

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 21ST MAY 2012 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Millernas, Johnson, Fairman, Woodward, Fenwick, Lee, Finch and Rilstone*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Dixon*
Also Present: *Members of the Public and CBC Cllr. Ian Grundy*

		ACTION
2735.	ELECTION OF CHAIRMAN. Cllr. Millernas took the chair and asked for nominations for Chairman. Cllr. Rilstone proposed Cllr. Dixon, which was seconded by Cllr. Finch. Unanimous vote in favour. Cllr. Dixon accepted the proposal and signed the Declaration of Acceptance of Office form.	
2736.	ELECTION OF VICE-CHAIRMAN. The Chairman asked for nominations for Vice-Chairman. Cllr. Finch proposed Cllr. Millernas, which was seconded by Cllr. Lee. Unanimous vote in favour. Cllr. Millernas accepted the proposal and he signed the Declaration of Acceptance of Office form.	
2737.	APPOINTMENT OF INTERNAL AUDITOR. It was agreed that Peter Bentley should be reappointed.	
2738.	APPOINTMENT OF PARISH PASSENGER TRANSPORT REPRESENTATIVE. Cllr. Lee agreed to be re-appointed as Parish Passenger Transport Representative.	
2739.	APPOINTMENT OF P3 FOOTPATH REPRESENTATIVE. Cllr. Finch agreed to be re-appointed as Footpath Representative.	
2740.	APPOINTMENT OF TREE WARDEN. Cllr. Woodward agreed to be re-appointed as Tree Warden.	
2741.	DEMOCRATIC TIME. Nothing to report.	
2742.	APOLOGIES FOR ABSENCE. PCSO Fleming sent her apologies.	
2743.	MINUTES OF THE MEETING HELD ON 30TH APRIL 2012 AND APM MEETING HELD ON 16TH APRIL 2012. The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events.	
2744.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. There were no declarations.	
2745.	POLICE MATTERS. Community Speed Watch - Cllr. Lee advised that at present there are 6 volunteers but more volunteers are needed. Cllr. Lee advised that the Parish Council need feedback from the Police on the Speedwatch activities so as to know what happens with the 20-25 cases per week of speeding referred to them. Mill Road attracts the largest number of speeding vehicles. Cllr. Woodward reported that the speed gun is not functioning correctly. Clerk to contact PCSO Fleming.	PCSO
2746.	MATTERS ARISING FROM THE MINUTES. Parking at Hereward Meadow – Nothing to report. Potholes – Clerk reported potholes to Highways.	

