

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 28TH JANUARY 2013 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Millernas, Johnson, Woodward, Fenwick, Rilstone*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Fairman*
Also Present: *3 Members of the Public and Chelmsford City Cllr. Ian Grundy*

		ACTION
2860.	DEMOCRATIC TIME. A parishioner reported that there was dumped rubbish, furniture and fibre glass by the hump back bridge in Smallgains Lane on the right by the nurseries. Clerk to report to Hit Squad. A parishioner asked if under the Speed Review the Parish Council could look at Smallgains Lane as cars and speeding down the lane and using it as a cut through. CCC Cllr. Grundy advised that once an announcement is received from ECC the Parish Council will have the opportunity to make representations. A parishioner complained about the speeding of vehicles coming into the village. Cllr. Woodward stated that Speed Watch is starting again this week. It was reported that tyres have been dumped in Downham Road as you turn left to the Reservoir. Clerk to report to Hit Squad.	CLERK CLERK
2861.	APOLOGIES FOR ABSENCE. Cllr. Lee and Finch sent their apologies.	
2862.	MINUTES OF THE MEETING HELD ON 17TH DECEMBER 2012. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
2863.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Nothing to report.	
2864.	PARISH COUNCILLOR VACANCY. The Chairman advised that a few people were interested in the vacancy. Kerry Cooper who lives in Myln Meadow and works at Crondon Park and John Hawkes who lives in the High Street and has previously been a Councillor. The Chairman asked Kerry to explain a bit about herself and what she has to offer the Parish Council. Cllr. Rilstone read out a letter of application that had been received from John Hawkes. It was agreed to invite both applicants to the next meeting so that one could be co-opted. Clerk to make enquiries to see whether both candidates could be appointed.	CLERK/PW/AR
2865.	POLICE MATTERS. Inspector Kilgallen advised that Essex Police is currently undergoing a restructure involving the neighbourhood policing teams. She will be arranging a replacement for PCSO Fleming for the area including Stock and as soon as that decision has been made she will let the Clerk know. In the interim the area will be covered by other PCSO's from the team depending who is on duty. The Chairman asked the Clerk to contact Inspector Kilgallen and advise that the Parish Council look forward to seeing the new PCSO very soon and enquire as to who the Parish Council should call in the meantime if they require a PCSO. Community Speed Watch - Nothing to report.	CLERK
2866.	MATTERS ARISING FROM THE MINUTES. Rotating the VDS sign –. Nothing to report.	

<p>Potholes – Highways had advised that they were aware of the potholes in The Square and School Lane as they were inspected in the Summer. As a result a low priority non urgent defects was identified. Clerk had reported to Highways that the potholes in The Square were a health and safety hazard as they are more than 2inches deep. Cllr. Lee had sent the Chairman and Clerk some photographs. Chairman to forward photos to Highways. Cllr. Millernas reported that there are two large potholes between 42-46 Back Lane. Cllr. Millernas agreed to report these to Highways. Clerk to circulate ECC Highways defects website link to all Councillors.</p>	<p>CLERK/JM/NF</p>
<p>Bulb planting and sponsorship – Cllr. Fenwick had spoken to Carl Swift who said he could carry out the bulb planting. It was suggested that the Parish Council buy the bulbs and ask Jackie Lane at CCC to arrange a project involving the school and plant bulbs at Church Green and outside the Almshouses. It was also suggested that maybe the bulb planting could be incorporated into the grass cutting contract.</p>	<p>PF/CLERK</p>
<p>Missing 30mph Repeater Sign Opposite Whitegates in Mill Road – The sign had been replaced. Clerk to remove item from Agenda.</p>	<p>CLERK</p>
