

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 25TH MARCH 2013 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: Cllrs. Millernas, Lee, Finch, Fenwick, Rilstone and Cooper
Minute Secretary: Mrs Lorraine Green
In The Chair: Cllr. Fairman
Also Present: 1 Member of the Public and Chelmsford City Cllr. Ian Grundy

		ACTION
2890.	<p>DEMOCRATIC TIME.</p> <p>A parishioner complained at the speed of traffic in Smallgains Lane. Cllr. Grundy suggested the Parish Council appoints a small working party to look into all speeding issues in the village and agree a plan and submit it to ECC Highways Panel for a Speed Review. Evidence of speeding is needed to support what is submitted to ECC.</p> <p>It was reported that there had been a burglary in Whites Hill and a Discovery vehicle had been stolen.</p> <p>It was reported that there is a huge pot hole in School Lane.</p>	
2891.	<p>APOLOGIES FOR ABSENCE.</p> <p>Cllr. Woodward, Johnson sent their apologies.</p>	
2892.	<p>MINUTES OF THE MEETING HELD ON 25TH FEBRUARY 2013.</p> <p>The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.</p>	
2893.	<p>DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS.</p> <p>Nothing to report.</p>	
2894.	<p>POLICE MATTERS.</p> <p>Clerk had invited Inspector Kilgallen and Sgt. Morley to next meeting but unfortunately they cannot attend. However, Inspector Kilgallen will ensure the local PCSO Hilary Willmot attends. It was agreed that Clerk should write back and ask PCSO Willmot to arrive at 7.20pm.</p> <p>Community Speed Watch - Cllr. Lee advised that she had been speaking to Sgt. Phil Morley who had set up an actual speed watch in the village. Within one week of her speaking to him there was a uniform police speed check carried out. 100 vehicles were checked and 8 were over 34mph. Two drivers had been sent on speed awareness training. Cllr. Lee had requested that this is carried out every month but to-date she had not received a reply. Cllr. Lee has requested to be trained to train other volunteers but she is still waiting to hear about this.</p>	CLERK
2895.	<p>MATTERS ARISING FROM THE MINUTES.</p> <p>Potholes – It was reported that pot holes have yet to be repaired in School Lane. Holes in the Square have been filled in. It was reported that on Stock Hill one pot hole has been filled but another small one is breaking up. There is also a pothole on the corner opposite Willowbrook Sports Club on B1007 Stock Road which again has recently been filled but is breaking up again.</p> <p>Rotating the VDS sign – Cllr. Grundy advised that the village will be getting a new VDS which will be put permanently at the other end of the village. It has all been approved be he is not sure when it will be installed. Agreed Clerk should remove item from Agenda.</p>	CLERK CLERK