<p>Land for sale suitable for football pitch – Nothing to report.</p> <p>Parish Cleansing Days 2012 – CBC visiting the village on Friday 26th October.</p> <p>Planters around Village Sign - Planters were now in place and Bob was hoping to fill with plants later this week. Cllr. Rilstone suggested putting wire over the top to stop the planters being filled with rubbish during the Beer Festival. The Chairman suggested asking Michelle at The Hoop to sponsor the plants as it is the Beer Festival. Cllr. Johnson to liaise with Bob Hale over planting.</p> <p>Rotating the VDS sign –Highway Rangers dealing with matter.</p> <p>Traffic priorities at the junction of Fosters Close and School Lane – Highways had responded advising that they had responded to the Parish Council on previous occasions with all the information they have and feel that any further response from them in respect of this issue would serve no purpose as it would only be reiterating what has been said previously. They refer the Parish Council to the final paragraph in their response sent 06 March 2012." Following the results of this investigation, it is considered that the traffic priorities at this location are correct and appropriate for the location and intended to serve the residents of Fosters Close. Therefore, we regret to inform you that we are unable to take this matter further." Clerk to remove from Agenda.</p> <p>Play in the Park – Cllr. Woodward had booked the following dates:-</p> <p>30th July – 1.30pm-3.30pm for ages 0-11 6th August – 1.30pm – 3.30pm for ages 12-16 24th August -1.30pm-3.30pm for ages 0-11 30th August -1.30pm – 3.30pm for ages 12-16</p> <p>Cllr. Woodward organising advertising.</p> <p>Litter bin by the entrance to the footpath between The Cock Inn and Austin Drive and painting doors – Mr Holbrook of 6 Austen Drive had written back giving his permission and thanking the person offering to paint the doors. No replies had been received from Nos. 2 & 4. Cllr. Millernas to speak to Mr Pratt who had offered to paint the doors. Agreed Parish Council would pay for the paint.</p> <p>Choral Evensong to celebrate the Diamond Jubilee - Chairman to attend.</p> <p>Highway Rangers - Some jobs had been done. The Chairman said the Parish Council need to use their services more.</p> <p>Bulb planting and sponsorship – Clerk to write to Jackie Lane, NEAT Officer, at CBC requesting bulb planting in the village in the Autumn and to involve the school.</p> <p>Potholes in Swan Lane, just before Swan Woods – Clerk had reported to Highways.</p> <p>Advertising in the window of the hairdressers – Cllr. Fairman had taken a photograph and was going to send to the Clerk to forward onto Planning.</p> <p>Missing 30mph Repeater Sign Opposite Whitegates in Mill Road – Still outstanding.</p> <p>Megan Hinds regarding the hedges in Dowsett Lane – Clerk had sent a copy of Mrs Hinds' letter to Highways to deal with.</p> <p>Wicksteed Annual Safety Inspection – Clerk ordered inspection.</p> <p>Young tree come down in Swan Lane just by the last house going towards Swan Woods on the left hand side – Clerk had reported to Highways.</p> <p>No path on F27 from Austin Drive to the back of the school and metal sticking up from ground outside school gate – Cllr. Finch had reported to Highways. Agreed Clerk should report clearing footpath to Highway Rangers.</p>	<p>JD/SJ</p> <p>CLERK</p> <p>PW</p> <p>JM</p> <p>JD</p> <p>CLERK</p> <p>NF/CLERK</p> <p>CLERK</p>
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	<p>New fencing encroaching Footpath 29 by the Catholic Church – Cllr Finch will contact the landscapers working adjacent to Footpath 29 to establish exactly their plans regarding the fencing on the boundary.</p>	<p>CF</p>
<p>2747.</p>	<p>GENERAL CORRESPONDENCE.</p> <p>a) Mr Hart of Greenwoods had written advising that due to Chelmsford becoming a City the area is suffering a shortage of hotel rooms. Mr Osib of Greenwoods feels that a letter from the Parish Council showing support would encourage finance needed for development of the hotel to really put Stock on the map. It was agreed that if the Manager wishes to expand the hotel a planning application would be needed then the Parish Council could consider the matter. Chairman to draft a reply for Clerk to send back.</p> <p>b) Matt Handley of Fields in Trust regarding Queen Elizabeth’s II Fields Challenge. Chairman advised that Hereward Meadow had been thought about but CBC own the land and would not support the Parish Council in nominating the site. Therefore no further action to be taken.</p> <p>c) Paul Van Damme of CBC regarding Equipped Play Review. Stock’s play area satisfies distance/catchment criteria and the quality evaluation score is satisfactory. There are some concerns regarding the safety of the play area fencing and these will be raised with the Parish Council.</p> <p>d) Catherine Kimberley of Big Lottery Fund announcing a second round of village SOS funding. Chairman to look at website. Cllr. Fairman suggested a speed spike.</p> <p>e) Gary Stringer advising that a common ash tree is overhanging his garden from the roadside verge on Stock Hill. It has some very large dead branches that are presenting a danger as they will at some stage fall. ECC do not believe the trees are on their land as they seem to think they only own a narrow strip adjacent to the road. Mr Stringer was therefore asking the Parish Council to find out who owns the land and is responsible. Cllr. Fairman to carry out a land registry search and speak to Gary Stringer.</p>	<p>JD/CLERK</p> <p>JD</p> <p>NF</p>
<p>2748.</p>	<p>PLANNING MATTERS.</p> <p><u>Applications</u></p> <p>Amended Application No. 12/00503/FUL. Retrospective application for the construction of 100 Ground Mounted Photovoltaic Panels. Location: Land North West of Buttsbury Lodge Cottage, Stock Road, Stock. Applicant: Mr Matthew and Mr Tony Collings. The Parish Council commented that they believe that the correct method to correct the error would be to reduce the height of the installation by 1 metre back to the original approval. The increased height increases the visibility of the panels from the main road.</p> <p>Application No. 12/00347/FUL. Retrospective application for change of use of land for stationing of 4 containers associated with use for fishing, lakes & airfield (resited) & agricultural land. Location: Brock Farm, Ingatestone Road, Stock. Applicant: Mr Napp. The Parish Council commented that this is inappropriate in the Green Belt.</p> <p><u>Chelmsford Borough Council Planning Decisions</u></p> <p>Application No. 12/00347/FUL. 11/00148/AOD/1 Condition 5 - samples of materials; Condition 6 - details of boundary treatments; Condition 8 - details of the proposed access gate. Location: Whitegates 95 Mill Road Stock, Stock. Applicant: Mr R. Cole. Discharged.</p> <p>Application No. 12/00495/FUL. Conversion of garage to residential annexe. Location: Brocklands, Stock Lane, Stock. Applicant: Mr M. Pykerman. Approved.</p> <p>Application No. 12/00496/CLOPUD. Construction of double a double garage. Location: Brocklands, Stock Lane, Stock.</p>	

