

# STOCK PARISH COUNCIL

*Clerk – Lorraine Green*

*Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.*

*Tel. No. 07757 114952*

*Website: www.stock.org.uk/council*

## **MINUTES OF THE MEETING HELD ON MONDAY 29<sup>TH</sup> MARCH 2010 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.**

**Present:** *Cllrs. Millernas, Johnson, Phillips, Rilstone, Woodward and Otter*  
**In The Chair:** *Cllr. Dixon*  
**Minute Secretary:** *Lorraine Green*  
**Also Present:** *3 Members of the Public, Chelmsford Borough Cllr. Ian Grundy and PCSO Kay Fleming*

		<b>ACTION</b>
<b>2341.</b>	<p><b>DEMOCRATIC TIME.</b></p> <p>A parishioner, Jenny Berkley, advised that obtaining Stock Library would be a benefit to the village. The Heritage Society had taken off and were very well supported.</p> <p>The neighbours of 42 Well Lane stated their objections to the planning application that had been submitted.</p>	
<b>2342.</b>	<p><b>APOLOGIES FOR ABSENCE.</b></p> <p>Cllrs. Finch and Hawkes sent their apologies.</p>	
<b>2343.</b>	<p><b>MINUTES OF THE MEETING HELD ON 22<sup>ND</sup> FEBRUARY 2010</b></p> <p>It was agreed that the words ‘as RCCE and the Heritage Society were attending’ should be removed from the second line of the final paragraph of Minute 2328. Democratic Time.</p> <p>Cllr. Otter asked that a full stop was inserted after the word Common Land on line 4 of the final paragraph of Minute 2335 Planning Correspondence. It was agreed that the word ‘and’ would then be replace with ‘another question was raised’.</p> <p>Cllr. Woodward asked that the words ‘the event’ were replaced with ‘toilet facilities’ in Minute 2333. Matters Arising From The Minutes – Parish Sports Programme.</p> <p>The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events.</p>	
<b>2344.</b>	<p><b>DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS.</b></p> <p>Cllrs. Otter and Dixon declared an interest in Village Design Statement. Cllrs. Phillips and Rilstone advised that they were members of the Heritage Society. Cllr. Phillips is also a volunteer at The Mill.</p>	
<b>2345.</b>	<p><b>POLICE MATTERS.</b></p> <p>Nothing to report.</p>	
<b>2346.</b>	<p><b>MATTERS ARISING FROM THE MINUTES.</b></p> <p><b>Speed Indicator Signs</b> – Nothing to report.</p> <p><b>Footway from Post Office to Greenwoods</b> – Nothing further to report.</p> <p><b>Essex County Council Community Initiatives Fund Grant</b> – The Clerk advised Cllr. Woodward that ECC needed to be contacted once the project is started.</p> <p><b>Review of Speed Limits in village</b> – Cllrs. Dixon and Millernas had a meeting with Graham Livings of Highways. Only speed limits on A and B roads are being looked at. Cllr. Millernas advised that they had spoken about Back Lane and the speed people are driving down the lane which is very dangerous as there are no pavements and children use the lane to walk to school and the elderly walk down the lane. Mr Livings does not think the village will get a reduction of speed limit. Highways are looking at putting in speed humps to slow down the traffic. It was agreed that the item should be removed from the Agenda.</p>	<p><b>PW</b></p> <p><b>CLERK</b></p>