<p>Works to Common Road – Highways had advised that the work be carried out between 1st February and 31st March. Exact dates and durations of the road closure will be notified via advance warning signage on the site. Letters to residents will be sent out at least 2 weeks in advance. Common Road would be closed from its junction with Birch Lane to its junction with Mill Road. The alternative route will be High Street, The Square, Mill Road and vice versa. Cllr. Johnson to put on noticeboard and Clerk had asked Roger Watling to put on website and Editors to put in Stock Press.</p>	<p>SJ/CLERK</p>
<p>Concrete edging on the corner of Mill Road/Common Road –Sarah Brown in Highways advised that a highway boundary check they carried out shows the verge area outside number 71 is not ECC highway, and is in fact common land for which they are not responsible. Therefore ECC are unable to take any action in resolving this matter, however her understanding is that you as the Parish Council may be responsible on behalf of the land owner for administering this land.</p>	<p>CLERK</p>
<p>Having looked into the recent enquiries for the location it would appear that there has been a drainage problem in the vicinity, and Highways carried out some repair work to the surface water system. Mrs Brown believes the resident may have installed the edging stones because of the drainage issues, with a view to protecting the property. The Engineering Team have checked the area on several occasions since work was undertaken at times of heavy rain, (of which there have been many recently) and have not noted any flooding issues here. They will continue to monitor the location in the future. It was agreed to remove the item from the Agenda.</p>	
<p>Hedges needing trimming outside Lush Hill at the junction of Common Road and Birch Lane – The Chairman had written to Mr Raeburn who advised that he is currently abroad and will deal with the situation on his return.</p>	
<p>The new fencing outside the new house at The Bakers Arms – Chairman to write a letter.</p>	<p>NF</p>
<p>Horizontal Bar missing from one of white gates at entrance to village - Cllr. Fenwick advised that the bar had been replaced. Clerk to remove item from Agenda.</p>	<p>CLERK</p>
<p>Marigold Lane road surface –Nothing to report.</p>	
<p>Hardcore mid way down Footpath 18 – Bob Hale dealing with matter.</p>	
<p>Parking on the Parish Council land at the church – The contract had been given to Carl Swift to erect posts around the perimeter which should be placed so cars cannot drive through.</p>	
<p>The bollard by the Common has been knocked over as well as the post at the top of Common Lane - Reported to Highway Rangers.</p>	
<p>Poplar Trees – Vernon Corner – Clerk had submitted grant claim form to Lynn Cameron at CCC. Cllr. Woodward to take photographs and send to Lynn Cameron. Bob Hale to plant trees.</p>	<p>PW</p>
<p>300m/200m chevrons either missing or hidden on the B1007 on the left hand side as you come from the 60mph speed limit into the village from Chelmsford – Clerk to chase matter with Highways.</p>	<p>CLERK</p>

<p>Overgrown hedges from 20 The Square abutting High Street down to the back boundary of 1 Mill Road –Clerk awaiting photograph from Cllr. Lee to send to Mrs Nation. It was reported that the posts had been bent over and the concrete has snapped. Clerk to write to Mr Nation advising that the Parish Council will remove the posts with their permission. Cllr. Grundy suggested reporting the matter to Highway Rangers once permission had been received and getting them to carry out the work. Cllr. Grundy also suggested planting shrubs or rose bushes once the posts were removed.</p>	<p>CLERK</p>
<p>Invitation to attend Rest Centre Training on 4th December and 11th December – Karen Buttress of CCC requesting for details of emergency contacts in the village. Cllr. Millernas agreed for his details to be given as a contact. Clerk to advise.</p>	<p>CLERK</p>