	<p>Applicant: Mr M. Pykerman. Approved.</p> <p>Application No. 12/00529/FUL. Demolition of existing garage, single storey side & rear extensions, part two storey, part first floor front/side extension. Single storey front extension including porch.</p> <p>Location: Swan House, Swan Lane, Stock.</p> <p>Applicant: Mr & Mrs Heath. Approved.</p> <p>Application No. 12/00518/FUL. Retrospective application for an amendment to permission reference 11/00340/FUL (Relocation of garage approved by 10/01838/FUL from forward of the front building line of 11 The Paddock to a new position level with the front building line of 11 The Paddock.) to change the bay window roof from pitched to flat, to insert a daylight non opening obscure glazed window to store over garage, to remove window from side of garage and to build the garage 225mm higher than approved.</p> <p>Location: 11 The Paddock, Stock.</p> <p>Applicant: Mr Tony Martin. Approved.</p> <p><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></p> <p>Application No. 12/05545/CAT. Hawthorn (A on plan) in garden – fell; Hawthorn (C on plan) in garden – Fell.</p> <p>Location: 18 Common Road, Stock.</p> <p>Applicant: Mr S W J Sylvester.</p> <p>The Parish Council had no comments to make.</p> <p>Application No. 12/05537/CAT. Leyland Cypress x 1, Lawson Cypress x 1 - on boundary with 51 High Street - fell to ground and remove stumps.</p> <p>Location: 49 High Street, Stock.</p> <p>Applicant: Mrs Hawkes. Approved.</p> <p><u>Planning Appeals and Decisions.</u></p> <p>Nothing to report.</p> <p><u>Tree Preservation Orders.</u></p> <p>TPO/2012/004 – Verge North East of 32 Well Lane was confirmed without variation.</p> <p>TPO/2012/006 – Petton, Stock Road was confirmed without modification on 1st May 2012.</p> <p><u>Planning Correspondence</u></p> <p>Conservation Area Enhancement - Seat has now been installed and looks very nice. Painting of chains has been done but Bob still has a few bits to do. Wooden posts not installed yet or extension of chain.</p> <p>Kingfishers, Mill Road – Nothing to report.</p> <p>The Essex Strategy for Flood Risk Management Consultation – The consultation runs from 16th April to 2nd July. Following the meeting held on 14th May Andy Bestwick of CBC had advised that the Environment Agency and CBC will ensure the questions/concerns raised from the floor will be dealt with through the planning application. For example, number, frequency, size, weight and width of construction vehicles; and ensuring that construction traffic sticks to agreed routes. A copy of the presentation will be put on CBC's website. The link is http://www.chelmsford.gov.uk/index.cfm?articleid=8329 . There will be a public meeting and feedback session on the morning of 16th June at the Trinity Methodist Church, Rainsford Road, Chelmsford.</p> <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>Nothing to report.</p>	ALL
2749.	<p>FINANCE.</p> <p>Cheques to be Signed -</p> <p>101737 £139.98 Mr J.R. Dixon</p>	
	Fireworks for Diamond Jubilee	