<p><b>Drain outside 10A Common Lane and ditch reinstatement along the hedge between Five Houses and Common Lane</b> - Nothing further to report.</p> <p><b>Living Landscapes Project</b> – Chairman was unable to attend meeting. It was agreed that if Mr Sumner thinks the project would be supported then he should go ahead with the meeting in Stock.</p> <p><b>Bollards outside 14/16 Mill Road</b> – Mr Lockwood had written advising the following:-</p> <p><b>Planning Decision Sheet</b></p> <ul style="list-style-type: none"> <li>• The planning decision sheet relates to a change of use from shop to café, this application was refused and now a Designer Kitchen Studio operates from those premises. In this respect I am unsure whether conditions relating to that decision (the refusal) are still applicable to any new business operating from those premises</li> <li>• The planning decision sheet mentions highway land, I have no details of exactly what information / records the Borough Council based their judgment on</li> </ul> <p><b>Background</b></p> <p>A colleague originally dealt with complaints from the landowner, and then the tenant of no 18 came forward to me with photos, explaining that dangerous practice of parking near the property entrance asking for protective measures. The landowner then supplied copies of his deeds; the plan attached was of a small scale but did show some forecourt. Mouchel then supplied a highway record showing areas they considered to be private forecourt – this does not continue for the complete frontage however but does show two extensive areas not considered to be within the public highway.</p> <p>This office wrote to the landowner in October 2009 with a proposal to place a white edge of carriageway marking to run along the frontage of no’s 16 and 18 (as a traffic management measure) in a similar manner to that on the opposite side of the road. It was explained that this marking would merely be a guideline that through traffic could follow to negotiate this area. That marking could not be laid at the time due to deteriorating weather conditions.</p> <p>Post Installation</p> <p>I note the recently installed posts outside these premises have provoked complaints and questions from the public. At a site inspection on 17<sup>th</sup> February 2010, by chance I met with the landowner visiting his premises. He explained that the posts were installed by the occupier of the Designer Kitchen Studio and that an Officer working for Mouchel had been on site to mark their position prior to erection. I took his word on this because in my opinion they do not look like they encroach into what could be considered as being carriageway.</p> <p>I still want to lay the white line as previously mentioned and will arrange to place an order with my lining contractor at the beginning of the new financial year.</p> <p>Cllr. Otter advised that CBC refused the application because it was highways land and stated that this response does not answer the question. It was agreed that the Clerk should write back advising that this differs markedly from what the Parish Council were told previously. Can they re-check and make sure 100% certain of the facts this time round and check with CBC because they rejected the plan because it was highways land.</p> <p><b>Reception in Mayor’s Parlour for Parish Councillors</b> - Reception to be held on Monday 12<sup>th</sup> April. Cllrs. Millernas, Dixon and Johnson to attend evening meeting and Cllrs. Phillips and Otter to attend afternoon meeting. Cllr. Phillips asked the Clerk to check if cycle parking is available.</p> <p><b>Pot Holes</b> - All potholes had been reported to Highways. Cllr. Johnson advised that Common Road had been done.</p> <p><b>Parish Sports Programme</b> – Cllr. Woodward advised that the Parish Sports Programme had been booked for 2<sup>nd</sup> June between 9.30am and 12pm and 2<sup>nd</sup> August between 1.00pm and 3.30pm. The Sports Pavilion will be used for both events. Cllr. Woodward to put advert in Stock Press.</p> <p><b>Show Home Now Open Sign on the corner across the pavement outside the florist</b> - Sign been removed. Clerk to remove item from Agenda.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>
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	<p><b>Large Oak Tree Cut Down on Footpath 53 at Little Bishops Wood</b> - Cllr. Grundy advised that there is nothing on the footpath now. Clerk to remove item from Agenda.</p> <p><b>People parking on the grass verge by The Hoop next to the cottages</b> –Bob Hale to install sign.</p> <p><b>Work carried out to part of Brittons Lane</b> – Julie Ebbage of Highways had advised the Clerk that Brittons Lane is defined as publicly maintainable highway from the junction with Furze Lane and adjoining Peter Street. However it is also classified as a protected lane which means that any original features (i.e. hedges, ditches, trees, raised verges) of the lane are left for conservation reasons. The junction area of Brittons Lane and Furze Lane had suffered some deterioration due to turning movements and required a repair, which is why this part was reinstated.</p> <p><b>Verges dug up and the edging churned up in School Lane</b> – Highways were inspecting the area and will action accordingly.</p> <p><b>Flooding outside the Almshouses</b> – Julie Ebbage of Highways had passed the matter to Mr Knowles, Drainage Engineer, to investigate and action accordingly.</p> <p><b>Damage to Roadside Greenswards</b> - Clerk had written to Keith Holmes requesting that a condition is put on planning consents to the effect that all damages to roadside greenswards etc are fully and adequately reinstated at the completion of building works.</p> <p><b>Salt Bins</b> – ECC is prepared to agree with the sponsorship of salt bins in accordance with certain conditions. The bins can be sponsored by Parish Councils for a flat fee of £350.00 per bin which includes supply, installation and maintenance. ECC had advised that iff the Parish Council do purchase their own bins independently they can confirm ECC will keep them topped up with salt provided they are notified of the locations.</p> <p>If the Parish Council do buy their own they will need to consult with the appropriate landowner about placement and, of course, in many cases this will be ECC H&amp;T. Public usage of salt on public property will be covered by ECC insurance but if you <u>employ</u> someone to spread salt at appropriate times you need to be aware this is not covered by the ECC and that you will need to cover any risk under the Parish Council’s own insurance. Whilst not advocating the ECC provision of bins; it would obviate most problems associated with locating the bins as the ECC would sort this out and they would maintain and replace the bins should they be damaged.</p> <p>It was agreed the item should be put on the next Agenda. Clerk to copy E-mails to Councillors.</p> <p>Cllr. Finch had advised the Chairman that nobody had come forward regarding being a P3 volunteer.</p> <p>Cllr. Johnson had spoken to Geoff Tully regarding broadband in the Village Hall. Mr Tully was dealing with the matter.</p> <p>Cllr. Woodward reported that bats are living in The Plantation so it cannot be touched at the moment.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p><b>2347.</b></p>	<p><b>GENERAL CORRESPONDENCE.</b></p> <p>The following letters were read out:-</p> <ul style="list-style-type: none"> <li>a) Helen Middlemas of ECC advising that Whites Hill will be temporarily closed on 12<sup>th</sup> April 2010 for 5 days whilst excavation works are undertaken to lay 30 metres of ducting for BT cables. The road will be closed from a point of approximately 100 metres Northwest of its junction with Furze Lane, Northwest, for a distance of approximately 150 metres. The alternative route will be via Furze Lane, Mill Road and vice versa. Clerk to arrange advertising.</li> <li>b) An invitation had been received for the Parish Council to attend the Essex County Council’s Ecumenical Civic Service on 28<sup>th</sup> April at 7.30pm in Brentwood Cathedral. Nobody wished to attend.</li> <li>c) Copy of letter Mr Northwood had sent to Mr Boulton at ECC regarding Seamans Lane/Country Promenades/St. Peters Way. Clerk to write to Mr Boulton supporting Mr Northwood’s letter.</li> </ul>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>