<p>Bulb planting and sponsorship – Jackie Lane enquired as to who owns the land at Church Green and outside The Almshouses. She is not sure if it suitable for the school children due to its location on a busy road but will visit the site to check. As part of her risk assessment she will also walk the route from the school to the site. Alternatively, Mrs Lane suggested working with an adult group, i.e. gardening society that could help with planting. Clerk to advise that the parish own Church Green and the Almshouses and await Mrs Lane’s view once she has carried out her risk assessment.</p>	<p>CLERK</p>
<p>Hedges needing trimming outside Lush Hill at the junction of Common Road and Birch Lane. – Mr Raeburn had advised that unfortunately since the house was recently put into the conservation area it is not so easy to do immediate tree work and therefore the Trust has had to take advice as it is evident that there are overgrown tree issues on all the borders of his late Mother’s house. Hence neighbours are requesting that the Trust carries out other work. Therefore having taken Council advice, as there is a substantial amount of tree work, the Estate have arranged a full topographical survey which has now been carried out. They have then asked a tree specialist to inspect with the view of putting together one application to the Council for all the work that is required. Mr Raeburn is hoping to meet up and get feedback from the tree specialist soon after Easter and is aiming to have the application into the Council by the end of April for work to be carried out soon thereafter.</p>	<p>NF</p>
<p>The new fencing outside the new house at The Bakers Arms – Clerk had written to resident about staining the fence. No reply to date.</p>	
<p>Marigold Lane road surface –Nothing to report.</p>	
<p>Hardcore mid way down Footpath 18 – Bob Hale dealing with matter.</p>	
<p>The bollard by the Common has been knocked over as well as the post at the top of Common Lane - Bob Hale has completed the work. Clerk to remove item from Agenda.</p>	<p>CLERK</p>
<p>300m/200m chevrons either missing or hidden on the B1007 on the left hand side as you come from the 60mph speed limit into the village from Chelmsford – Clerk chased Highways. Nothing further to report.</p>	
<p>Overgrown hedges from 20 The Square abutting High Street down to the back boundary of 1 Mill Road –Clerk had written letter to Mr Nation about posts.</p>	
<p>White directional sign at the junction of Ingatestone Road/Stock Lane (where it leads off to Buttsbury Ford) has fallen down - ECC Highways had written explaining the work proposed to the bridge. The Chairman was unhappy with the response and the fact that no protection was being proposed. Still awaiting for a reply. The Chairman advised that ECC class this as a priority route and would interfere with the free flow of traffic if they put in a protection. The Chairman felt under the Localism Act ECC should not be seen to be wasting money and said ECC have spent a terrific amount of money on the bridge over the last 10 years. Chairman to take matter higher.</p>	<p>NF</p>
<p>Training on the new Local Code of Conduct for Councillors – The Chairman, Vice-Chairman and CCC Cllr. Grundy had attended. Notes had been received and the Clerk had circulated these to all Councillors. The Chairman advised all Councillors to look at the notes.</p>	
<p>Track outside Almshouses – The top dressing is still to be done once better weather comes.</p>	
<p>Willow tree in Mill Road - Tree had been removed. Clerk to remove item from Agenda.</p>	
<p>State of the road in Back Lane by the drain as you approach Fosters Close/School Lane – Nothing to report.</p>	<p>CLERK</p>
<p>44 Back Lane – Unauthorised parking in front of the garden– Nothing further to report. Cllr. Millernas to chase property department.</p>	<p>JM</p>
<p>Gravel area in The Square –Bob Hale to carry out the work.</p>	
<p>Old metal lamppost by the Old Rectory is leaning and moving and has no lamp in it – Nothing to report. Clerk to chase Highways.</p>	<p>CLERK</p>

<p>Dumped rubbish, furniture and fibre glass by the hump back bridge in Smallgains Lane on the right by the nurseries, Dumped rubbish at Hankin Wood in Swan Lane and Dumped tyres in Downham Road as you turn left to the Reservoir - The rubbish had been removed and now another load had been dumped in Swan Lane by Hankin Wood. Clerk to report to Hit Squad.</p>	<p>CLERK</p>
<p>Village Litter Pick - Event had to be cancelled due to bad weather. To be rescheduled later in the year. Clerk to contact Jackie Lane to collect equipment and arrange for it to be redelivered another time.</p>	<p>CLERK</p>
<p>CCC Local Highway Panel – Cllr. Grundy advised that this is progressing very well. There was a difficult start with the backlog of schemes but they have now been cleared and new schemes need to be put forward. ECC have got £1m to spend.</p>	<p>ALL</p>
<p>CCC Play Schemes 2013 - Cllr. Woodward had booked Monday 29th July between 1.30pm and 3.30pm for ages 6-11 years, Monday 5th August between 1.30pm and 3.30pm for ages 12-16 years and Friday 23rd August between 1.30pm and 3.30pm for ages 6-11 years. Cllr. Woodward to organise advertising.</p>	<p>PW</p>
<p>ECC Superfast Broadband – Vicky Leech had advised that they are already booked up visiting Parishes and will come to visit Stock later in the year. In the meantime encourage all residents to register on ECC website.</p>	
<p>Best Village of the Year and Best Kept Village Competitions – Cllr. Johnson was preparing the application form for submission. It was agreed the competition needs to be advertised to get residents to participate.</p>	<p>SJ</p>
<p>Petton, Stock Road – Following the Parish Council’s objection to the name being changed to Crondon House, Lynn Roberts at CCC advised that the property had now been re-named Byfield House. Clerk to remove item from Agenda.</p>	<p>CLERK</p>
<p>Best Kept Garden Competition – The competition is being well advertised.</p>	
<p>Parish Cleansing Days – Cllr. Finch to look at forms and matter to be discussed at next meeting.</p>	<p>CF</p>
<p>Silver Birch trees needing staking on the green in Dakyn Drive – Cllr. Woodward dealing with matter.</p>	<p>PW</p>
<p>Penalty for dropping litter sign for Hankin Wood – It was reported that a For Sale notice has been put on the Wood. The owner has died and the family have decided to sell it. Vice-Chairman to contact Woodland Trust and advise the wood is up for sale. The Chairman advised that under Prescriptive Rights they could claim to allow people to carry on walking through the woods. Chairman to make investigations.</p>	<p>NF</p>
<p>Top part of the path at the crown of Stock Hill, as you go down Stock Hill to the Bishops House, needs clearing - Clerk reported to Highway Rangers.</p>	
<p>Letter to Royal Mail requesting that they stop dropping elastic bands – Cllr. Cooper dealing with matter.</p>	<p>CLERK</p>
<p>Advertising board on Stafford House in The Square - Reported to Enforcement.</p>	
<p>Drainage on Common – Awaiting to hear from Joy Thomas at CCC to see if this would be appropriate use of spending the money available.</p>	
<p>Land Outside Kingfishers – Mr Raeburn sent an E-mail advising that just before winter he cleared away all the temporary access way and levelled out the site and placed top soil on top and seeded. The soil (both outside and inside the plot) is exceptionally stony. What he did not envisage was the torrential rain that we have experienced over the winter which has washed a lot of the top soil away. Mr Raeburn intends to put further top soil on top with further seeding. Mr Raeburn was concerned about damage caused by parking on the verge at the front of Kingfishers. Chairman to respond to Mr Raeburn.</p>	<p>NF</p>
<p>Pond – It was agreed to arrange a site visit with Conservation Volunteers in May. Clerk to contact Jackie Lane at CCC in this regard.</p>	<p>CLERK</p>

