

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON TUESDAY 10TH MAY 2011 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Millernas, Johnson, Woodward, Finch, Rilstone, Lee, Fairman, and Fenwick*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Dixon*
Also Present: *5 Members of the Public and CBC Cllr. Ian Grundy*

		ACTION
2545.	DISTRIBUTION OF DECLARATION OF ACCEPTANCE OF OFFICE FORMS, REGISTER OF MEMBERS' INTERESTS, STANDING ORDERS, FINANCIAL REGULATIONS AND MODEL CODE OF CONDUCT. The Clerk had circulated the relevant documents to the new Council pointing out that the Councillors had 28 days to return the Register of Members' Interests form to her. All Councillors signed their Declaration of Acceptance of Office forms. The Clerk reminded the Councillors that on signing their Declaration of Acceptance of Office they agree to be bound by the Model Code of Conduct and that a member must treat others with respect, i.e. the Clerk, fellow Councillors and parishioners and must not in his official capacity, or any other circumstance, conduct himself in a manner which could reasonably be regarded as bringing his office or authority into disrepute. If a member becomes aware of any conduct by another member, which he believes involves a failure to comply with the Authority's Code of Conduct, they must report it to the Standards Officer at Chelmsford Borough Council.	
2546.	ELECTION OF CHAIRMAN. Cllr. Millernas took the chair and asked for nominations for Chairman. Cllr. Rilstone proposed Cllr. Dixon, which was seconded by Cllr. Woodward. Cllr. Dixon accepted the proposal and signed the Declaration of Acceptance of Office form.	
2547.	ELECTION OF VICE-CHAIRMAN. The Chairman asked for nominations for Vice-Chairman. Cllr. Johnson proposed Cllr. Millernas, which was seconded by Cllr. Woodward. Cllr. Millernas was therefore nominated and he signed the Declaration of Acceptance of Office form.	
2548.	APPOINTMENT OF INTERNAL AUDITOR. The Clerk reported that she had already spoken to Peter Bentley who was happy to be re-appointed as Internal Auditor. All agreed. The Chairman thanked Peter Bentley in his absence and the Clerk suggested a letter of thanks be sent which was agreed by the Parish Council.	CLERK
2549.	APPOINTMENT OF PARISH PASSENGER TRANSPORT REPRESENTATIVE. Cllr. Millernas proposed Cllr. Lee which was seconded by Cllr. Johnson. Clerk to advise ECC of the new representative.	CLERK
2550.	APPOINTMENT OF P3 FOOTPATH REPRESENTATIVE. Cllr. Johnson proposed Cllr. Finch which was seconded by Cllr. Woodward. Cllr. Finch was re-appointed as Footpath Representative.	
2551.	APPOINTMENT OF TREE WARDEN. Cllr. Finch proposed Cllr. Woodward which was seconded by Cllr. Johnson. Cllr. Woodward was therefore re-appointed as Tree Warden.	
2552.	DEMOCRATIC TIME. A parishioner was unhappy about the planning application for 28 Well Lane. He felt that it was far too large for the plot. He stated that one of the accesses is opposite his drive and there is already a wide access there already. He did not feel that two accesses were needed. The parishioner felt that the house that had been built opposite was an excellent example of how it should be done.	

