

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 26TH APRIL 2010 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Millernas, Phillips, Finch, Hawkes, Rilstone, Woodward and Otter*
Minute Secretary: *Lorraine Green*
In The Chair: *Cllr. Dixon*
Also Present: *3 Members of the Public*

		ACTION
2355.	<p>DEMOCRATIC TIME.</p> <p>A parishioner, Jane Rogers, discussed her preliminary planning application for 83 Mill Road. She advised that her and her Husband intended to knock down and replace with something very similar in size. Mrs Rogers had discussed the plans at length with both neighbours and intended to conduct the work with minimal upset and obstruction to the people living nearby. It was proposed that if permission was granted the building would be demolished next March as the neighbours have swimming pools and it is important that they are covered when the demolition takes place.</p> <p>A parishioner, Virginia Henderson, reported that 90 cars had gone down Smallgains Lane today in an hour and that they were travelling too fast and not giving way. Cllr. Millernas advised that new overhead cables were being installed in Stock Road and some traffic bypassed the main road and used Smallgains Lane. Cllr. Woodward advised that the traffic lights were not working properly so had caused a traffic jam. Mrs Henderson asked the Parish Council to speak to ECC and ask them to prevent traffic using Smallgains Lane when the High Street is resurfaced.</p> <p>A parishioner, Jenny Berkley, enquired whether anybody from the Parish Council would be attending the Temple Farm Inquiry. She reported that the traffic problem is going to increase in the village if the Temple Farm development goes ahead. She read out some points about traffic and HGV's from a document from RCCE. She reported that the buildings in the High Street were getting ruined by the amount of traffic passing them. The Chairman agreed to speak to Cllr. Grundy to arrange a meeting with Cllr. Norman Hume at ECC. Cllr. Woodward advised that he had attended a meeting at CBC regarding the road and traffic and felt the matter had already been discussed. Cllr. Otter felt that the Parish Council should be represented at the Inquiry and they should oppose the development. Cllr. Otter pointed out that there are Covenants covering the traffic/HGV's and you cannot enforce a Covenant. Cllr. Dixon said that he would check the situation with Cllr. Grundy but felt that it could be enforced if Number Plate Recognition is used.</p> <p>Cllr. Woodward was appalled that the Royal British Legion Hall was being used as the Polling Station for the General Elections. He advised that the area needs to be patrolled all day long by the Police and traffic warning signs were needed as there is no parking and there are no pavements and children and elderly people walk along there. Clerk to write to Returning Officer at CBC pointing out the Parish Council's concerns regarding safety of pedestrians.</p>	<p>JD</p> <p>CLERK</p>
2356.	<p>APOLOGIES FOR ABSENCE.</p> <p>Cllr. Johnson, Chelmsford Borough Cllr. Ian Grundy and PCSO Kay Fleming sent their apologies.</p>	
2357.	<p>MINUTES OF THE MEETING HELD ON 29TH MARCH 2010</p> <p>The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events.</p>	
2358.	<p>DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS.</p> <p>Cllrs. Otter and Dixon declared an interest in Village Design Statement. Cllrs. Phillips and Rilstone advised that they were members of the Heritage Society. Cllr. Phillips is also a volunteer at The Mill.</p>	

