

# STOCK PARISH COUNCIL

*Clerk – Lorraine Green*

*23 Glebe View, West Mersea, Colchester, Essex. CO5 8GH*

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## **MINUTES OF THE MEETING HELD ON MONDAY 28<sup>TH</sup> JUNE 2010 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.**

**Present:** *Cllrs. Millernas, Johnson, Phillips, Hawkes, Woodward and Otter*

**Minute Secretary:** *Lorraine Green*

**In The Chair:** *Cllr. Dixon*

**Also Present:** *4 Members of the Public and PCSO Kay Fleming*

		<b>ACTION</b>
<b>2390.</b>	<b>PRESENTATION BY BRENDA SMITH – VILLAGE AGENT.</b>  The project is about signposting vulnerable people to services from the Voluntary Sector. It is an eighteen month project. The funding comes from ECC, Mid Essex Hospitals and Braintree District Strategic Partnership. The aim is to keep people in their homes with support. The project started in October last year.	
<b>2391.</b>	<b>DEMOCRATIC TIME.</b>  A parishioner reported that the hedge outside Stock Lodge/by the pedestrian crossing needs cutting back and also the wall at Stock Lodge is looking very dangerous.	
<b>2392.</b>	<b>APOLOGIES FOR ABSENCE.</b>  Cllr. Finch, Rilstone and CBC Cllr. Grundy sent their apologies.	
<b>2393.</b>	<b>MINUTES OF THE MEETING HELD ON 24<sup>TH</sup> MAY 2010.</b>  The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
<b>2394.</b>	<b>DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS.</b>  Cllrs. Otter and Dixon declared an interest in Village Design Statement. Cllrs. Phillips advised that he was a member of the Heritage Society and a volunteer at The Mill.	
<b>2395.</b>	<b>POLICE MATTERS.</b>  PCSO Fleming advised that not a lot had been happening over the last few weeks. There had been a few reported thefts (car theft/house) and criminal damage to a barn in Back Lane. The parking issue in Cambridge Close was discussed and it was agreed that PCSO Fleming would speak to the Headteacher. Parking at the Cock Inn Public House and Village Hall were suggested options.  Cllr. Woodward reported that youths had ruined the sight screen on the cricket pitch and now were kicking their ball against the new fencing. PCSO Fleming agreed to speak to the parents.	<b>PCSO</b>  <b>PCSO</b>
<b>2396.</b>	<b>MATTERS ARISING FROM THE MINUTES.</b>  <b>Speed Indicator Signs – Bishop</b> Thomas had written enquiring as to when the sign would be rotated to the other end of the village. Clerk had taken the matter up with ECC.  <b>Footway from Post Office to Greenwoods</b> – Nothing further to report.  <b>Essex County Council Community Initiatives Fund Grant</b> – Cllr. Woodward said everything was in hand. A letter had been received from ECC asking what benefit the Parish Council had got from the grant and requesting a photograph of the project.  <b>Bollards outside 14/16 Mill Road</b> – Cllr. Otter advised that she had still not seen the documents being circulated. It was reported that white lines had now been put down. Clerk to contact Highways and find out if they had put the lines down and if not make them aware of the situation.  <b>Pot Holes</b> - Nothing to report.	<b>PW</b>  <b>CLERK</b>