	<p>d) E-mail received from Shelagh Healy regarding Buttsbury Bridge. Mrs Healy would just like to say that she thinks it appropriate to consider imposing weight and width restrictions on Buttsbury Bridge in the light of the recent damage given that it is not long since the wall was closed for repair last year. It was clearly not intended to take not only the volume of traffic that it does today but the large heavy lorries that use it and the lanes leading to it. Cllr. Grundy advised that numerous ideas and comments had been put in to Highways. It was agreed that the Clerk should copy the E-mail to Highways and advise Mrs Healy that the Parish Council and Highways are aware of the matter and advise her to also write to Ingatestone Parish Council as the bridge is also in their parish.</p> <p>e) RCCE invitation to My Village, My Home seminar on 16<sup>th</sup> April at 9.30am to 1.30pm at Margareting Village Hall. Nobody wished to attend.</p> <p>f) The Essex School Organisation Plan 2009-2014 had been published and ECC were seeking the Parish Council's views on the Plan. The Parish Council did not wish to comment.</p> <p>g) ECC had advised of a Cycling Framework Consultation. Comments to be submitted by 7<sup>th</sup> May. It was agreed that the item should be put on the Agenda for the next meeting. Clerk to E-mail document to Councillors again.</p> <p>h) CHP had invited the Parish Council to join PCSO's, local residents and themselves to inspect the neighbourhood to help highlight possible improvements and repairs. The walkabout is due to take place at Vernon Corner Car Park on 18<sup>th</sup> August between 10am and 12pm. Clerk to advertise in Stock Press, website and noticeboard.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p>2348.</p>	<p><b>PLANNING MATTERS.</b></p> <p><b><u>Applications</u></b></p> <p><b>Application No. 10/00300/FUL.</b> Change of use of land to burial site.  <b>Location:</b> Our Lady &amp; St. Joseph Church, Mill Road, Stock.  <b>Applicant:</b> Rt. Rev. Thomas McMahon.  The Parish Council have no comments to make.</p> <p><b>Application No. 10/00208/FUL.</b> Retrospective application for the retention of a steel framed poly tunnel.  <b>Location:</b> Forest Lodge Farm, Stock Road, Stock.  <b>Applicant:</b> Mr Patrick Wreathall.  The Parish Council do not support retrospective applications but otherwise have no comments to make.</p> <p><b>Application No. 10/00328/FUL.</b> Replacement dwelling with new vehicular access.  <b>Location:</b> 42 Well Lane, Stock.  <b>Applicant:</b> Mr R. Moggan.  The Parish Council commented that the accuracy of the plans, the site layout plans and the comparison plan are questionable in their opinion. Equally they appear different from the previous submitted and approved plans. The Parish Council cannot see how this application can be considered and discussed until further drawings are submitted. These should be referred back for comment in due course. There must be close monitoring of the building to ensure that all measurements are adhered to. If it is intended to proceed with these drawings the Parish Council would like the opportunity to comment further on these plans. Please advise.</p> <p><b>Application No. 10/00344/FUL.</b> First floor side and single storey rear extensions.  <b>Location:</b> 3 Meadowgate, Stock.  <b>Applicant:</b> Mrs C Sera.  The Parish Council had no comments to make.</p> <p><b><u>Chelmsford Borough Council Planning Decisions</u></b></p> <p><b>Application No 10/00070/FUL.</b> Amendment to approval 06/00567/FUL (conversion and extension of barn to form new dwelling, construction of new garage, demolition of existing house, garage, shed and outbuildings) to include addition of basement and stairs to detached garage.  <b>Location:</b> Elmbrook Farm, Buttsbury, Stock.  <b>Applicant:</b> Mr &amp; Mrs Paul Gibson. <b>Approved.</b></p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>