	<p>A parishioner wanted to thank however was responsible for arranging for the new zebra crossing. He advised that the potential new crossing beacons were covered by trees and you cannot see them and need to be cut back. He felt that more thought should have been given to the positioning. The parishioner also advised that he had seen the accident happen at the Post Office and more damage would have been caused by a larger vehicle than the 4 x 4. He felt it was about time somebody from Highways did something about the HGV's coming through the village. He said he knew the Parish Council had tried. The Chairman advised that the Parish Council were frustrated by the responses from Highways. The parishioner felt it was time to put the case forward. The signs either end of Stock have been moved to allow HGV's to go through. The parishioner had complained to the Police and had been told that it was not their responsibility. ECC advised that if the signs are put back they will just be moved back again. The issue is if the access is made too narrow it would stop buses coming through. PCSO Fleming advised that the Police are aware and she has spoken to the Traffic Police regarding the HGV's going through the village. There are a lot of issues on issuing and not issuing tickets and a lot of correspondence has been exchanged between the Police and ECC. It was agreed that someone needs to be killed before action will be taken.</p>	
2553.	<p>APOLOGIES FOR ABSENCE.</p> <p>There were no apologies.</p>	
2554.	<p>MINUTES OF THE MEETING HELD ON 11TH APRIL 2011.</p> <p>The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.</p>	
2555.	<p>DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS.</p> <p>Cllr. Rilstone advised that he was a member of the Heritage Society. Cllr. Finch advised that he was the Treasurer of the Royal British Legion Hall and Cllr. Rilstone advised he was the Secretary. Cllr. Johnson declared an interest in Planning Application No. 11/00601/FUL.</p>	
2556.	<p>POLICE MATTERS.</p> <p>PCSO Fleming reported that there had been four issues in Stock since the 1st April. They were as follows:-</p> <p>Burglary Other in Crondon Park B & B – jewellery and money was stolen and nothing had been retrieved.</p> <p>13/4/11 – Stock Road – There had been a 165 seizure of a vehicle without insurance, MOT or tax.</p> <p>17/4/11 – Suspicious circumstances in Goatsmoor Lane – 3 males in an X reg Vauxhall Van. PCSO Fleming advised everyone to be vigilant.</p> <p>23/4/11 – Burglary Other in Goatsmoor Lane – 3 broken lawnmowers removed from shed. Broken into two days running.</p> <p>Cllr. Johnson reported that two cars had crashed at the War Memorial and had caused damage to the posts. PCSO Fleming to look into the matter.</p> <p>PSCO Fleming was advised that the Beer Festival was starting on the 27th May for 10 days and that serious coning was needed to prevent parking. PCSO Fleming agreed to speak to the owner of The Hoop and to arrange to cone off areas. She also agreed to speak to all the other landlords of pubs in the village. Cllr. Rilstone advised that there is a large car park at All Saints Church which is a public car park. It was agreed that people should be encouraged to park there or in the Village Hall. PSCO Fleming advised that the Police will be issuing tickets to people who are illegally parked.</p>	PCSO
2557.	<p>MATTERS ARISING FROM THE MINUTES.</p> <p>The style of minutes were discussed and it was agreed that in future they would contain actions and decisions and the Clerk would submit separate reports for finance, highways and planning which would form an addendum to the minutes.</p> <p>Footway from Post Office to Greenwoods – Nothing to report.</p> <p>Pot Holes – Highways dealing with matter.</p> <p>Verges dug up and the edging churned up in School Lane – Highways dealing with matter.</p> <p>Flooding outside the Almshouses – Highways dealing with matter.</p>	

	<p>Buttsbury Bridge – Nothing further to report.</p> <p>Bad Conditions at Junction of Downham Road/Mill Road – Nothing to report.</p> <p>Overgrown hedges in village – Highways dealing with matter.</p> <p>Grass Verges at top of Whites Hill – Nothing further to report.</p> <p>Overgrown footpath and bad lighting on the footpath between Dakyn Drive and Cambridge Close - Nothing to report.</p> <p>Missing 30mph sign by Mill Cottage in Mill Road – Highways dealing with matter.</p> <p>Parking in the High Street and The Square – Nothing further to report.</p> <p>Parking at Hereward Meadow – Nothing further to report.</p> <p>Drainage in Common Lane – Nothing to report.</p> <p>Three public warning signs obliterated by vegetation in Smallgains Lane - Highways dealing with matter.</p> <p>Street light outside Greenwoods not working –Highways dealing with matter.</p> <p>Stock Beavers’ Planting Project – Nothing to report.</p> <p>New Slide in Play Area – Some quotations had now been received but the Clerk was still awaiting some more. Clerk to circulate to all Councillors so decision can be made at next meeting.</p> <p>Posts to be erected either side of railings outside School – Nothing to report.</p> <p>State of verges in village – Nothing to report.</p> <p>Queen Elizabeth II Fields Challenge – Cllr. Dixon dealing with matter.</p> <p>Play in the Park (Sports & Play Scheme) 2011 – Event been booked for 1st August.</p> <p>Annual Keep Britain Tidy Campaign 2011 –The Big Tidy Up and Parish Cleansing Days – The StreetCare Team will be visiting Stock on Friday 3rd June. Cllrs to meet the team on the day - deferred to next meeting.</p> <p>Mrs Lee’s letter regarding HGV’s and speeding in Stock and Mrs Evan’s letter regarding HGV’s using the roads in the village – Nothing to report.</p> <p>Play Area Annual Safety Inspection – Clerk had requested inspection.</p> <p>Annual Civic Service on Sunday 19th June 2011 at Chelmsford Cathedral at 11.15am – Defer to next meeting.</p>	<p>CLERK</p> <p>JD</p> <p>PW</p> <p>ALL</p> <p>ALL</p>
2558.	<p>GENERAL CORRESPONDENCE.</p> <p>The following letters were read out:-</p> <ol style="list-style-type: none"> a) Nick Starling of ECC Highways advising of temporary road closure in Crondon Park Lane on 8th June for up to 5 days whilst carriageway resurfacing works are carried out. b) Nick Starling of ECC Highways advising of temporary road closure in Great Prestons Lane on 8th June for up to 5 days whilst carriageway resurfacing works are carried out. c) Richard Myhill of ECC Highways advising of temporary road closure in Ingestone Road on 9th May for up to 5 days whilst pre-surface dressing carriageway and drainage works are carried out. 	

