

STOCK PARISH COUNCIL

Clerk – Lorraine Green

Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.

Tel. No. 07757 114952

Website: www.stock.org.uk/council

MINUTES OF THE MEETING HELD ON MONDAY 17TH AUGUST 2009 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Millernas, Johnson, Woodward, Phillips, Hawkes, Finch, Rilstone and Otter*
In The Chair: *Cllr. Dixon*
Minute Secretary: *Lorraine Green*
Also Present: *2 Members of the Public, Chelmsford Borough Cllr. Ian Grundy and Adrian Summons of ECC*

		ACTION
2254.	APOLOGIES FOR ABSENCE. There were no apologies.	
2255.	MINUTES OF THE MEETING HELD ON 27TH JULY 2009. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
2256.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Cllrs. Otter, Dixon and Phillips declared an interest in Village Design Statement. Cllr. Phillips advised that he was a member of the Heritage Society and a volunteer at The Mill. Cllr. Finch declared a prejudicial interest in the planning application no. 09/01042/FUL, The Gables, Mill Lane, as it was his Father's next door neighbour. The Clerk was asked to seek guidance and get clarification of what a personal or prejudicial interest is and the rules surrounding it. Clerk to circulate details to all Councillors.	CLERK
2257.	POLICE MATTERS. The Clerk was asked to contact PCSO Fleming and ask her to attend the next meeting.	CLERK
2258.	MATTERS ARISING FROM THE MINUTES. Speed Indicator Signs – An E-mail had been received from Dawn Johnson, District Traffic Offer at ECC Highways. Graham Livings and Dawn Johnson had a site meeting with Cllrs. Millernas and Woodward on 23 July 2009 regarding the potential location of a SID/VAS. There was a query as to whether a parish could obtain a SID if a VAS was already in place. Mrs Johnson can confirm that should the Parish Council decide to purchase a SID (Speed Indicator Device) it is permitted to be installed at an ECC VAS location when the VAS is not in place. Further locations can also be identified for the deployment of the SID, however, we would need to approve all locations before a SID is installed and necessary Risk Assessments carried out for each approved site. A SID is purchased by the Parish Council independently, and not through ECC, with the average cost being approximately £4,000. It is also the responsibility of the Parish Council to move the device at the various chosen locations. After discussion, it was agreed that the Parish Council did not want to spend any more money and the Speed Indicator signs encourage people to speed. It was agreed that the Clerk should apply for the extra post to be erected in Mill Lane. The Parish Council agreed to keep the sign they have got and rotate it between the three locations. Broken Strut Under the Seat by the School - It was reported that the seat had been replaced and was being well used. Item to be removed from Agenda. Parish Sports Programme and Skateboard Park – Cllr. Woodward advised that 50 children had attended the Parish Sports Programme. The Skateboard Park had not been very well attended. Cllr. Woodward had agreed with the organisers that next year the event would be held either at the beginning or at the end of the school holidays. It was agreed that the Clerk should write to the Play Services team and thank them for organising the event. Cllr. Grundy thanked Cllr. Woodward for providing the staff with tea.	CLERK CLERK CLERK