<p>2896.</p>	<p>GENERAL CORRESPONDENCE.</p> <p>a) RCCE regarding to ascertain whether there is a need for further affordable housing in the village. Clerk to scan letter to Chairman to respond.</p> <p>b) Mrs Worton in response to the Chairman’s letter. Clerk to circulate letter to all Councillors and Chairman to respond.</p> <p>c) The Mayor of Chelmsford had invited the Chairman to a Spring Reception at Pontlands Park on 30th April.</p> <p>d) Richard Sainsbury, Treasurer All Saints Church, thanking the Parish Council for their additional donation of £50.00.</p> <p>e) Karen Burgess congratulating the Parish Council’s action to preserve the Glebe and also the green by the junction of The Square/B1007 by putting in wooden posts. Mrs Burgess requested that similar action is taken to protect the verge in front of the windmill in Mill Lane. Unfortunately very heavy large lorries are using the lane as access to other parts of the village causing considerable damage to the verges, and cars seem to use the area in front of the Mill as a general parking spot. This has led to crushing of the drainage pipework under the verge, causing flooding across the road during heavy rainfall. CCC have been notified of the damage but no action has so far been take to replace the drainage pipes. Mrs Burgess enquired whether the Parish Council would consider repairing the verge and protecting it for the future as the Mill is a major attraction for visitors. Cllr. Grundy and the Chairman felt that the work should be carried out. All agreed. Chairman to look at site and obtain quotes from Swift and see if the job can be done for under £250.00. Clerk to advise Mrs Burgess of action being taken.</p> <p>f) Alex Stone of Circles Farm advising they are an alternative education centre working with 11-16's, located on South Hill Farm, Ingatestone Road. As a social enterprise, they would really like to get involved in the local community, perhaps they could produce some hanging baskets for the village or maybe aid those in need of some support - perhaps there are some lawns that need mowing or more likely at the moment - some snowy driveways that need clearing. Cllr. Lee suggested putting the organization in touch with Orchard House to help clear snow from the drive. It was also felt that hanging baskets in the village was a good idea. Clerk to invite Mr Stone to attend next meeting to discuss the organisation and what they could do for the village further.</p>	<p>NF</p> <p>NF</p> <p>NF</p> <p>NF/CLERK</p> <p>CLERK</p>
<p>2897.</p>	<p>PLANNING MATTERS.</p> <p><u>Planning Applications</u></p> <p>Application No. 13/00281/FUL. Conversion and extension of existing outbuilding to annexe accommodation. Location: The Old Ale House, Leather Bottle Hill, Stock. Applicant: Dr Andy Holman.</p> <p>The Parish Council object to the application on the grounds that the proposed building would harm the setting of the listed building contrary to NPPF paragraph 132. It would also result in the loss of a garage which would lead to more on street parking to the detriment of the area.</p> <p><u>Results</u></p> <p>Application No. 12/01516/AOD/1. Condition 6 - Vehicular turning facility Location: Cherrytree Cottages Stock Road, Stock. Applicant: K West. Conditions discharged.</p> <p>Application No. 12/01716/FUL. Demolition of the existing dwelling and replacement of new detached 4 bedroom house with basement. Location: Tetlows, Downham Road, Stock. Applicant: Mr R. Warner. Approved.</p>	<p>CLERK</p>