**Application No 09/01491/FUL.** First floor and single storey rear extensions.  
**Location:** 2 Austen Drive, Stock.  
**Applicant:** Mr Colin Taylor. **Invalid No Further Action.**

**Application No. 10/00068/FUL.** Replacement dwelling (alterations to roof – amendment to 09/00959/FUL).  
**Location:** Former Landry, Whites Hill, Stock.  
**Applicant:** Mr & Mrs M Day. **Approved.**

**Application No 10/00120/FUL.** Change of use of existing building to a holiday let.  
**Location:** The Paddocks, Ingatestone Road, Stock.  
**Applicant:** Mr L. Kasparian. **Refused.**

**Application No. 10/00175/FUL.** Two storey side extension.  
**Location:** 49 Myln Meadow, Stock.  
**Applicant:** Mr Michael Purvis. **Approved.**

**Application No. 09/01772/FUL.** Detached dwelling and cart lodge.  
**Location:** Land Rear of 51 and 53 High Street, Stock.  
**Applicant:** Mr R Fenwick. **Approved.**

**Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.**

**Application No. 10/05036/TPO.** T1 - Oak front boundary - Reduce to 4m from crown break, clean out remaining deadwood, cutting to suitable growing points (suitable growing points are side branches which are at least one third the diameter of the originating branch.) (TPO 1994/003).  
**Location:** Old Pump House, Downham Road, Stock.  
**Applicant:** Mr Robert Curry.  
The Parish Council had no comments to make.

**CLERK**

**Application No. 10/05037/TPO.** T2 - Oak north west front boundary, adjacent to The Old Pump House - remove lowest limb extending towards The Old Pump House back to branch collar. Clean out deadwood overhanging road (TPO 1994/003)  
**Location:** Brook Lodge, Downham Road, Stock.  
**Applicant:** Mr Robert Curry.  
The Parish Council had no comments to make.

**CLERK**

**Application No. 10/05527/CAT.** Re-pollard Lime tree in front garden.  
**Location:** The Chestnuts, 22 The Square, Stock.  
**Applicant:** Mr P Kelly.  
The Parish Council had no comments to make.