2559. PLANNING MATTERS.

Applications

Application No. 11/00534/FUL. Single storey rear extension, new porch and infill existing porch.

Location: The Old Ale House, Leather Bottle Hill, Stock

Applicant: Dr. Andy Holman.

The Parish Council had no comments to make but would support the observations made by the Conservation Officer.

Application No. 11/00535/LBC. Single storey rear extension, new porch, infill existing porch and satellite dish to rear chimney.

Location: The Old Ale House, Leather Bottle Hill, Stock

Applicant: Dr. Andy Holman.

The Parish Council had no comments to make but would support the observations made by the Conservation Officer.

Application No. 11/00601/FUL. New 3-bed dwelling & detached double garage, construction of new access to existing property and to proposed garage.

Location: 28 Well Lane, Stock

Applicant: Mr Gerry Cuddigan.

Cllr. Johnson declared an interest and left the room. The Parish Council commented that they believe the rather large development of the property is out of keeping with the overall plot size and have serious concerns about the access to the detached double garage at the rear.

Chelmsford Borough Council Planning Decisions

Application No. 11/00370/FUL. Practice cricket nets at cricket pitch.

Location: Stock Common, Common Road, Stock

Applicant: Mr P. Cottee. **Approved.**

Application No. 11/00367/FUL. Single storey rear extension and part first floor rear extension.

Location: 7 Austen Drive, Stock

Applicant: Mr & Mrs D. Cook. **Approved.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Nothing to report.

Planning Appeals and Decisions.

Nothing to report.

Tree Preservation Orders.

Nothing to report.

Planning Correspondence

Derek Stebbing, Planning Policy Manager, at CBC regarding North Chelmsford Area Action Plan – “Planning for Growth” Ministerial Statement. Comments due to CBC by 4.45pm on 23rd May. Agreed no comment. Report Noted.

Drainage Pipe Mill Road to Whites Hill – Nothing further to report.

CBC Parish Forum to be held on 24th May - Cllrs. Dixon, Millernas, Lee, Fairman and Fenwick to attend. Clerk to advise CBC and find out about car parking.

Hoarding coming towards highway at development at 16 Mill Road – Nothing to report.

Urgent Planning Matters Not On This Agenda

Nothing to report.