	<p><b>Parish Sports Programme</b> – One event had been held on 2<sup>nd</sup> June and 23 children had attended. The next event will be held on the 2<sup>nd</sup> August between 1.00pm and 3.30pm. The Sports Pavilion will be open for the event. Cllr. Woodward to arrange advertising.</p> <p><b>People parking on the grass verge by The Hoop next to the cottages</b> – Clerk not been able to contact Bob Hale to install sign. Chairman to find someone to install sign if Mr Hale does not come back to the Clerk.</p> <p><b>Verges dug up and the edging churned up in School Lane</b> – Highways dealing with matter.</p> <p><b>Flooding outside the Almshouses</b> – Highways dealing with matter.</p> <p><b>Buttsbury Bridge</b> – Nothing further to report.</p> <p><b>Bad Conditions at Junction of Downham Road/Mill Road</b> – Nothing to report.</p> <p><b>Overgrown hedges in village</b> – Highways dealing with matter. Letters have been sent out to various properties. It was reported that the hedges are very badly overgrown at Stock Lodge. Clerk to contact Highways.</p> <p><b>Civic Service at Chelmsford Cathedral</b> – Cllr. Rilstone had attended on 13<sup>th</sup> June.</p> <p><b>Play Area Annual Inspection</b> – Wicksteed had carried out the Inspection - only minor problems identified. Chairman and Cllr. Woodward to address matters.</p> <p><b>Damaged Honey Pot Lane sign and signpost at the junction of Ingatestone Road and B1007</b> – Nothing to report.</p> <p><b>Knocked down signpost at Ingatestone Road/Stock Road South - Highways</b> dealing with matter. Replacement sign on order.</p> <p><b>Skate Board Ramps and Neos</b> – Cllr. Woodward had booked the event for 27<sup>th</sup> August. Cllr. Woodward to arrange advertising.</p> <p><b>Caring for your Traditional Building Course - Cllrs. Millernas and Rilstone</b> had attended. Cllr. Millernas said the course had been excellent.</p> <p><b>Grass Verges at top of Whites Hill</b> – Chairman to speak to contractors.</p>	<p><b>PW</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>JD/PW</b></p> <p><b>PW</b></p> <p><b>JD</b></p>
2397.	<p><b>GENERAL CORRESPONDENCE.</b></p> <p>The following letters were read out:-</p> <ol style="list-style-type: none"> <li>a) Highways had advised of a temporary road closure in Common Road on 29<sup>th</sup> June for two days whilst carriageway resurfacing works takes place. Clerk had sent a copy to Roger Watling for the website and had asked Cllr. Johnson to place a copy on the noticeboard.</li> <li>b) A parishioner, Gary Stringer, reported that the hedge outside Church Green Cottage has grown way beyond the boundary. Mr Stringer reported that you cannot walk safely single file along this stretch of road.</li> <li>c) A parishioner, Mrs Bourne, complaining about the beer festival. It was reported that the bouncers had been sent out and the situation had been dealt with. It was felt that the festival was good for the village and should be supported and the Parish Council endorsed a good event as the problems were very small. Cllr. Woodward suggested having officials in the Village Hall Car Park and charge drivers to park their cars and then give the money to the Village Hall. It was agreed that the problems would be brought to the attention of Michelle at The Hoop. The Chairman suggested a couple of Councillors sit down with Michelle to discuss how to deal with matters so things are better next year and give feedback to the Police.</li> <li>d) Trevor Legg, ECC Mobile Library Service Co-ordinator, regarding the revised Mobile Library Service to the parish. Clerk had put a copy of the timetable on the website and in Stock Press. Cllr. Johnson to put copy on noticeboard. Visits will be fortnightly at Orchard House between 9.20am and 9.50am from 9<sup>th</sup> July until 10<sup>th</sup> December.</li> </ol>	<p><b>CLERK/JD</b></p> <p><b>SJ</b></p>

2398.	<p><b>PLANNING MATTERS.</b></p> <p><u>Applications</u></p> <p><b>Application No. 10/00883/FUL.</b> Retrospective application for the construction of a car port.  <b>Location:</b> 25 Birch Lane, Stock.  <b>Applicant:</b> Mr Simon Biles.  The site plan is not showing the outline of the nearest adjacent properties which the Parish Council find odd and the Parish Council are always somewhat suspicious of retrospective applications.</p> <p><b>Application No. 10/00877/FUL.</b> Single storey rear extension, first floor front extension and alterations to existing front bay window. Widening of existing driveway.  <b>Location:</b> 4 Well Lane, Stock.  <b>Applicant:</b> Mr Dennis Gilham.  The Parish Council question the cantilevered first floor extension at the front as to whether this impacts with the traditional building line of the properties. The Parish Council would like to see all trees and hedgerows preserved with any drive widening.</p> <p><b>Application No. 10/00937/FUL.</b> Conversion of existing single house into two semi-detached 4-bed dwellings with part single/part two storey rear/side extensions, carport to rear and new summerhouse.  <b>Location:</b> 26 High Street, Stock.  <b>Applicant:</b> Mr A McGurren.  The Parish Council commented that the Planning Officers should satisfy themselves that there is adequate off road parking for the properties as there is no alternative highway parking available in the area.</p> <p><u>Chelmsford Borough Council Planning Decisions</u></p> <p><b>Application No. 10/00440/FUL.</b> Single storey side extension to existing garage.  <b>Location:</b> Baytree Lodge, 12 Common Road, Stock.  <b>Applicant:</b> Mr Paul Johnson. <b>Approved.</b></p> <p><b>Application No. 10/00691/FUL.</b> Replacement dwelling.  <b>Location:</b> The Cottage, Whites Hill, Stock.  <b>Applicant:</b> Mr Rob Sparrow. <b>Refused.</b></p> <p><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></p> <p><b>Application No. 10/05115/TPO.</b> Oak, Hornbeam, Ash &amp; Hawthorn (W1 2010/009) - woodland west of Swan Lane - manage woodland as coppice with standards; Oak as standards &amp; coppice Hornbeam, Ash &amp; Hawthorn. Split woodland into 7 equal coupes and coppice one coupe yearly over a 7 year period leaving at least 10 standards per coupe.  <b>Location:</b> Long Wood, Swan Lane, Stock.  <b>Applicant:</b> Mr G Sharp.  The Parish Council had no comments to make.</p> <p><u>Planning Appeals and Decisions.</u></p> <p>Nothing to report.</p> <p><u>Tree Preservation Orders.</u></p> <p>Nothing to report.</p> <p><u>Planning Correspondence</u></p> <p>48 Well Lane – Nothing to report.</p> <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>Nothing to report.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>
2399.	<p><b>FINANCE.</b></p> <p><b>Audit of Accounts for 2009/10</b> - Clerk to send audit documents to Audit Commission by 12<sup>th</sup> July 2010.</p>	