Application No. 12/00948/AOD/1. Condition 4 - Sample of materials; Condition 5 (b) - Code for sustainable homes - Summary score sheet and Interim certificate.

Location: Goatsmoor Hall, Goatsmoor Lane, Stock.

Applicant: Mr Simon Wray. **Conditions discharged.**

Application No. 11/00131/AOD/3. Condition 9(c) - Code for sustainable homes - post construction review certificate.

Location: 45 Back Lane, Stock.

Applicant: Mr Peter Lawrence. **Conditions discharged.**

Application No. 12/01524/AOD/1. Condition 3 - Scheme of planting to screen the panels.

Location: Land North West Of Buttsbury Lodge Cottage Stock Road, Stock.

Applicant: Mr Matthew & Tony Collings. **Conditions discharged.**

Application No. 13/00070/FUL. New class room.

Location: Stock Pre-School, Dakyn Drive, Stock.

Applicant: T.G. Vanner Chartered Architect. **Approved.**

Application No. 10/01780/AOD/3. Condition 5- Staircase details.

Location: Fristling Hall Farm, Swan Lane, Stock.

Applicant: Mr Gary Sharp. **Conditions discharged.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Application No. 13/05530/CAT . Lime - roadside boundary of front garden - re-pollard.

Location: The Chestnuts, 22 The Square, Stock.

Applicant: Mr Peter Kelly.

The Parish Council had no comments to make.

Application No. 13/05029/TPO. Oak x 19 (G1, part of G2) - roadside boundary - crown lift to 3m, removing sub laterals, cutting to branch collar / suitable growing points; remove dead wood; Oak x 1 (G1) - north of gate - clear wires giving 1m clearance, removing sub laterals, cutting to branch collar.

Location: Galadriel Farm Brittons Lane Stock.

Applicant: Mrs L. Fielden. **Approved.**

Planning Appeals and Decisions.

Nothing to report.

Tree Preservation Orders.

Nothing to report.

Planning Correspondence

Planning contributions for local open space provision – Clerk had written to Joy Thomas regarding the suitability of using the money towards drainage on the common. To-date no reply had been received.

As regards using planning contributions for local highway schemes, Mrs Thomas had put the proposal for average speed cameras to ECC who advised there may be issues with maintenance costs which cannot be covered by ECC, also a speed survey would have to be carried out (the last ones in 2006 and 2007 indicated average speeds were below the current speed limit and therefore well below the intervention level ECC would require before approving the installation of cameras). Some queries came back from the Safety Manager, which included whether the Parish Council know what the cameras look like and whether they have considered where these would be installed. It was agreed that details of speeds on B1007 beyond the Village Hall should be sent to Joy Thomas to give to ECC. Chairman to provide information to Clerk.

The Chairman advised that the Police do not currently have the equipment to process the information produced by the cameras. It was agreed that the matter would continue to be monitored and pursued and would be seen as a long term project.

