

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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Tel. No. 07757 114952

Website: www.stock.org.uk/council

MINUTES OF THE MEETING HELD ON MONDAY 26TH SEPTEMBER 2011 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Millernas, Johnson, Woodward, Fairman, Fenwick and Rilstone*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Dixon*
Also Present: *3 Members of the Public and CBC Cllr. Ian Grundy*

		ACTION
2623.	DEMOCRATIC TIME. A parishioner complained about the lights in the village again and the traffic being diverted down Smallgains Lane. She reported that people are speeding especially during peak times. The Chairman advised that the lights were put up due to an emergency situation and it was not a planned event but a gas leak. The parishioner suggested that signs are put up advising vehicles to slow down or reduce their speed. The Chairman said that the Parish Council sympathize but their hands are tied and they have been down this route before. Cllr. Rilstone reported that Highways had put Wait Here signs outside his property which had then caused vehicles to block his entrance and also the entrance to Mill Road. It was agreed that the Clerk would try to arrange a meeting with Graham Livings of Highways.	CLERK
2624.	APOLOGIES FOR ABSENCE. Cllrs. Finch and Lee sent their apologies.	
2625.	MINUTES OF THE MEETING HELD ON 15TH AUGUST 2011. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
2626.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Cllr. Rilstone declared an interest in the Heritage Society.	
2627.	POLICE MATTERS. PCSO Fleming apologised for arriving late to the meeting but she had been diverted to an emergency. She reported the following crimes:- Between 29/8/11 and 30/8/11 - criminal damage caused to a picket fence in Swan Lane. 31/8/11 – Shed burglary in Smallgains Lane tools stolen but not recovered. 3/9/11 – Theft from motor vehicle between 2.00pm and 2.35pm shot gun stolen from rear of vehicle. Between 19/8/11 and 7/9/11 – attempted theft from a garage in Ingatestone Road which was unsuccessful. Between 8/9/11 and 10/9/11 – 5 bar gate and stile stolen from bridlepath in Swan Lane. 18/9/11 – 2 dogs loose and a dog and owner bitten matter being investigated. 19/9/11 – Dwelling burglary at 59 Well Lane burglars got through window. 20/9/11 – Attempted theft of cable from sub-station outside School. 2 people were arrested at the scene one was cautioned and one reprimanded. Between 20/9/11 and 21/9/11 – theft of trailer from Smallgains Lane. PSCO Fleming advised that if anyone sees anything suspicious they must contact the Police. Due to the speed of traffic in Back Lane and Dakyn Drive PCSO Fleming had spoken to Traffic Enforcement and an Officer is going to put in speed loops at these locations and also Whites Hill. It was agreed that this would be done in school time. PSCO Fleming asked the Clerk to contact Cllr. Lee and ask her to co-ordinate the Community Speed Watch fairly quickly in order that the training could begin at the beginning of October. Cllr. Woodward advised that Phil Cottee and himself both wished to become volunteers for Speed Watch. Clerk to advise Cllr. Lee.	CLERK