	<p><b>Cheques to be Signed - The following cheques were approved for payment and signed:</b></p> <table border="0"> <tr> <td>101553</td> <td>£1,193.11</td> <td>Mrs L.J. Green</td> <td>Salary 01.06.10 – 30.06.10</td> </tr> <tr> <td>101554</td> <td>£ 547.87</td> <td>HM Revenue and Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101555</td> <td>£ 917.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting May 2010</td> </tr> <tr> <td>101556</td> <td>£394.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting Churchyard</td> </tr> <tr> <td>101557</td> <td>£50.00</td> <td>Essex County Council</td> <td>Course fee for Cllrs. Millernas and Rilstone</td> </tr> <tr> <td>101558</td> <td>£25.00</td> <td>Essex Playing Fields Association</td> <td>Annual Subscription Renewal</td> </tr> <tr> <td>101559</td> <td>£75.00</td> <td>Chelmsford Borough Council</td> <td>Whitsun Parish Sports Programme</td> </tr> <tr> <td>101560</td> <td>£83.43</td> <td>Wicksteed Leisure Ltd</td> <td>Annual Play Area Safety Inspection</td> </tr> <tr> <td>101561</td> <td>£55.00</td> <td>Rural Community Council of Essex</td> <td>Annual Subscription Renewal</td> </tr> <tr> <td>101562</td> <td>£41.85</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> </table> <p><b>Transfer of Funds</b> – On the 21<sup>st</sup> June 2010 £4,000.00 was transferred from the Base Rate Tracker Account to the Community Account.</p> <p>Clerk had added new fence around play equipment to insurance policy. Additional premium £32.70.</p>	101553	£1,193.11	Mrs L.J. Green	Salary 01.06.10 – 30.06.10	101554	£ 547.87	HM Revenue and Customs Only	PAYE and N.I.	101555	£ 917.00	Mr P.H. Williams	Grass Cutting May 2010	101556	£394.00	Mr P.H. Williams	Grass Cutting Churchyard	101557	£50.00	Essex County Council	Course fee for Cllrs. Millernas and Rilstone	101558	£25.00	Essex Playing Fields Association	Annual Subscription Renewal	101559	£75.00	Chelmsford Borough Council	Whitsun Parish Sports Programme	101560	£83.43	Wicksteed Leisure Ltd	Annual Play Area Safety Inspection	101561	£55.00	Rural Community Council of Essex	Annual Subscription Renewal	101562	£41.85	Mrs L.J. Green	Expenses	
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<p><b>2400.</b></p>	<p><b>COUNCILLOR/CLERK’S REPORT.</b></p> <p>The Clerk had reported the overgrown vegetation obscuring the zebra crossing to Highways following a complaint by a resident. Highways dealing with matter.</p> <p>The Clerk had reported the overgrown footpath and bad lighting on the footpath between Dakyn Drive and Cambridge Close to Highways following a complaint from CHP.</p> <p>Cllr. Millernas reported that two large holes had appeared on the corner of Back Lane/Dakyn Drive. Also the new pillar is broken and another is cracked and needs to be replaced. Clerk to contact Highways.</p> <p>Cllr. Johnson reported that the hedgerow on either side of Footpath 33 needs cutting back. It is believed the landowner is Stock Lodge Farm. Clerk to report to Highways.</p> <p>The Chairman reported that he had spoken to Mr Williams of Blackwater Landscapes about the quality of his work – strimming had been a problem. The Chairman had informed Mr Williams that the Parish Council would be monitoring the level of service very closely over the coming weeks. Mr Williams advised that he cannot get the strimmer around the new fencing on the Common as he needs an inch clearance to trim. The Chairman suggested putting a barge board along the bottom of the fence. Cllr. Johnson suggested putting weed killer around the edge and kill that part of the grass. Mr Williams also advised that he cannot get his big mower into the play area not the fence is up. The Chairman had suggested that he uses a smaller mower. Cllr. Johnson advised that the pond needs dredging. Cllr. Woodward agreed to speak to somebody about carrying out this work.</p> <p>Cllr. Johnson said she was ashamed at the condition of the village and some areas were absolutely disgusting. Birch Lane and Common Road were covered in litter, weeds and overgrown hedges. Cllr. Johnson suggested employing somebody to clean up the village once a week. The Parish Council thought this was a good idea and the Chairman said some thought would be given to the matter. The Clerk was asked to write to Mr Dave Lewis in Common Lane as his hedge is overgrown bounding the Common.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>JD/PW</b></p> <p><b>CLERK</b></p>																																								
<p><b>2401.</b></p>	<p><b>DISCUSSION ITEMS.</b></p> <p><b>Stock Library</b> – The Chairman had spoken to ECC who advised that all property matters are on hold due to the current financial climate. ECC are taking a full review of their property portfolio and the completion date is September, The Parish Council could make an interim application to rent the library and if the property was then purchased in the future the rent paid would be taken into account. The Chairman had asked Jenny Berkley to start to think about a business case and community involvement of the building. Once received the Chairman agreed to circulate the document to all Councillors for comment.</p> <p><b>Replacement Bus Shelter</b> – The Clerk advised that the bus shelter should have been erected on 14<sup>th</sup> June but the Chairman said the work had not been done. Clerk to contact ECC and Littlethorpe to see what the current situation is.</p> <p><b>Parking at the Village Hall</b> – The Village Hall Committee had confirmed to the Chairman that the present temporary arrangements can go on indefinitely. Clerk to remove item from Agenda.</p>	<p><b>JD</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>																																								