CLERK

NF/CLERK

	<p>Conservation Area Enhancement - Mr Hurst to attend the Planning Meeting on 15th April to discuss the proposals.</p> <p>Publication of Planning Documents for Consultation 21st March to 2nd May 2013:–</p> <ul style="list-style-type: none"> • Community Infrastructure Levy (CIL) – Draft Charging Schedule – The Parish Council had no comments to make. • Building for Tomorrow: Sustainable Design and Construction Supplementary Planning Document –Draft - The Parish Council had no comments to make. <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>Nothing to report.</p>																													
2898.	<p>FINANCE.</p> <p>Cheques to be Signed -</p> <table> <tr> <td>101837</td> <td>£91.83</td> <td>Mrs L.J. Green</td> <td>Reimbursement for half the cost of Clerk’s new printer</td> </tr> <tr> <td>101838</td> <td>£270.00</td> <td>Stock Village Hall</td> <td>Hire of Hall for 2013</td> </tr> <tr> <td>101839</td> <td>£790.00</td> <td>Timbertec</td> <td>Tree Work in Mill Road</td> </tr> <tr> <td>101840</td> <td>£1331.85</td> <td>Mrs L.J. Green</td> <td>Salary 01.03.13 – 31.03.13</td> </tr> <tr> <td>101841</td> <td>£457.37</td> <td>HM Revenue & Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101842</td> <td>£342.00</td> <td>Mr R.S. Hale</td> <td>Fitting concrete bollards</td> </tr> <tr> <td>101843</td> <td>£ 43.76</td> <td>Mrs L.J. Green</td> <td>Expenses 26.02.13-25.03.13</td> </tr> </table> <p>Transfers - On the 20th March 2013 £2,000.00 was transferred from Base Rate Tracker to Current Account.</p> <p>Clerk’s Salary – The Chairman asked the matter to be deferred to the next meeting. He said that he would look at the information that had been received.</p>	101837	£91.83	Mrs L.J. Green	Reimbursement for half the cost of Clerk’s new printer	101838	£270.00	Stock Village Hall	Hire of Hall for 2013	101839	£790.00	Timbertec	Tree Work in Mill Road	101840	£1331.85	Mrs L.J. Green	Salary 01.03.13 – 31.03.13	101841	£457.37	HM Revenue & Customs Only	PAYE and N.I.	101842	£342.00	Mr R.S. Hale	Fitting concrete bollards	101843	£ 43.76	Mrs L.J. Green	Expenses 26.02.13-25.03.13	NF
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2899.	<p>COUNCILLOR/CLERK’S REPORT.</p> <p>Cllr. Rilstone reported that the dustcart could not get through The Square due to parked cars. Cllr. Grundy advised that hopefully it is a one off but if it is a serious problem the refuse people will write to the Parish Council.</p> <p>Cllr. Lee reported fly tipping at Buttsbury Wash and debris in the Wash which looked like tree trunk stumps. Clerk to report to Hit Squad.</p> <p>Cllr. Grundy reported that Greenwoods have A boards all over the B1007 into the village. Clerk to report to Enforcement.</p> <p>It was reported that Stock Pre-School had put a banner up and no permission had been sought.</p> <p>It was reported that it would appear that the corner of Stock Road/Downham Road is being used as a commercial builders’ yard. Clerk to report to Enforcement.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p>																												
2900.	<p>DISCUSSION ITEMS.</p> <p>Small jobs to be completed around the village - To be discussed with Cllr. Woodward.</p> <p>ECC Speed Limit Review – The matter was discussed.</p> <p>Planting of new trees – Cllr. Woodward dealing with matter.</p> <p>Discussions on allocation of specific roles for Councillors – The various roles were discussed and allocated to Councillors. The Chairman suggested that clarification on what the Parish Council are expected to carry out for Risk Assessments and Health and Safety. The Clerk advised that a Risk Assessment document was adopted several years ago and agreed to circulate a copy to all Councillors.</p> <p>Yellow lines in Village – Cllr. Grundy to arrange for Colin Barford to come and see Common Road and also look at The Square.</p>	<p>PW</p> <p>CLERK</p> <p>IG</p>																												
2901.	<p>RISK ASSESSMENT – Nothing to report.</p>																													

2902.	DATE OF NEXT MEETING. The Annual Parish Meeting and planning meeting will be held on Monday 15 th April 2013 in Stock Village Hall and the next main meeting will be held on Monday 29 th April 2013 in Stock Village Hall. Cllrs. Rilstone and Finch sent their apologies for the meeting to be held on 20 th May.	
2903.	CLOSED MEETING FOR OPENING TENDERS. Nothing to report.	

The Chairman thanked everyone for coming; the meeting closed at 9.15pm.

Signed (CHAIRMAN).....DATE.....