<p>2359.</p>	<p>POLICE MATTERS.</p> <p>PCSO Fleming had reported the following incidents to the Clerk that the Parish Council should be aware of:-</p> <p>2/4 Suspicious Circumstances - Small Gains Lane, Green Astra Car - just to keep an eye out for 6/4 Theft of Metal - Crondon Park - not found 14/4 Suspicious Circumstances - Dakyn Drive - person shining light into windows - no trace</p> <p>Cllr. Rilstone reported that his neighbour had blocked half the High Street at the weekend with scaffolding and parked his van outside Cllr. Rilstone's house. Clerk to check with Highways and Police if he is allowed to do this.</p>	<p>CLERK</p>
<p>2360.</p>	<p>MATTERS ARISING FROM THE MINUTES.</p> <p>Speed Indicator Signs – Nothing to report.</p> <p>Footway from Post Office to Greenwoods – Nothing further to report.</p> <p>Essex County Council Community Initiatives Fund Grant – Cllr. Woodward advised that the fence should be erected at the beginning of May.</p> <p>Drain outside 10A Common Lane and ditch reinstatement along the hedge between Five Houses and Common Lane - Nothing further to report.</p> <p>Living Landscapes Project – An invitation had been received for the Parish Council to attend an event at Hanningfield Reservoir Visitor Centre on the 14th May on behalf of the Essex Partnership celebrating the achievement of reaching the interim targets for Living Landscapes LI 10.1 and Local Wildlife Sites NI 197. Chairman to advise Clerk if he can attend.</p> <p>Bollards outside 14/16 Mill Road – Clerk had written to Mrs Lockwood. Cllr. Otter advised that Mouchel are an engineering firm and this is a legal matter. Clerk to chase matter and advise that the Parish Council believe it is a legal matter regarding ownership of the land.</p> <p>Reception in Mayor's Parlour for Parish Councillors - The Councillors who had attended felt the presentations were poor.</p> <p>Pot Holes - Nothing to report.</p> <p>Parish Sports Programme – Booked for 2nd June between 9.30am and 12pm and 2nd August between 1.00pm and 3.30pm. The Sports Pavilion will be used for both events. Cllr. Woodward had arranged advertising.</p> <p>People parking on the grass verge by The Hoop next to the cottages –Bob Hale to install sign.</p> <p>Verges dug up and the edging churned up in School Lane – Highways dealing with matter.</p> <p>Flooding outside the Almshouses – Highways dealing with matter.</p> <p>Mr Northwood's letter to ECC regarding Seamans Lane/Country Promenades/St. Peters Way – A copy of the reply from ECC to Mr Northwood had been received. Mr Boulton of ECC had met both Mr Northwood and the landowner on site and does not intend to take any further action.</p> <p>Buttsbury Bridge – Julie Ebbage of Highways had passed Mrs Healy's E-mail to her Structures Team to respond to.</p> <p>Bad Conditions at Junction of Downham Road/Mill Road – Highways have sent a letter to the owner of Cornerfield to ensure that the ditches within their ownership are kept clear of vegetation and have raised a job for some jetting works to be carried out on the junction to clear the culvert. Ms. Ebbage would anticipate that this will be completed within the next 4-6 weeks. She sent her apologies for the delay on completing this item, however due to the demands and priorities on their budgets for winter damage to carriageways unfortunately this item was given a lower priority.</p> <p>Overgrown hedges in village – Julie Ebbage of Highways had advised the Clerk that she had sent a letter to Hillside Farm asking them to cut back the boundary hedges within their ownership. The two fields opposite Mariners and Witches Ride, also in Whites Hill, she has had to request a land registry search which takes approximately 4-6 weeks. Once received action will be taken.</p>	<p>PW</p> <p>JD</p> <p>CLERK</p> <p>PW</p>

2361.	<p>GENERAL CORRESPONDENCE.</p> <p>The following letters were read out:-</p> <p>a) Public Consultation – The Edith Borthwick School and Southview School. Comments due by 24th May 2010. The Parish Council declined to comment.</p> <p>b) Stock Sure Start Children’s Centre inviting a member of the Parish Council to form part of the local Children’s centre partnership board. Meeting to be held on 10th May at 9.30am in Village Hall. Cllr. Dixon to attend.</p> <p>c) Lynn Roberts of CBC advising that Plot A of the site at 132 Mill Road had been numbered 132 and Plot B 134.</p> <p>d) Invitation from Mayor’s Office to attend Civic Service at Chelmsford Cathedral on Sunday 13th June at 11.15am. Cllr. Rilstone to attend.</p> <p>e) Beverly Davies of ECC regarding CIF (Highways) 2009/2010 asking the Parish Council to approve the three projects for the district which included the new pedestrian crossing outside the Bakers Arms. All agreed with projects. Clerk to advise ECC.</p> <p>f) Wicksteed Leisure advising that the annual safety inspection was due. Agreed to have Unaccompanied inspection and risk assessment at £71.00. Clerk to organise.</p>	<p>JD</p> <p>AR</p> <p>CLERK</p> <p>CLERK</p>
2362.	<p>PLANNING MATTERS.</p> <p><u>Applications</u></p> <p>Application No. 10/00573/FUL. Conversion of existing single dwelling into two semi detached 4-bed dwellings with part single/part two storey rear extension, loft conversion with rear dormer window and summer house and car port. Location: 26 High Street, Stock. Applicant: Mr A. McGurren. Deferred to Planning Meeting.</p> <p>Application No. 10/00574/FUL. Proposed hay barn and machinery store and associated access and hardstanding. Location: Land South of Old Kings Head, Stock Road, Stock. Applicant: Clark Partnership. The Parish Council had no comments to make.</p> <p>Application No. 10/00554/CLEUD. Construction of outbuilding for purposes incidental to the use of the existing dwelling house. Location: Scriveners Farm, Madles Lane, Stock. Applicant: Mr & Mrs S. Quincey. The Parish Council commented that to the best of their knowledge any constructions would have commenced about two years ago.</p> <p><u>Chelmsford Borough Council Planning Decisions</u></p> <p>Nothing to report.</p> <p><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></p> <p>Application No. 10/05061/TPO. Oak (T20 2001/117) - rear garden of property - crown clean; reduce lateral spread from property by 2m max, cutting to suitable growing points. Location: The Oaks, Common Road, Stock. Applicant: Mrs Stovin The Parish Council had no comments to make.</p> <p>Application No. 10/05062/TPO. Oak (T27 2001/117) - front garden of Millview - crown clean; reduce lateral spread from property by 2m max, cutting to suitable growing points; crown lift to 3m. Location: Mill View, Common Road, Stock. Applicant: Mrs Stovin The Parish Council had no comments to make.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>