<p>2628.</p>	<p>MATTERS ARISING FROM THE MINUTES.</p> <p>Parking at Hereward Meadow – CBC dealing with matter.</p> <p>New Slide in Play Area – The work had been completed. Cllr. Woodward reported that the slide was proving to be very popular. Clerk to remove item from Agenda.</p> <p>Queen Elizabeth II Fields Challenge –CBC had confirmed that the land is in the ownership of CBC Parks. Chairman to check if Parish Council can register the land.</p> <p>Play in the Park (Sports & Play Scheme) 2011 – Cllr. Woodward advised that 85 children had attended which was excellent. Clerk to remove item from Agenda.</p> <p>Play Area Annual Safety Inspection –Wicksteed had dealt with the items raised in the inspection when they installed the new slide. Clerk to remove item from Agenda.</p> <p>Overhanging branches in Smallgains Lane – Work been carried out. Clerk to remove item from Agenda.</p> <p>Overgrown Hedgerow - Nothing to report. Agreed Clerk to remove from Agenda.</p> <p>Dead Tree outside Greenwoods - The tree had been removed. Clerk to remove from Agenda.</p> <p>Overgrown hedge between Old School House and Stock Road - CBC dealing with matter.</p> <p>Places People Play – Inspired Facilities – Cllr. Woodward dealing with matter.</p> <p>Potholes on Stock Road – Highways dealing with matter.</p> <p>Hardcore on verge outside Kingfishers, Mill Road –Clerk read out reply from Mr Raeburn. Chairman to draft reply. Clerk to remove from Agenda.</p> <p>Zebra Crossing – Clerk had reported matter to Highways. It was reported that the light on Greenwoods side is not working. Clerk to report to Highways.</p> <p>Branch broken off and dangling down on Downham Road between Lower Stock Road and Mill Road – Work had been done. Clerk to remove from Agenda.</p> <p>Grass outside The Cock needs strimming – Work been carried out. Clerk to remove from Agenda.</p> <p>Potholes in School Lane – Clerk reported to Highways. Cllr. Millernas advised that most of the potholes had been repaired. Clerk had reported the potholes in Swan Lane to Highways following a request from Cllr. Millernas.</p> <p>Safety and Good Health in Vulnerable People’s Homes – The Chairman had looked at the document and advised there were no comments to make. Clerk to remove from Agenda.</p> <p>Buttsbury Bridge – Nothing to report.</p>	<p>CLERK</p> <p>JD</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>PW</p> <p>JD/CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>
<p>2629.</p>	<p>GENERAL CORRESPONDENCE.</p> <p>a) Clerk advised that Doorstep Carton Recycling has now begun as part of CBC’s kerbside recycling service and read out the letter received.</p> <p>b) Helen Middlemas of ECC advising that Mill Road will be temporarily closed on 30th September for 4 days from its junction with The Square, East, for a distance of approximately 30 metres. Chairman advised work had already been carried out.</p>	