<p>White directional sign at the junction of Ingatestone Road/Stock Lane (where it leads off to Buttsbury Ford) has fallen down - Tim Phillips at ECC Highways had advised the Clerk that repairs are required to Buttsbury Bridge which was damaged by vehicle impacts in 2012. The bridge parapet at the North side of the structure has been damaged. In order to facilitate works a road closure, applicable to all vehicular traffic is required to ensure the safety of the work force and public. During the closure access for pedestrians and cyclists will be maintained at all times. The works are programmed to commence on Monday 2nd April 2013 and are expected to be completed by 19th April 2013. Clerk had sent a copy of notice to Roger to put onto website and to Stock Press. Cllr. Johnson to put notice onto noticeboard. Clerk to write to ECC requesting two RSJ's or concrete bollards in a heritage style are positioned either side of the bridge.</p>	<p>CLERK</p>
<p>Three dishes that had been put up at The Cock – CCC had carried out a site visit.</p>	
<p>Volunteers for Snow Clearance following request from The Manager of Orchard House – It was agreed to remove this item from the Agenda.</p>	<p>CLERK</p>
<p>Shooting at the back of Smallgains Lane/Well Lane – The Parish Council had not heard anything more so it was agreed the item could be removed from the Agenda.</p>	<p>CLERK</p>
<p>Training on the new Local Code of Conduct for Councillors – Still awaiting for date to be arranged.</p>	
<p>Track outside Almshouses – Cllr. Fenwick advised that the initial work had been undertaken to fill the holes and the balance will be completed when the rain stops.</p>	
<p>Willow tree in Mill Road -Cllr. Woodward had discussed the matter with James McCarthy at CCC who had advised that the tree should be removed as it is rotten. The tree is located in a Conservation Area and therefore the Parish Council will submit a Planning application to carry out the works. Cllr. Woodward to obtain quotations.</p>	<p>PW</p>
<p>Fly tipping at Buttsbury Ford – The rubbish had been removed. Clerk to remove item from Agenda.</p>	<p>CLERK</p>
<p>44 Back Lane – Parking in front of the garden for the parking of a car – Reported to Enforcement.</p>	
<p>State of the road in Back Lane by the drain as you approach Fosters Close/School Lane – Clerk had reported matter to Tim Savage at CCC who had inspected the area and advised it would appear that other than a gully sited on a verge, which probably does not contribute, there is little in the way of any drainage plant in the area. Mr Savage had passed the matter onto Highways to deal with.</p>	
<p>Gravel area in The Square – Cllr. Rilstone had received a complaint from Michelle at The Hoop as the area is full of potholes. Cllr. Woodward to arrange for Bob Hale to rake the area.</p>	<p>CLERK</p>
<p>Gate from main road to Village Hall - Imelda Hands, Secretary to the Village Hall Committee, had written advising that the Parish Council's suggestion had been discussed at a Committee meeting. There were a few points raised such as security and insurance implications and also the fact that there is a drainage ditch behind the hedge. The Committee would like to establish whether the purpose of the gate would be to use as a cut-through or else for direct access to the Village Hall, in which case it would be useful to have an idea of the footfall involved. Clerk to write back advising that the Parish Council have decided not to pursue the matter any further.</p>	

	<p>Old metal lamppost by the Old Rectory is leaning and moving and has no lamp in it – Highways had carried out a site visit but had looked at the wrong lamp. Clerk had now given them the exact details and location.</p>	
<p>2867.</p>	<p>GENERAL CORRESPONDENCE.</p> <ul style="list-style-type: none"> a) The Parish of All Saints requesting their annual grant and advising that costs have risen and asking for a £50.00 increase. This request was agreed. Clerk to send cheque. Cllr. Rilstone declared an interest. b) Stock Cares thanking the Parish Council for their donation. c) Essex Air Ambulance thanking the Parish Council for their donation. d) Our Lady & St. Joseph R.C. Church thanking the Parish Council for their donation. e) CCC regarding Love Where You Live in which the village arranged a litter picking day and CCC supply litter pickers, gloves, black bags and grant for a skip. It