	<p>101738 £309.36 Mr N. Fairman Timber for Beacon 101739 £40.00 Mr N. Fairman Diesel to pick up beacon 101740 £768.00 P. Garner Beacon 101741 £192.00 Mr R. Hale Works in Village 101742 £532.80 Mr P.H. Williams Grass cutting April 101743 £209.10 Mr P.H. Williams Grass cutting churchyard 101744 £436.62 EALC Annual Subscription Renewal 101745 £1,131.49 Aon Limited Annual Insurance Renewal 101746 £1,331.85 Mrs L.J. Green Salary 01.04.12 – 30.04.12 101747 £457.37 HM Revenue and Customs Only PAYE and N.I. 101748 £ 53.30 Mrs L.J. Green Expenses 01.05.12-21.05.12</p> <p>Transfers - On 14th May 2012 £10,000.00 was transferred from Base Rate Tracker to Current Account.</p> <p>Parish Councillor Allowances – Brian Mayfield of CBC advised Clerk that CBC have not yet clarified the rate for 2012/13. Agreed defer to next meeting.</p> <p>Insurance – Aon’s new premium from 1st June amounted to £1,331.85. Clerk had sent the cheque as if it was not received before 1st June the Jubilee celebrations would not be covered. Clerk had given insurance documents for Chairman to read who had passed the Diamond Jubilee guidelines document to Cllr. Fairman to ensure to comply with Public Liability insurance.</p> <p>Consultation on appointment of external auditor for 2012/13 and future years - The Audit Commission are consulting on the appointment of Littlejohn LLP to audit the annual return of Stock Parish Council for five years from 2012/13. The appointment would commence on 1st September 2012.</p> <p>Audit of Accounts for 2011/12 - The Clerk advised that the accounts were available for inspection between 8th May 2012 and 8th June 2012 and that a notice advertising the audit was placed on the noticeboard on the 24th April. Clerk to return accounts to Audit Commission by 10th June 2012.</p> <p>Approval of Accounts for 2011/12 including Approval of Annual Return and Statement of Assurance for Accounts 2011/12 - The Clerk had prepared the accounts and circulated them to the Councillors. The Chairman and Clerk were authorised to sign the accounts. The Clerk advised that Peter Bentley had carried out the internal audit. The Chairman and Clerk were therefore authorised to sign the necessary documents in order that the Clerk could send them to The Audit Commission for the external audit.</p>	<p>CLERK</p> <p>CLERK</p>
<p>2750.</p>	<p>COUNCILLOR/CLERK’S REPORT.</p> <p>Cllr Millernas reported dog fouling in Back Lane/Brookmans Road. Further details to be obtained and reported to dog warden via Cllr Grundy. Cllr Dixon advised he had received a call from a lady in Back Lane on the same subject. He will contact and follow the same process. Cllr Millernas also reported that coppiced trees on the green in Back Lane looked in a poor condition. Cllr Woodward to report to James McCarthy of CBC.</p> <p>Cllr Johnson reported that the footpath from Well Lane to the Catholic Church had been cut by a machine and a kissing gate had been removed. To be reported to ECC Highways.</p> <p>Cllr Finch reported that the entrance to Honeypot Meadow is overgrown. Needs to be reported to Highways Rangers/Parks via the Clerk. Similarly, Footpath 27 should be reported to the Rangers for clearance.</p> <p>Cllr Grundy stressed the position of the Highways Rangers service and suggested more use could be made of the service, as was the case with other Parish Councils. After discussion agreed the approach with regard to the village handyman and Rangers service. There is a continued need for both with the handyman more to be used on improvement type works and the Rangers on clean up and other odd jobs within their remit. Cllr Grundy also advised he is now on the Highways Panel at ECC and that there is a capital provision in this year for the High Street paving and that there is about £8,000 in S106 monies for Stock traffic management type initiatives. This needs to be considered over the coming months.</p> <p>Cllr Lee advised that Speedwatch is attracting some interest on Stock's Facebook page as is dog fouling.</p>	<p>PW</p> <p>CLERK</p> <p>CF/CLERK</p>

	<p>Cllr Rilstone requested that attention is given to out of date notices on the notice boards. All agreed to monitor when in the area.</p> <p>Cllr Woodward said that the ditch on the Common needs to be looked at as water is not draining away sufficiently. Agreed that we seek advice from Carl Swift before proceeding any further. Cllr Woodward advised that a new CIF scheme has been launched, so any ideas would be welcome.</p>	<p>ALL</p> <p>PW</p>
2751.	<p>DISCUSSION ITEMS.</p> <p>Celebrations for Diamond Jubilee in 2012 – Common road will be closed to the entrance of Birch Lane. Cllr. Grundy confirmed that the Premise Licence had all gone through with no objections. Cllr. Fairman advised that there will be a meeting on the 30th May to finalise the arrangements. There will be a full day of entertainment including children’s Olympics and music. The beacon will be lit at 10.15pm. Carl Swift had installed the beacon free of charge and had spent all day doing it. A practice run of lighting the beacon is being held tomorrow evening. Cllr. Fairman advised that everyone has worked very hard and it has been a good experience. After discussion, it was agreed that the Clerk should write to the Bowls Club asking them to issue their members with a parking pass so they can get parked on the day. Cllr. Rilstone advised that the British Legion were parading on Tuesday 5th June at 6.30pm from The Hoop to the Flag Pole.</p> <p>State of the Common and other areas of Stock, including the pond in Mill Road - Agreed Clerk to remove item from Agenda.</p> <p>Small jobs to be completed around the village - It was agreed that Bob Hale had enough work at the moment.</p> <p>The Localism Act –Nothing to report.</p> <p>Parking in the village and yellow lines – Nothing to report.</p>	
2752.	<p>RISK ASSESSMENT.</p> <p>Nothing to report.</p>	
2753.	<p>DATE OF NEXT MEETING.</p> <p>The next Planning Meeting will be held on Monday 11th June 2012 in the Royal British Legion Hall and the next main meeting will be held on Monday 25th June in Stock Village Hall. Cllrs. Woodward, Finch and Rilstone sent their apologies for the meeting on the 11th June.</p>	
2754.	<p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>Nothing to report.</p>	

The Chairman thanked everyone for coming; the meeting closed at 9.25pm.

Signed (CHAIRMAN).....DATE.....