<p>Ditches needing clearing out around village - Cllr. Woodward advised that the matter was in hand. The work had started but will progress in the next couple of weeks. Cllr. Johnson thanked Colin Tant for the work he was carrying out on the ditches.</p>	
<p>Annual Inspection of Play Equipment –Cllrs. Dixon and Woodward dealing with the matters raised in the inspection. Cllr. Dixon advised that the swing had been repaired. Cllr. Woodward reported that a young child had been hit by a cricket ball in Springfield and Waltham and that there had been a very near miss on Stock Common on Saturday. It was agreed that Cllrs. Dixon and Woodward would have a site meeting to discuss matters further. Cllrs. Woodward to contact Wicksteed about the fencing and moving the position of the some of the equipment.</p>	<p>JD/PW</p>
<p>Broadband connection in Village Hall – Nothing further to report.</p>	
<p>Piece of wood missing from the noticeboard post in Swan Lane – The work had been carried out Clerk to remove item from Agenda.</p>	<p>CLERK</p>
<p>Renovation of the brick bus shelter - Adrian Summons of ECC came and explained how the bus shelter grants worked and what the Parish Council could claim. The rules have changed and Parish Councils can now apply for a grant up to £6,000.00 for a new shelter. The decision is made on the frequency density and percentage of OAP's and is designed around a rural location. The minimum amount granted is £2,000.00 and maximum £6,000.00. Up to £1,800.00 is available per year for maintenance to existing bus shelters. After discussion, it was agreed to renovate the brick bus shelter and replace the other bus shelter on the west side of the High Street. It was agreed that the Clerk should ask Mr Summons to arrange a site meeting with the bus shelter manufacturer to discuss the best type of replacement. Mr Summons advised that if the Parish Council want a bus stop installed as long as it is safe to do so they should apply to Essex County Council. It was also agreed that the Clerk should write to Mr Summons requesting that a bus stop is installed at a convenient site on both sides of the road at the junction of Downham Road/Mill Road.</p>	<p>CLERK</p>
<p>CBC Bulb Planting – Jackie Lane, NEAT Officer, from Chelmsford Borough Council organising event. Mrs Lane was contacting the Headteacher of the school in order that the children could be involved with the planting.</p>	
<p>Trees of Footpath – Cllr. Finch reported that Footpath 53 had been cleared. The other tree is too large for the Public Rights of Way Officers to use their standard cutter so they are waiting for their man with the 'big' chainsaw safety ticket to return from leave and they will then get Footpath 55 cleared.</p>	
<p>Pot Hole in Smallgains Lane – Clerk advised that the work was being carried out this week.</p>	
<p>Wooden Warning Posts in Ingatestone Road - The work had been carried out. Clerk to remove from Agenda.</p>	<p>CLERK</p>
<p>White Gates as you enter village – It was agreed that the gates would have to be cleaned.</p>	
<p>Post to be cut down to ground level on Common – Cllr. Woodward advised that the tree had been cut down. A couple more posts are to be reset and added and a rail will be put across stating 'No Parking'.</p>	<p>PW</p>
<p>Essex County Council Community Initiatives Fund Grant – The Clerk advised that the closing date for applications was the 6th November 2009. It was agreed that the Clerk would put this under discussion items on the next Agenda.</p>	<p>CLERK</p>
<p>Review of Speed Limits on roads in Stock – It was agreed that the Clerk would put this on the next Agenda under discussion items.</p>	<p>CLERK</p>
<p>Condition of the War Memorial – Clerk had spoken to Michael Hurst the Conservation Officer at CBC who advised that reinstatement of the post to match the existing is fine. Any cleaning should be carefully approached, avoiding over cleaning so that it looks new and avoiding damage to the stonework. There are many types of cleaning, but sandblasting would be too abrasive. Subject to a test panel being agreed with Mr Hurst prior to the works proceeding formal consent will not be required. Mr Hurst had provided the Clerk with contractors who may be able to undertake the work. Clerk to approach contractors for quotations.</p>	<p>CLERK</p>

	Kerbing to stop shingle going into the road – Clerk had written to Highways but no reply received to-date. Clerk to chase matter.	CLERK
2259.	<p>GENERAL CORRESPONDENCE.</p> <p>The following letters were read out:-</p> <p>a) John Bishop thanking the Parish Council for the copy of the letter advising that the tree overhanging 27 The Square is going to be cut and advising that the contractor should watch out for the telephone wires when trimming the tree.</p> <p>b) Jenny Berkley suggesting that the Parish Council put forward to English Heritage some of the old buildings which are not at present listed as candidates for listing. Hopefully this would prevent further demolition of old buildings to be replaced with unsuitable plans, as in the case of The Plantation. It was agreed that the Clerk would put the item on the next Planning Agenda for discussion.</p> <p>c) Terry Wilson regarding the planning meeting at Chelmsford Borough Council to discuss the demolition and rebuild of 42 Well Lane. Mr Wilson wishes to record his and his neighbours thanks to the Parish Council for their superbly written and compelling objection and also to Cllr. Otter for her excellent presentation of the case. Mr Wilson and his neighbours were also grateful to Cllr. Grundy for his presence.</p>	CLERK
2260.	<p>PLANNING MATTERS.</p> <p><u>Applications</u></p> <p>Application No. 09/01042/FUL. Replacement rear conservatory. Location: The Gables, Mill Lane, Stock. Applicant: Mr Len Collins. Cllr. Finch declared a prejudicial interest and left the room. The only comment the Parish Council had is that CBC ensure compliance with the usual policies on development in the Green Belt.</p> <p>Application No. 09/01075/CLEUD. Use of buildings and land for storage and distribution. Location: Beeches Farm, Stock Road, Stock. Applicant: Mr Timothy Buttlng. The Parish Council commented that they cannot be certain to provide any accurate information that would be of any use.</p> <p>Application No. 09/00976/LBC. Replacement rear conservatory. Location: White Tyrells, Stock Lane, Stock. Applicant: Mrs Alison Hayward. The Parish Council had no comments to make.</p> <p>Application No. 09/01061/FUL. Retrospective application for the retention of and improvement to hangars. Location: Brock Farm, Ingatestone Road, Stock. Applicant: Mr R Napp. The Parish Council commented that they do not support retrospective planning. The Parish Council expressed concern that the building affects the character and openness of the Green Belt.</p> <p>Application No. 06/00567/AOD/1. Condition 2 –The development shall be carried out in accordance with the agreed plans; Condition 3 – samples of materials; Condition 4 – Large scale drawings of all elevations etc; Condition 8 – Scheme of Planting. Location: Elmbrook Farm, Buttsbury, Stock. TO BE NOTED.</p> <p>Application No. 09/01029/CLOPUD. Greenhouse and games room. Location: The Gables, Mill Lane, Stock. Applicant: Mr Len Collins. TO BE NOTED.</p> <p>Application No. 09/01030/CLOPUD. Railings within front garden. Location: The Gables, Mill Lane, Stock. Applicant: Mr Len Collins. TO BE NOTED.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>