2630.	<p>PLANNING MATTERS.</p> <p><u>Applications</u></p> <p>Application No. 11/01442/FUL. Two storey side and rear extensions and single storey rear extension. Location: The Hoppit, 18 Mill Lane, Stock. Applicant: Dr. Karen Lehner. The Parish Council commented that the loss of the existing hedgerow and proposed siting of the garage with a blank wall facing the highway would be detrimental to the street scene in this otherwise attractive part of the village.</p> <p>Application No. 11/01460/FUL. Demolition of existing single storey rear extension and replace with part two storey, part single storey rear extension. Location: 45 High Street, Stock. Applicant: Mr Melvyn Archer. The Parish Council had no comments to make.</p> <p>Application No. 11/01416/FUL. Demolition of two existing outbuildings and erection of a storage barn and two replacement stables. Location: Tetlows, Downham Road, Stock. Applicant: Mr R Warner. The Parish Council had no comments to make.</p> <p>Application No. 11/01440/FUL. 2 x 11kw wind turbines. Location: Land North West of Buttsbury Lodge Cottage, Stock. Applicant: Mr Matthew & Tony Collings. The Parish Council commented that this is a very scenic part of the landscape of the parish. The Parish Council's concern is these will be visually intrusive and we would be concerned for neighbouring properties from the noise perspective.</p> <p>Application No. 11/01455/FUL. Single detached oak framed garage. Location: 2 Steels Cottages, Seamans Lane, Stock. Applicant: Mr I Shepherd. The Parish Council had no comments to make.</p> <p><u>Chelmsford Borough Council Planning Decisions</u></p> <p>Application No. 11/01141/FUL. Retrospective application for a gazebo and associated decking. Location: Scriveners Farm, Madles Lane, Stock. Applicant: Mr S Quincey. Refused.</p> <p>Application No. 11/00827/FUL. Change existing 3m window from lounge in living accommodation into set of patio doors with 2 side windows going out onto existing flat roof. 0.45m high metal railing to existing parapit wall on existing flat roof. Location: The Bakers Arms, Common Road, Stock. Applicant: Mr Edward Southgate. Approved.</p> <p>Application No. 11/01454/EIASO. Construction of 424 Mounted Photovoltaic Panels. Location: Land South of Old Kings Head, Stock Road, Stock. Applicant: Mr Matthew and Tony Collings. Not EIA Development.</p> <p>Application No. 11/01232/FUL. Single storey rear extension. Location: 34 Mill Road, Stock. Applicant: Dr. E. Lightowler. Approved.</p> <p><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></p> <p>Application No. 11/05580/CAT. Cypresses sp – North West corner of dwelling – fell to ground and kill stump. Location: 60 High Street, Stock. Applicant: Miss S Downes. The Parish Council had no comments to make.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>
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<p>2631.</p>	<p>FINANCE.</p> <p>Cheques to be Signed -</p> <table border="0"> <tr> <td>101667</td> <td>£ 66.54</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>101668</td> <td>£1,283.01</td> <td>Mrs L.J. Green</td> <td>Salary 01.09.11 – 30.09.11</td> </tr> <tr> <td>101669</td> <td>£ 453.36</td> <td>HM Revenue and Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101670</td> <td>£1,708.08</td> <td>Wicksteed Leisure Ltd</td> <td>Wetpour for new slide</td> </tr> <tr> <td>101671</td> <td>£ 770.40</td> <td>Mr. P.H. Williams</td> <td>Grass Cutting August</td> </tr> <tr> <td>101672</td> <td>£ 203.00</td> <td>Mr. P.H. Williams</td> <td>Grass Cutting Churchyard August</td> </tr> <tr> <td>101673</td> <td>£ 128.80</td> <td>Mr. P.H. Williams</td> <td>CANCELLED Invoice already paid</td> </tr> <tr> <td>101674</td> <td>£ 273.94</td> <td>Mr R.S. Hale</td> <td>Maintenance Work in village August</td> </tr> <tr> <td>101675</td> <td>£ 160.00</td> <td>Timbertec</td> <td>Tree Works</td> </tr> <tr> <td>101676</td> <td>£ 43.46</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>101677</td> <td>£ 242.50</td> <td>Mr R.S. Hale</td> <td>Maintenance Work in village September</td> </tr> <tr> <td>101678</td> <td>£ 29.00</td> <td>CPRE</td> <td>Annual Subscription Renewal</td> </tr> </table> <p>Transfers - On 22nd September 2011 £5,000.00 was transferred from Base Rate Tracker Account to Current Account.</p> <p>Audit of Accounts for 2010/11 – Nothing to report.</p>	101667	£ 66.54	Mrs L.J. Green	Expenses	101668	£1,283.01	Mrs L.J. Green	Salary 01.09.11 – 30.09.11	101669	£ 453.36	HM Revenue and Customs Only	PAYE and N.I.	101670	£1,708.08	Wicksteed Leisure Ltd	Wetpour for new slide	101671	£ 770.40	Mr. P.H. Williams	Grass Cutting August	101672	£ 203.00	Mr. P.H. Williams	Grass Cutting Churchyard August	101673	£ 128.80	Mr. P.H. Williams	CANCELLED Invoice already paid	101674	£ 273.94	Mr R.S. Hale	Maintenance Work in village August	101675	£ 160.00	Timbertec	Tree Works	101676	£ 43.46	Mrs L.J. Green	Expenses	101677	£ 242.50	Mr R.S. Hale	Maintenance Work in village September	101678	£ 29.00	CPRE	Annual Subscription Renewal	
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<p>2632.</p>	<p>COUNCILLOR/CLERK’S REPORT.</p> <p>Cllr. Woodward asked the Clerk to order the new seat for the Common. Clerk to contact Glasdon and send copy of quotation/invoice to Joy Thomas at CBC for the Planning Contributions for Local Amenity Space money.</p>	<p>CLERK</p>																																																

