.81 | Mr R.S. Hale | Works to village May |
| 101859 £121.56 | Mr N. Fairman | Parish Councillor Allowance |
| 101860 £121.56 | Mr J. Millernas | Parish Councillor Allowance |
| 101861 £121.56 | Mrs P.J. Johnson | Parish Councillor Allowance |
| 101862 £121.56 | Miss K. Cooper | Parish Councillor Allowance |
| 101863 £121.56 | Mr P. Woodward | Parish Councillor Allowance |
| 101864 £121.56 | Mr A. Rilstone | Parish Councillor Allowance |
| 101865 £121.56 | Mr P. Fenwick | Parish Councillor Allowance |
| 101866 £121.56 | Mrs J. Lee | Parish Councillor Allowance |
| 101867 £121.56 | Mr C. Finch | Parish Councillor Allowance |
| 101868 £25.00 | Essex Playing Fields Association | Annual Subscription Renewal |
| 101869 £1355.69 | Mrs L.J. Green | Salary 01.06.13 – 30.06.13 |
| 101870 £431.18 | HM Revenue & Customs Only | PAYE and N.I. |
| 101871 £51.61 | Mrs L.J. Green | Expenses 21.05.13 – 24.06.13 |
| 101872 £66.00 | Rural Community Council of Essex | Annual Subscription Renewal |

Transfers - On the 13th June 2013 £2,000.00 was transferred from Base Rate Tracker to Current Account.

Clerk's Salary – The Clerk left the room whilst the matter was discussed. Deferred to next meeting.

Audit of Accounts for 2012/13 - Clerk had sent Annual Return to Audit Commission.

2949. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS.

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| | The Chairman felt the figures needed to be raised in the Standing Orders. Discuss at next meeting. | |
| 2950. | <p>COUNCILLOR/CLERK'S REPORT.</p> <p>Cllr. Woodward reported that Bob Knapp had died last week.</p> <p>Cllr. Rilstone reported that there are four posts which look awful on the green outside St. Mary's Buttsbury Church in Ingatestone Road. Cllr. Lee reported that the chevron sign has ended up in the churchyard and the metal posts are still there. Clerk to report to Highways.</p> <p>Cllr. Lee reported that a caravan had been dumped in Ingatestone Road and the sign is back in the Ford. Cllr. Lee had reported the matter to the Hit Squad.</p> | CLERK |
| 2951. | <p>DISCUSSION ITEMS.</p> <p>Small jobs to be completed around the village - Bob Hale has enough jobs at the moment.</p> <p>ECC Speed Limit Review – Nothing to report.</p> <p>Planting of new trees – The matter was in hand.</p> <p>Yellow lines in Village – Colin Barford of CCC had sent in proposals for yellow lines in the village at a cost of £1,600 - £1,800.00. The Parish Council agreed they wished to proceed. Mr Barford had suggested an informal consultation prior to going out to formal consultation. The Chairman thought Mr Barford should go straight to a formal consultation. All agreed. Clerk to contact Mr Barfield advising of the Parish Council's decision. Cllr. Grundy said he thought if the work was done by South Essex Parking Partnership it would save the Parish Council money but may take a bit longer to be implemented.</p> | CLERK |
| 2952. | <p>RISK ASSESSMENT.</p> <p>Nothing to report.</p> | |
| 2953. | <p>DATE OF NEXT MEETING.</p> <p>The next planning meeting will be held on Monday 8th July 2013 in Stock Village Hall and the next main meeting will be held on Monday 29th July 2013 in Stock Village Hall. Cllrs. Rilstone and Finch sent their apologies for the planning meeting on the 8th July.</p> | |
| 2954. | <p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>Nothing to report.</p> | |

The Chairman thanked everyone for coming; the meeting closed at 10.00pm.

Signed (CHAIRMAN).....DATE.....