Chelmsford Borough Council Planning Decisions

Application No. 09/00545/FUL. Retention of 8 tennis court floodlights.

Location: Cornerfield, Mill Road, Stock.

Applicant: Mr Clive Nation. **Approved.**

Application No. 09/00809/FUL. Provision of hard standing for 3 / 4 vehicles.

Location: Land At The Almshouse, Stock Road, Stock.

Applicant: Tweedy's Charity. **Approved.**

Application No. 09/00739/FUL. Replacement two storey detached house and detached garage block.

Location: 2 High Trees, Stock.

Applicant: Mr & Mrs P & F Tillett. **Approved.**

Application No. 09/00801/CAC. Demolition of house and garage.

Location: 2 High Trees, Stock.

Applicant: Mr & Mrs P & F Tillett. **Conservation Area Consent Approved.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Application No. 09/05135/TPO. T1 Ash in rear garden of property – crown clean (TPO/2001/110).

Location: Torc Cottage, 3 Garden End, Stock.

Applicant: Mr Peter Woodward.

The Parish Council had no comments to make.

CLERK

Application No. 09/05565/CAT. Hawthorn - overhanging 27 The Square - reduce lateral spread to give 1.5m clearance from building, cutting to suitable growing points and sever Ivy. (Suitable growing points are side branches that are at least one third the diameter of the originating branch.)

Location: Land Adjacent 27 The Square, Stock.

Applicant: Mr Peter Woodward – Stock Parish Council.

The Parish Council had no comments to make.

CLERK

Application No. 09/05564/CAT. Oak x 3 overhanging cricket pitch - crown lift over cricket pitch by 5m, cutting to either branch collar or suitable growing points.

Poplar overhanging cricket pitch - crown reduce by 30%, cutting to suitable growing points.

Location: Land Adjacent Cricket Pitch, Common Road, Stock.

Applicant: Mr Peter Woodward – Stock Parish Council.

The Parish Council had no comments to make.

CLERK

Application No. 09/05566/CAT. Beech x 3 in rear garden of No 8 - crown clean.

Location: 8 Mill Road, Stock.

Applicant: Mr Prior.

The Parish Council had no comments to make.

CLERK

Application No. 09/05560/CAT. Twin stemmed Leylandii in flower bed adjacent to rear elevation of house - fell to ground level and remove stump; Leylandii x 2 adjacent to above and rear elevation of house - reduce top height by 5m maximum and shape over to leave a natural profile. Bay tree adjacent to rear elevation of house - remove top height by 2-3m maximum and shape over to bring under control; Golden leyandii x 2 adjacent to stables and rear boundary - reduce top height by 2m maximum and shape over to leave a natural profile. Irish Yew adjacent to stables - fell to ground level and remove stump; Eucalyptus rear boundary - fell to ground level and remove stump; Ash x 1 rear garden on boundary with 31 High Street - crown lift over lawn by removing the 4 lowest branches back to the main stem, clean out deadwood; All cuts should be to suitable growing points. (Suitable growing points are side branches which are at least one third the diameter of the originating branch.) Leylandii hedge x 2 = 1 to rear of Wendy house; 2 fronting High Street - not protected by Conservation Area legislation.

Location: Compass Green, 27 High Street, Stock.