was agreed that the event would be held on 23rd March at 10am. Cllr. Johnson to take delivery of items from CCC. Cllr. Woodward to organise skip. Clerk to advise CCC. f) Chloe Rowling at Essex Fire and Rescue Service regarding a Consultation for ECFRS's Integrated Risk Management Plan which runs until 15th April 2013. The Parish Council had no comments. g) Samantha Bridges of ECC regarding Parish Council Lenten Activity. The matter had been noted. h) Richard Gard of Anglian Water regarding a public consultation about customers' priorities for the future of water services. Comments by 10th March 2013. The Parish Council had no comments. i) Bev Sargeant at ECC Highways had sent information on the process for presenting scheme requests for consideration of the Chelmsford City Local Highway Panel. Clerk had distributed a copy to all Councillors. Cllr. Grundy advised that any schemes in the village need to be considered and put forward to Highways. j) CCC Play Schemes 2013. Cllr. Woodward had confirmed the dates for this Summer. He had applied for three dates. There are no free sessions this year so the Parish Council will have to pay for all three. Cllr. Woodward will organise the advertising and put leaflets in the School and Pre-school. 	<p>CLERK</p> <p>CLERK/SJ/PW</p> <p>ALL</p> <p>PW</p>
<p>2868.</p>	<p>PLANNING MATTERS.</p> <p><u>Planning Applications</u></p> <p>Application No. 12/01716/FUL. Demolition of the existing dwelling and replacement of new detached 4 bedroom house with basement. Location: Tetlows, Downham Road, Stock. Applicant: Mr R. Warner. The Parish Council had no comments to make.</p> <p><u>Chelmsford Borough Council Decisions</u></p> <p>Application No. 11/01586/AOD/1. Condition 4 – sample of the materials. Location: Landry, Whites Hill, Stock. Applicant: Mrs Kathryn Day. Conditions Discharged.</p> <p>Application No. 12/00564/AOD/1. Condition 4- samples of materials, Condition 6- submitted drawings of finished levels, Condition 10- vehicular turning facility details, Condition 11-wheel and under body cleaning facility details, Condition 12- on-site parking facility details. Location: Pettons, Stock Road, Stock. Applicant: Mrs Clare Monk. Conditions Discharged.</p>	<p>CLERK</p>

<p>Application No. 12/01764/LBC. Demolition of brick outbuilding (outbuilding C) within the cartilage of the listed cottage. Location: Broadmore, Madles Lane, Stock Applicant: Mr Eric Williams. Approved.</p> <p>Application No. 12/01574/FUL. New side dormer window, pitched roof over existing flat roof to front and new pitched glazed roof and canopy to rear. New 1.8m high fence and decking. Location: Rose Cottage, 5 Back Lane, Stock. Applicant: Mr Roy Watson. Approved.</p> <p>Application No. 12/01628/CLOPUD. Erect means of enclosure comprising brick gate piers, gates, brick walls, brick piers and railing. Location: Fristling Hall Farm, Swan Lane, Stock. Applicant: Mr & Mrs G.J. Sharp. Approved.</p> <p>Application No. 10/01819/AOD/2. Condition 8 - Code for sustainable homes. Location: 152 Mill Road, Stock. Applicant: E And M Design Partnership. Conditions Discharged.</p> <p><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></p>	
<p>Application No. 13/05500/CAT. Holly – within front garden – reduce top height by 2m. Location: Warrens, 7 Swan Lane, Stock. Applicant: Mr & Mrs Lusty. The Parish Council had no comments to make.</p>	CLERK
<p>Application No. 13/05502/CAT. Cherry – rear garden – fell to ground level and remove stump. Location: 19 High Street, Stock. Applicant: Mrs E. Hamilton. The Parish Council had no comments to make.</p>	CLERK
<p>Application No. 12/05243/TPO. Oak x 1 (A1) – front garden – veteranise (crown reduce by 2.5m maximum). Location: 3 Hereward Mount, Stock Applicant: Mrs Bailham. Approved.</p>	
<p><u>Planning Appeals and Decisions.</u></p> <p>28 Well Lane, Appeal Ref. APP/W1525/A/12/2177850/NWF, New 3 bedroom 2 Storey property and detached garage. Construction of 2 nos. new access to existing property and to proposed garage from Rumbles Green – Appeal Dismissed</p> <p>Fristling Hall, Swan Lane, Appeal Ref. APP/W1525/A/12/2180441, Retrospective application for 2.72m high brick gate piers – Appeal Allowed.</p> <p>Fristling Hall Farm, Swan Lane, Appeal Ref. APP/W1525/A/12/2180410, Two sheep rearing barns, with shepherd’s hut, and resurface and extend access track – Appeal Allowed.</p> <p><u>Tree Preservation Orders.</u></p> <p>Nothing to report.</p>	