	<p><u>Planning Appeals and Decisions.</u></p> <p>Nothing to report.</p> <p><u>Tree Preservation Orders.</u></p> <p>Nothing to report.</p> <p><u>Planning Correspondence</u></p> <p>48 Well Lane – Nothing to report.</p> <p>Possible Listing of Whitegates in Mill Road and Mill Cottage in Mill Road – Nothing to report.</p> <p>Parish Council Forum - Cllrs. Dixon, Millernas, Phillips and Otter to attend on 26th May 2010.</p> <p>The final SCI will be presented for adoption to the Development Policy Committee on 18th May 2010.</p> <p>Cllr. Otter reported that plans were still unavailable to be viewed on CBC’s website. The Clerk confirmed this problem. It was agreed that the Clerk should write to Mr Holmes advising that the Parish Council had been having problems viewing planning applications for several weeks now. They are unable to get any information on any applications from the website and cannot look at the plans. The Parish Council have had to defer consideration of some applications as Councillors cannot view the plans on line. Clerk to request confirmation of when the Parish Council will be able to access the website with 100% certainty of being able to view planning applications.</p> <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>Nothing to report.</p>	CLERK																												
2363.	<p>FINANCE.</p> <p>Cheques to be Signed - The following cheques were approved for payment and signed:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;">101532</td> <td style="width: 15%;">£1,193.11</td> <td style="width: 35%;">Mrs L.J. Green</td> <td style="width: 35%;">Salary 01.04.10 – 30.04.10</td> </tr> <tr> <td>101533</td> <td>£ 547.87</td> <td>HM Revenue and Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101534</td> <td>£ 404.27</td> <td>EALC</td> <td>Annual Subscription Renewal 2010/11</td> </tr> <tr> <td>101535</td> <td>£ 139.79</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>101536</td> <td>£ 116.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting November 2009</td> </tr> <tr> <td>101537</td> <td>£ 310.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting March 2010</td> </tr> <tr> <td>101538</td> <td>£ 13.50</td> <td>LCR</td> <td>Annual Subscription Renewal 2010/11</td> </tr> </table> <p>Transfer of Funds – On the 25th April 2010 £3,000.00 was transferred from the Base Rate Tracker Account to the Community Account.</p> <p>VAT Refund received of £273.22.</p> <p>Insurance Renewal had been received which amounted to £938.23. Payment due by 1st June 2010. Clerk to arrange payment in May.</p> <p>The Chairman had looked at the end of year position and explained the figures. He agreed to revise the Budget for this financial year to include items not spent in the last financial year and circulate to all Councillors.</p>	101532	£1,193.11	Mrs L.J. Green	Salary 01.04.10 – 30.04.10	101533	£ 547.87	HM Revenue and Customs Only	PAYE and N.I.	101534	£ 404.27	EALC	Annual Subscription Renewal 2010/11	101535	£ 139.79	Mrs L.J. Green	Expenses	101536	£ 116.00	Mr P.H. Williams	Grass Cutting November 2009	101537	£ 310.00	Mr P.H. Williams	Grass Cutting March 2010	101538	£ 13.50	LCR	Annual Subscription Renewal 2010/11	CLERK JD
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2364.	<p>COUNCILLOR/CLERK’S REPORT.</p> <p>The Clerk had reported to Highways that the Honeypot Lane sign and the signpost at the junction of Ingatestone Road and B1007 are both damaged.</p> <p>Roger Watling had asked the Clerk to advise the Parish Council that there is a Stock Village group on Face Book with, at the moment, 104 people on it. Clerk to look at website.</p> <p>Cllr. Millernas reported that the hedgerow outside Greenwoods is still overgrown. Clerk to contact Highways.</p> <p>Cllr. Millernas reported the the hedgerow outside The Glebe is very overgrown. Clerk to report to Highways.</p>	CLERK CLERK CLERK																												