	<p>Cllr. Woodward reported that there are deep potholes at the edge of the road at the top of Whites Hill to Landry. A parishioner had spoken to the owner of the new house but he was not interested. It was agreed that a letter would be sent to the owner. Chairman to draft a letter and send to Clerk. It was agreed that the letter would be copied to CBC Planning Department and ECC Highways.</p> <p>Cllr. Johnson advised that Bob Hale had made a good job of the church car park.</p> <p>The Chairman advised that Cllr. Fenwick had put forward proposals to improve the Parish Council's position within the community. Cllr. Fenwick had prepared some draft letterhead for the Clerk to use for Agendas, Minutes and letters. A colour and design was agreed and Cllr. Fenwick agreed to organise.</p> <p>Cllr. Grundy advised that he had noticed under ECC Highways Footway Maintenance work is to be carried out in November in the High Street. He believes this is work to the pavement from the Post Office to the new crossing.</p> <p>Cllr. Grundy advised that the VDS is on the Agenda for Cabinet next week and should be adopted in December. John Lewis has been passed this week and will be built by 2014. 800 jobs will be created and there will be an underground car park.</p>	<p>JD/CLERK</p> <p>PF/CLERK</p>
<p>2633.</p>	<p>DISCUSSION ITEMS.</p> <p>Stock Library – The Chairman had circulated two lots of papers as to what it meant as far as the Parish Council were concerned. Stock and Buttsbury Heritage Society had asked the Parish Council to sponsor their application to ECC in order to acquire the old library and obtain the 25% discount off the purchase price. The Parish Council agreed to this proposal. The Society had asked the Parish Council to act as a Custodian Trustee to enable the Society to register for charitable status. The Clerk had sought advice from RCCE and EALC and the papers had been circulated to the Parish Council. The Parish Council would be required to sign certain documents and the building would be registered in the Parish Council's name which would become a Parish Council asset with a nil value in the Asset Register. The Chairman advised that there would be no financial responsibilities that would fall on the Parish Council. It was agreed that the Parish Council would need to be kept appraised of what the Management Trustees are doing and that there are no legal responsibilities to the Parish Council. After discussion, the Parish Council agreed to accept the role of Custodian Trustee. The Chairman advised that the Heritage Society are also applying for a grant from Essex Environmental Trust who are requesting a letter from the Parish Council stating that they support the proposal. Chairman agreed to draft a letter and Clerk to send. It was agreed that the Parish Council would sign all relevant documents. The Parish Council agreed to use the building for storage and the Chairman suggested that they pay a nominal rent. It was also agreed that the Parish Council could consider holding meetings in the building. Mr. Le. Boutillier, a member of the Heritage Society, advised that the Society had applied for charitable status.</p> <p>Celebrations for Diamond Jubilee in 2012 - Cllr. Fenwick had super imposed a picture of the beacon if it were placed on Church Green. It was decided that it obscured the view of the Church and it was therefore suggested that the beacon is placed where it has historically been in Mr Holder's field. Cllr. Fenwick agreed to approach the landowner for permission. Cllr. Fairman gave the Clerk the quotations for the beacons.</p> <p>Cllr. Woodward felt there should be a party held on the Common. The Chairman advised that the three churches were getting together and will do, and want to do, something but want to know what else is happening in the village for the event. Chairman agreed to speak to Mr Garnett advising that the Parish Council wish to support the celebrations but do not wish to organise the event. The Parish Council are happy to get a meeting organised to start the preparations for the event. Souvenirs for the children were also discussed and it was agreed this was a good idea.</p> <p>Parking in the Village – Cllr. Rilstone reported that the landlord at The Cock is currently turning a blind eye to the School Mothers' parking in the car park. He was concerned that this could get out of hand. The Chairman agreed to speak to the Village Hall about getting the sign changed. It was agreed that signs were needed in the village directing people to park in the Village Hall and All Saints.</p>	<p>JD/CLERK</p> <p>PF</p> <p>JD</p> <p>JD</p>

	<p>State of the Common and other areas of Stock, including the pond in Mill Road - The Chairman advised that Mr Williams did not want to do the pond in the Summer. It was agreed that as the pond was almost empty now the Chairman would contact Mr Williams. Cllr. Woodward had spoken to Mr Williams about the grass cutting and advised that he was now doing a good job.</p> <p>Salt Bags – Catherine Gaywood of ECC had offered the Parish Council to take part in the salt bag scheme. Gary Stringer had offered to be in charge of the salt. Clerk to organise.</p> <p>Small jobs to be completed around the village - It was agreed that the Clerk would contact Bob Hale to see what jobs are outstanding. It was agreed that the priority is the work at the War Memorial. Clerk to advise Mr Hale that there is a piece of wood missing from the bench by the nook to the right of the Common and ask him to replace the wood. Clerk to advise Mr Hale that road signs need to be cleaned and if obscured by foliage this should be cut back. Also strimming needs to be done by the copse on the Common.</p>	<p>JD</p> <p>CLERK</p> <p>CLERK</p>
2634.	<p>RISK ASSESSMENT.</p> <p>Chairman advised that this would be carried over to the next meeting.</p>	
2635.	<p>DATE OF NEXT MEETING.</p> <p>The next Meeting will be held on 17th October at 7.30pm in the Village Hall. The next Planning Meeting will be held on 14th November at 7.30pm in the Village Hall.</p>	
2636.	<p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>Nothing to discuss.</p>	

The Chairman thanked everyone for coming; the meeting closed at 9.43pm.

Signed (CHAIRMAN).....DATE.....