CLERK

<p>2560.</p>	<p>FINANCE.</p> <p>Cheques to be Signed - No cheques were issued.</p> <p>Transfer of Funds – On 10th May 2011 £18,000.00 was transferred from Current Account to Base Rate Tracker Account.</p> <p>1st half year Precept of £20,000.00 was received on 28th April 2011.</p> <p>Budget 2010/11 – Chairman advised that last Council chose not to formulate a Budget for the new financial year and to let the new Council decide. Chairman to produce a financial statement by next meeting and then Parish Council to decide how to spend money and to think of ideas.</p>	<p>JD/ALL</p>
<p>2561.</p>	<p>COUNCILLOR/CLERK'S REPORT.</p> <p>Cllr. Woodward and Cllr. Johnson reported that they had been taking down adverts off the noticeboard that were not relevant to Stock or were out of date. Agreed to put up a notice advising that notices irrelevant to Stock would be removed.</p> <p>Cllr. Woodward reported that he felt Mr Williams of Blackwater Landscapes was not doing his job properly. He had cut the Common Saturday morning after it had rained Friday evening and had made a terrible mess of the Common. The greensward had not been cut for at least a fortnight/month. Agreed to keep under review.</p> <p>Cllr. Johnson reported that Mr Williams had been working on the pond and now it was free of water. Cllr. Johnson was concerned about the pond having no water and felt it was a good time to dredge the pond. It was agreed the pond looked unsightly. Clerk to speak to Mr Williams.</p> <p>Cllr. Finch reported that the staircase on Footpath 7 at the back of Swan Woods has never been removed despite ECC advising four years ago that they were going to remove it. Agreed it is an asset as the area gets very boggy.</p> <p>Cllr. Johnson reported that the gate by the Churchyard is still broken. Cllr. Finch advised that it is not being repaired and is being left open.</p> <p>Cllr. Johnson reported that horses went past the Footpath 28. Chairman stated that it had been a problem in the village and was very dangerous. Clerk to report to Rob Boulton and request notices are put up.</p> <p>Cllr. Grundy advised that there is going to be a change of leadership in Highways. Cllr. Hume is standing down and Cllr. Tracey Chapman is taking his place. He felt this was good news.</p> <p>Cllr. Woodward had dealt with the broken branch in Common Road.</p> <p>Cllr. Grundy reported that there had been a change of tenant at the ladies' hairdressers and Linda had taken over. She had asked for permission to put a table and chairs on the forecourt. She would also like to take over the unit at the back to sell tea and coffee. Cllr. Lee advised that the lady is bringing in cheaper haircuts and special deals for OAP's and children.</p> <p>Cllr. Grundy to speak to CBC regarding the Beer Festival and see if they can enforce parking. The landlady of The Hoop has arranged security guards for The Paddock. Cllr. Lee stated that the behavior is atrocious when the Beer Festival is on.</p> <p>Cllr. Rilstone reported that there is a large overhanging branch in Swan Lane on the left hand side after Swan Woods. Clerk to report to Highways.</p> <p>Cllr. Millernas reported that there were Beware of the Bull signs on the footpath by Fristling Hall. Chairman had spoken to Rob Boulton at ECC to see whether signs could be put up as they were intimidatory. Mr Boulton advised the matter of keeping bulls in fields is so complex. Chairman to speak to Mr Sharp, the landowner.</p> <p>Cllr. Grundy felt that the Village Hall should make it a condition of hire that commercial enterprises remove the signs in the village advertising their event after it has taken place.</p> <p>Cllr. Woodward was unable to attend the Village Hall AGM. He felt that the Parish Council should not be charged for using the Village Hall for meetings. Cllr. Woodward also suggested removing the</p>	<p>PW/SJ</p> <p>ALL</p> <p>CLERK</p> <p>CLERK</p> <p>IG</p> <p>CLERK</p> <p>JD</p> <p>ALL</p>

	<p>time notice on the Car Park. It was agreed that the Parish Council should tackle the matter again. Cllr. Johnson felt that Royal Mail should open the post box outside the Post Office because nobody has anywhere to post letters. She said it is extremely difficult for parishioners not having the Post Office. Cllr. Grundy advised that he had been badgering the Royal Mail to open the box up and ensure the other boxes have later collection times. Cllr. Grundy to send E-mail to ask them to open the box up.</p> <p>Cllr. Johnson felt that the Cock Inn Car Park could be opened up to the public for parking as it was more often empty than full.</p>	IG
2562.	<p>DISCUSSION ITEMS.</p> <p>Stock Library – Defer to next meeting.</p> <p>Youth Club – Nothing to report.</p> <p>Amendments to Local Council Practitioners’ Guide Consultation – Chairman dealing with matter.</p> <p>Celebrations for the Royal Wedding and Diamond Jubilee in 2012 - Cllr. Johnson advised that there had been a surplus of money after the Royal Wedding Tea Party that had been distributed amongst village organisations. The Parish Council had received £250.00 as a contribution towards the new slide in play area. The Royal Wedding celebrations had been a resounding success. Cllr. Grundy advised that the Parish Council need to decide whether as a village they should be celebrating the Diamond Jubilee and co-ordinating it. The villagers would like a tea party on the 4th June. Events need to be co-ordinated for the 5th June and Cllr. Grundy suggested the Cricket Club do something on the Common. Cllr. Grundy advised that the Parish Council need to set up a small sub-Committee to start planning for the Diamond Jubilee.</p> <p>Re-adoption of Financial Regulations – Defer to next meeting.</p> <p>Parking in the Village - Defer to next meeting.</p>	ALL
2563.	<p>RISK ASSESSMENT.</p> <p>Nothing to report.</p>	
2564.	<p>DATE OF NEXT MEETING.</p> <p>The next meeting and Annual Parish Meeting of the Parish Council will be held on Monday 23rd May 2011 at 7.30pm in the Royal British Legion Hall. Cllrs. Millernas, Finch and Rilstone sent their apologies. The Planning Meeting will be held on Monday 13th June 2011 at 7.30pm in the British Legion Hall.</p>	
2565.	<p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>Nothing to discuss.</p>	

The Chairman thanked everyone for coming; the meeting closed at 9.45pm.

Signed (CHAIRMAN).....DATE.....