	<p>Cllr. Millernas reported that just past the Post Office the hedge is growing over the brickwork. Clerk to report to Highways.</p> <p>CBC had asked Cllr. Woodward if the Parish Council had a logo that could be used on the advertising for the Parish Sports Programme. It was agreed that the Stock Village sign should be used. Cllr. Woodward to organise.</p> <p>A parishioner had complained to Cllr. Woodward at the state of the top of Whites Hill. Holes were appearing where lorries had been using the road.</p> <p>Cllr. Rilstone reported that he had heard that Rachel Hill had been happy to be nominated for the Mayor's event.</p> <p>Cllr. Finch reported that the traffic lights were stopping the traffic at the top of Mill Road at the weekend as they were not working properly.</p> <p>Cllr. Finch reported that the signpost has been knocked down at Ingatestone Road/Stock Road South. Clerk to report to Highways.</p> <p>The Chairman asked the Clerk to ensure that the grass cutter does not charge for the triangle of grass at the top of Whites Hill as it is currently non-existent. The Parish Council will ensure it is eventually reinstated.</p>	<p>CLERK</p> <p>PW</p> <p>CLERK</p> <p>CLERK</p>
2365.	<p>DISCUSSION ITEMS.</p> <p>Stock Library – The Chairman advised that the Agents acting for ECC had written to him. They advised that the offer the Parish Council had made was less than their estimate of market value in 2006 but they knew the Parish Council could be eligible for a discount. The first set of application forms had been incorrect but the Chairman now had the correct forms to complete. Chairman been advised not to complete forms until ECC declare the building as surplus. Cllr. Otter was concerned that if the school used the building the Parish Council would be maintaining a building for the use of ECC. She felt it was an excellent facility for the Heritage Society and village clubs and organisations. The Chairman advised that there would have to be a charge to the school if they used the building and all the implications of school children using the facility would have to be considered in depth. The Chairman advised that the first priority was that the library was to be used for the community.</p> <p>Replacement Bus Shelter – Cllr. Dixon had not had any luck in contacting ECC. He had been advised previously that the work would not be carried out before April/May.</p> <p>Parking at the Village Hall – The Chairman had written back advising that a meeting should be arranged. No reply had been received.</p> <p>Parish Charter – Cllr. Otter did not think that the Parish Council should sign. She advised that the Charter was going to be reviewed in a year and that most things in the document the Parish Council already do as statutory. Cllr. Dixon advised that it was to establish a working framework between CBC and Parish Councils. After discussion, it was agreed that the Parish Council will not be signing up now but will review its decision when CBC conduct their first review.</p> <p>Community Payback – The Chairman had still not heard back from Essex Probation Service.</p> <p>Salt Bins – The Chairman advised that the Parish Council can sponsor a salt bin at a cost of £350.00. It was agreed that it would be a waste of time and money to purchase any bins because people would use the salt for their drives rather than the roads. It was agreed that the bin on Stock Hill should be replenished with salt and regularly refilled as it has been there for years. Clerk to contact Highways.</p> <p>Cycling Framework Consultation – The document was discussed and it was agreed that the use of cycling should be encouraged as a form of recreational and transport purposes. There should be more facilities made available for recreational use and Bridleways and Byways surfaces should be made better for cyclists. The Parish Council supported the initiative and would like to see bikes getting off the road and onto cycle tracks. Councillor Phillips dissented on this. Clerk to submit comments.</p>	<p>JD</p> <p>JD</p> <p>JD</p> <p>CLERK</p> <p>JD</p> <p>CLERK</p> <p>CLERK</p>
2366.	<p>RISK ASSESSMENT.</p> <p>Nothing to report.</p>	
2367.	<p>DATE OF NEXT MEETING.</p> <p>The next Meeting of the Parish Council will be the Planning Meeting on Monday 10th May 2010 at 7.30pm and the main Meeting will be on Monday 24th May 2010 at 7.30pm in the Village Hall.</p>	

2368.	CLOSED MEETING FOR OPENING TENDERS. Nothing to report.	
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The Chairman thanked everyone for coming; the meeting closed at 9.15pm.

Signed (CHAIRMAN).....DATE.....