<p><u>Planning Correspondence</u></p> <p>Conservation Area Enhancement - The Clerk had invited Mr Hurst to the next Planning Meeting which he was unable to attend to discuss the scheme to enhance The Square. He could meet 28/1, 30/1 or morning of 4th, 5th or 8th February or a future meeting. It was agreed that the Clerk should give Mr Hurst some planning meeting dates.</p>	CLERK

	<p>Planning contributions for local open space provision – Ideas for spending the money were drainage on the common and refurbishing the war memorial. Cllr. Grundy said the drainage used to be ok when the ditches were cleared. It was agreed that Carl Swift should be asked for a proposal and quotation. It was agreed that the common was a good idea to spend the local open space money. Chairman to check with Joy Thomas at CCC that this scheme would be acceptable. Cllr. Woodward suggested a pelican crossing where the new zebra crossing is. Cllr. Grundy advised that this request should be put to the Highways Panel. Another suggestion was flashing 30mph speed signs at each end of the village. Cllr. Johnson suggested extending the 40mph speed limit from The Ship to the village. The Chairman suggested the Siemens Safe Camera System but the Parish Council would need to convince Essex Police. You can lease the equipment for £25k a year. The system costs £70k. If a driver is going over 36mph the fine money goes to the Exchequer but if it is below 36mph the offender is offered a speed awareness course and a certain amount of the fine is given to the Police.</p> <p>Height of the garage that has been constructed in the grounds of Thrift, Madles Lane – Clerk had reported matter to Enforcement. Paul Bohannon will inspect the garage to ensure that it complies with the certificate issued by a Planning Inspector in May 2012 allowing for its construction.</p> <p>CCC adopted the Statement of Community Involvement – Second Review on 17th January 2013.</p> <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>Nothing to report.</p>	NF																																																
2869.	<p>FINANCE.</p> <p>Cheques to be Signed -</p> <table border="0"> <tr> <td>101819</td> <td>£161.00</td> <td>Mr John Millernas</td> <td>Trees for Vernon Corner</td> </tr> <tr> <td>101820</td> <td>£300.00</td> <td>Stock Cares</td> <td>Annual Donation</td> </tr> <tr> <td>101821</td> <td>£200.00</td> <td>The TweedyCharity</td> <td>Annual Donation</td> </tr> <tr> <td>101822</td> <td>£300.00</td> <td>Essex Air Ambulance</td> <td>Annual Donation</td> </tr> <tr> <td>101823</td> <td>£100.00</td> <td>Our Lady & St. Joseph RC Church</td> <td>Annual Donation</td> </tr> <tr> <td>101824</td> <td>£100.00</td> <td>Stock Press</td> <td>Annual Donation</td> </tr> <tr> <td>101825</td> <td>£200.00</td> <td>All Saints Church</td> <td>Annual Donation</td> </tr> <tr> <td>101826</td> <td>£450.00</td> <td>Andy Nichols</td> <td>Posts</td> </tr> <tr> <td>101827</td> <td>£269.99</td> <td>Mr Nick Fairman</td> <td>Projector</td> </tr> <tr> <td>101828</td> <td>£1331.85</td> <td>Mrs L.J. Green</td> <td>Salary 01.01.13 – 31.01.13</td> </tr> <tr> <td>101829</td> <td>£457.37</td> <td>H M Revenue & Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101830</td> <td>£ 62.41</td> <td>Mrs L.J. Green</td> <td>Expenses 18.12.12-28.01.13</td> </tr> </table> <p>Transfers - On the 17th January 2013 £5,000.00 was transferred from Base Rate Tracker to Current Account.</p> <p>Clerk's Salary – No details had been released from EALC.</p> <p>Cricket Club Contribution towards Grass Cutting on Common – The Clerk had sent an invoice to the Cricket Club for £506.00.</p>	101819	£161.00	Mr John Millernas	Trees for Vernon Corner	101820	£300.00	Stock Cares	Annual Donation	101821	£200.00	The TweedyCharity	Annual Donation	101822	£300.00	Essex Air Ambulance	Annual Donation	101823	£100.00	Our Lady & St. Joseph RC Church	Annual Donation	101824	£100.00	Stock Press	Annual Donation	101825	£200.00	All Saints Church	Annual Donation	101826	£450.00	Andy Nichols	Posts	101827	£269.99	Mr Nick Fairman	Projector	101828	£1331.85	Mrs L.J. Green	Salary 01.01.13 – 31.01.13	101829	£457.37	H M Revenue & Customs Only	PAYE and N.I.	101830	£ 62.41	Mrs L.J. Green	Expenses 18.12.12-28.01.13	