**CLERK**

**Planning Appeals and Decisions.**

Nothing to report.

**Tree Preservation Orders.**

Nothing to report.

**Planning Correspondence**

**Fence alongside footpath at Scriveners Farm** – Nothing to report.

**Hedge planting at Fosters Close** – Cllr. Johnson advised that this needs chasing up urgently as the conifers are now really growing.

**CLERK**

**48 Well Lane** – Mr Bohannan of CBC had advised the Clerk that he has nothing positive to report at the moment. The height of the top ridge of number 48 appears to comply with the approved plans for the house, however there is clearly a discrepancy with the levels shown on the street elevation drawing. The Planning Officer, Ruth Mabbutt, has not yet discharged all of the Conditions imposed on this development and CBC have been in contact with the Agent in respect of these matters, but as yet they have not received the outstanding requirements. As soon as they have this and Ruth has approved the details Mr Bohannan will be able to provide more

**CLERK**

	<p>information.</p> <p>Cllr. Otter requested that Mr Bohannan looks at the written report together with the plans. Clerk to contact Mr Bohannan.</p> <p><b>Possible Listing of Whitegates in Mill Road and Mill Cottage in Mill Road</b> – Cllr. Rilstone advised that his Cousin has been too busy to come to the village. He will be in the village in June but he will try and persuade him to come earlier if possible.</p> <p><b>Statement of Community Involvement (SCI) Consultation Draft</b> - CBC had thanked the Parish Council for their response and there were 16 respondents in total.</p> <p><b>Building Works at 132 Mill Road</b> - Julie Ebbage advised the Clerk that she has visited the site and spoken with the developer about the condition of the verge and reinstatement of the highway on completion of the works. The developers have informed Ms. Ebbage that as part of the planning requirements they are required to do this, however they are now aware that ECC highways are watching the site as to regards:- mud on the road, skip licences &amp; verge damage. Any contraventions of the Highways Act 1980 will be dealt with formally.</p> <p><b>Building Works in Falkner Close</b> – Mr Holmes of CBC had advised the Clerk that he thinks this relates to the construction of an open air swimming pool at 23 Birch Lane. Access to the rear garden has been gained by passing through the garages and then along a track owned by Anglian Water (for which they have obtained permission). Construction of open air swimming pools doesn't usually require permission, but he has arranged for a Compliance Officer to check. Julie Ebbage of Highways had also advised that the location that Mr Jackson is referring to within the garage area is <u>not</u> publicly maintainable highway. It is either managed by Chelmer Housing Partnership (CHP) or transferred to private owners. She will, however, monitor any debris/mud on the carriageway within the vicinity of these works. Clerk to write back to Mr Jackson with copies of the E-mails received.</p> <p><b>Developers Guide to Infrastructure Contributions</b> – The Clerk had submitted the Parish Council's comments and had received the following reply from Mr Blackburn at ECC:-</p> <p>'While we did look closely at the timing of the consultation, in relation, amongst other things, to the imminent General Election but we decided that it would be best to go forward with the consultation. We did this because our existing Developers' Guide is some 2/3 years old and there was a need to update it to continue to widen and deepen the range of contributions being sought by Essex County Council.</p> <p>Also the proposed Community Infrastructure Levy, which may replace the current Developer Contribution regime, does start on 6 April 2010 although it will be between 2 and 4 years before it comes fully into force, and it was felt we should put forward our views on this.'</p> <p><b><u>Urgent Planning Matters Not On This Agenda</u></b></p> <p>Nothing to report.</p>	<p><b>CLERK</b></p> <p><b>AR</b></p> <p><b>CLERK</b></p>												
<p><b>2349.</b></p>	<p><b>FINANCE.</b></p> <p><b>Cheques to be Signed - The following cheques were approved for payment and signed:</b></p> <table border="0"> <tr> <td>101529</td> <td>£1,193.22</td> <td>Mrs L.J. Green</td> <td>Salary 01.03.10 – 31.03.10</td> </tr> <tr> <td>101530</td> <td>£ 547.64</td> <td>HM Revenue and Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101531</td> <td>£ 58.20</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> </table> <p><b>Transfer of Funds</b> – On the 24<sup>th</sup> March 2010 £2,000.00 was transferred from the Base Rate Tracker Account to the Community Account.</p> <p>Clerk reported that The Audit Commission had appointed Wayne Rickard as the External Auditor.</p>	101529	£1,193.22	Mrs L.J. Green	Salary 01.03.10 – 31.03.10	101530	£ 547.64	HM Revenue and Customs Only	PAYE and N.I.	101531	£ 58.20	Mrs L.J. Green	Expenses	
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<p><b>2350.</b></p>	<p><b>COUNCILLOR/CLERK'S REPORT.</b></p> <p>Cllr. Otter reported on Passenger Transport. She had not done anything about the Sunday service as she had not received any comments from anybody. Cllr. Otter had attended the Chelmsford Town Centre meeting. She reported that CBC want to apply for City status for Chelmsford.</p> <p>Cllr. Grundy advised that the budgets have been done at CBC. The Runwell Hospital site is</p>													