	<p><b>Community Payback</b> – Nothing to report. Clerk to remove item from Agenda.</p> <p><b>Allotments</b> – Cllr. Woodward said that there is a plot of land behind the Village Hall which would be suitable. Cllr. Woodward to speak to Mr Osib. Cllr. Johnson advised that a garden had been built behind the Doctors Surgery which is excellent. It was agreed that the Parish Council would continue to look for land.</p> <p><b>Wheelie Bins on Pavement in High Street</b> – The Chairman advised that another complaint had been received from Elizabeth Foster. It was agreed that the houses have no access to their back gardens so the bins have to be left there. The Chairman agreed to look at the situation on bin day and speak to Mrs Foster.</p> <p><b>Parking by School users in Cambridge Close</b> – The matter was discussed in Democratic Time.</p>	<p><b>CLERK</b></p> <p><b>PW</b></p> <p><b>JD</b></p>
<b>2402.</b>	<p><b>RISK ASSESSMENT.</b></p> <p>Nothing to report.</p>	
<b>2403.</b>	<p><b>DATE OF NEXT MEETING.</b></p> <p>The next Meeting of the Parish Council will be the Planning Meeting on Monday 12<sup>th</sup> July 2010 at 7.30pm and the main Meeting will be on Monday 26<sup>th</sup> July 2010 at 7.30pm in the Village Hall. Cllrs. Dixon, Millernas and Woodward sent their apologies for the Planning Meeting and Cllr. Johnson agreed to chair the meeting. Cllr. Hawkes sent his apologies for the main meeting.</p>	
<b>2404.</b>	<p><b>CLOSED MEETING FOR OPENING TENDERS.</b></p> <p>The Clerk had obtained a quotation from Kesdon for the sign for the play area. Chairman to look at other companies for quotations.</p>	<p><b>JD</b></p>

**The Chairman thanked everyone for coming; the meeting closed at 9.25pm.**

Signed (CHAIRMAN).....DATE.....