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2870.	<p>COUNCILLOR/CLERK'S REPORT.</p> <p>Cllr. Millernas reported that rubbish had been dumped at Hankin Wood in Swan Lane where people park. Clerk to report to Hit Squad. Cllr. Fenwick agreed to put up a sign stating penalty for dropping litter. Cllr. Millernas also reported that there were large potholes but as it is private land the Parish Council were unsure who to contact.</p> <p>Cllr. Grundy advised that the plans for Temple Farm were still ongoing and were in the hands of Highways. If there are no objections the proposed application is looking to go ahead.</p> <p>Cllr. Grundy advised that the Flood Alleviation Scheme is going to be heard by Committee at the end of February/early March.</p> <p>Cllr. Grundy advised that a new bridge has been installed in Bishops Wood.</p> <p>Cllr. Grundy advised of a new scheme that CCC has launched called Best Kept Garden. They want to widen the scheme to the whole of the Borough. RHS are involved. Stock can submit an entry. The winner gets tickets to Hampton Court.</p>	CLERK																																																

	Cllr. Grundy advised that Stock Scouts had won the Scout District Swimming Gala which is the first time since the early 1990's. It was agreed the Chairman would send a letter of congratulations to the Scout Leader.	NF
2871.	<p>DISCUSSION ITEMS.</p> <p>Small jobs to be completed around the village - Cllr. Woodward advised that Bob Hale has plenty of work.</p> <p>ECC Speed Limit Review – The matter had been discussed earlier in the meeting.</p> <p>Planting of new trees – Cllr. Woodward advised that the application to Woodland Trust for 105 trees had been successful and the trees will be delivered in March. The Parish Council need to decide where to plant the trees.</p> <p>Grass Cutting Contract 2013-16 – To be discussed under closed tenders.</p> <p>Yellow lines in Village – It was agreed that junction protection was needed around the corner of Common Road onto the B1007. Cllr. Grundy advised that it has to be 9 metres from the junction. Cllr. Grundy to organise for Highways to carry out a site visit and give Parish Council a quotation. If the Parish Council pays for the work it will get done quickly rather than putting the request through Highways. This action was agreed by the Parish Council.</p> <p>Discussions on allocation of specific roles for Councillors – The Chairman thought it was a good idea that each Councillor took on a specific role. He was happy to take on planning and suggested that Cllr. Rilstone took on finance. It was agreed that this matter would be discussed in more depth at the next meeting.</p>	<p>ALL</p> <p>IG</p> <p>ALL</p>
2872.	RISK ASSESSMENT – Nothing to report.	
2873.	DATE OF NEXT MEETING.	
	The next planning meeting will be held on Monday 11 th February 2013 in Stock Village Hall and the next main meeting will be held on Monday 25 th February 2013 in Stock Village Hall. The Clerk sent her apologies for the Planning Meeting. Cllr. Millernas sent his apologies for the main meeting.	
2874.	CLOSED MEETING FOR OPENING TENDERS.	
	Five tenders had been received for the grass cutting of the village and Churchyard. The contractors were Blackwater Landscapes, Mark Henderson, C.R. Swift Landscaping, M.D. Landscapes and Chelmsford Council Parks. The quotations were discussed and it was agreed that the Churchyard contract would be given to Mark Henderson and the village contract to C.R. Swift. It was agreed that a letter should be sent to Blackwater Landscapes thanking them for the work they have carried out.	

The Chairman thanked everyone for coming; the meeting closed at 10.10pm.

Signed (CHAIRMAN).....DATE.....