	causing eruptions as it is proposed that a prison is built there. CBC have proposed 600 houses to built at the site. A big protest is developing by the local residents. The matter will go to planning after the Election.	
<b>2351.</b>	<b>DISCUSSION ITEMS.</b>  <b>Stock Library</b> – Cllr. Johnson had a long conversation with Mike Mellany who is a School Governor. The School is interested in the library and would like to be a party to the Parish Council’s involvement. The School would be willing to contribute as it would be a good place for a breakfast club etc. It was agreed that the Parish Council would like to own the library and an offer should be made to ECC. It was agreed that the Parish Council would not pay any fees until their offer had been accepted. The Chairman stated that Lord Hanningfield had said that ECC would look favourably at backing the Parish Council as the Parish Council had been persistent in showing interest in this and it was very much a community thing and nothing commercial. It was agreed that an offer of £10,000.00 would be made as it was understood that normally Parish Council’s qualify for 25% discounts.  <b>Replacement Bus Shelter</b> – The Chairman advised that the order had been placed and ECC had verbally said that the shelter would not be put up until the new financial year. Chairman to chase and get an update.  <b>Parking at the Village Hall</b> – The Chairman had received a letter from Mr Marrett and Cllr. Johnson had received one from Mr Goodfellow. The letters were read out. Is was agreed that the Parish Council should insist that the Village Hall Car Park is for the village and there needs to be a height barrier restriction to stop lorries. It was agreed another meeting was needed to discuss the problems. Chairman to arrange.  <b>Parish Charter</b> – Cllr. Otter did not think the Parish Council should sign up to the Charter. Cllr. Grundy felt that the Parish Council are doing most things in the Charter already. Clerk to put on next Agenda for discussion. Cllr. Otter asked the Councillors to read the cabinet document as well. Clerk to circulate documents.  <b>Community Payback</b> – A letter had been received from Essex Probation Service offering the services of offenders who have been sentenced to a Community Payback Order. Cllr. Johnson advised that the Parish Council had used the service in the past and the people had worked very hard and had been well supervised. She suggested work could be carried out at the pond. Cllr. Grundy suggested work could be done in the churchyard. Chairman to write back advising that the Parish Council were prepared to have further discussions.	<b>JD</b>  <b>JD</b>  <b>JD</b>  <b>CLERK</b>  <b>JD</b>
<b>2352.</b>	<b>RISK ASSESSMENT.</b>  Nothing to report.	
<b>2353.</b>	<b>DATE OF NEXT MEETING.</b>  The next Meeting of the Parish Council will be the Planning Meeting and APM on Monday 19 <sup>th</sup> April 2010 at 7.30pm in the Rectory Hall and the main Meeting will be on Monday 26 <sup>th</sup> April 2010 at 7.30pm in the Village Hall. Cllrs. Woodward and Hawkes sent their apologies for the 19 <sup>th</sup> April and Cllr. Johnson for the 26 <sup>th</sup> April.	
<b>2354.</b>	<b>CLOSED MEETING FOR OPENING TENDERS.</b>  Nothing to report.	

**The Chairman thanked everyone for coming; the meeting closed at 9.35pm.**

Signed (CHAIRMAN).....DATE.....