Applicant: Mrs Marrett. **Approved.**

	<p>Application No. 09/05121/TPO. G1 - Prunus x 5 overhanging boundary with 20-24 Mill Lane - crown lift over the driveway to a height of 3m maximum, clean out deadwood. T1 - Oak overhanging garages at 20-24 Mill Lane - crown lift dropper branches overhanging garages to leave a 1.5m clearance from the garage roof, clean out deadwood as necessary. All cuts should be to suitable growing points. (Suitable growing points are side branches which are at least one third the diameter of the originating branch.) (TPO 2006/077) Location: Site adjacent to 20 to 26 Mill Lane, Stock. Applicant: Rapid 9448 Ltd. Approved.</p> <p><u>Planning Appeals and Decisions.</u></p> <p>Nothing to report.</p> <p><u>Tree Preservation Orders.</u></p> <p>Tree Preservation Order No. TPO/2009/028 at Land Fronting 51 Dakyn Drive – The Order was confirmed without variation on 27th July 2009.</p> <p><u>Planning Correspondence</u></p> <p>Parish Councillor Training - Cllrs. Phillips and Otter to attend.</p> <p>42 Well Lane – Site visit and Planning Committee meeting to be held on 18th August</p> <p>Fence alongside footpath at Scriveners Farm – The Chairman advised that nothing further could be done as it was all being done legally. He had been to see the owner who had advised that the fence is going to stay but he is considering planting hedgerow on the outside of the fence with natural Essex hedgerow. Laurels are being planted on the owner’s side of the fence. Cllr. Otter reported that the owner has planted the laurels extremely closely to the large oaks which could interfere with the mature trees. Cllr. Woodward agreed to speak to James McCarthy at Chelmsford Borough Council about the matter. Cllr. Finch also agreed to mention the matter to Shirley Lucas, Public Rights of Way Officer, at Essex County Council. It was reported that with a fence one side and hedgerow the other the footpath will be almost unwalkable.</p> <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>The Chairman advised that comments on the following application had to be with the Planning Officer by 27th August and a deferral could not be given. The amended plan would therefore be discussed at this meeting:-</p> <p>Application No. 09/00959/FUL. Replacement dwelling (amendment to permission ref. 08/02121/FUL). Location: Landry, Whites Hill, Stock. Applicant: Mr & Mrs M Day. Cllr. Otter declared a prejudicial interest and left the room. The Parish Council had no comments to make.</p>	<p>PW/CF</p> <p>CLERK</p>																				
<p>2261.</p>	<p>FINANCE.</p> <p>Audit of Accounts for 2008/09.</p> <p>The Audit Commission had requested some additional information which the Clerk had sent to them.</p> <p>Cheques to be Signed - The following cheques were approved for payment and signed:</p> <table border="0"> <tr> <td>101475</td> <td>£1,147.99</td> <td>Mrs L.J. Green</td> <td>Salary 01.08.09 – 31.08.09</td> </tr> <tr> <td>101476</td> <td>£ 518.45</td> <td>HM Revenue and Customs and Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101477</td> <td>£ 47.48</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>101478</td> <td>£ 691.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting July</td> </tr> <tr> <td>101479</td> <td>£ 6.00</td> <td>Mrs P.J. Johnson</td> <td>Flowers for Bus Shelter</td> </tr> </table> <p>Transfer of Funds – A transfer of £2,500.00 was transferred on the 16th August from the Base Rate Tracker Account to Current Account.</p> <p>Clerk’s Salary - The salary increase had still not been agreed.</p>	101475	£1,147.99	Mrs L.J. Green	Salary 01.08.09 – 31.08.09	101476	£ 518.45	HM Revenue and Customs and Only	PAYE and N.I.	101477	£ 47.48	Mrs L.J. Green	Expenses	101478	£ 691.00	Mr P.H. Williams	Grass Cutting July	101479	£ 6.00	Mrs P.J. Johnson	Flowers for Bus Shelter	
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	<p>Rent of Office – No reply had been received from the Clerk’s letter to the Village Hall Management Committee. Cllr. Johnson advised that she would be attending the next Village Hall meeting at the beginning of September.</p>	
<p>2262.</p>	<p>COUNCILLOR/CLERK’S REPORT.</p> <p>Cllr. Grundy advised that he had received a telephone complaint about the new florist sign on the pavement. Cllr. Rilstone agreed to visit the owners and inform them that the sign is on the public highway.</p> <p>Cllr. Johnson reported that the kerb has disappeared on the pavement from the supermarket to Greenwoods. The level is now down to the tarmac on the road which is broken in places. The pavement is full of holes and somebody has already fallen and broken their arm. Cllr. Dixon agreed to look at the situation and report the matter to Highways. It was also reported that the hedges are overgrown and Cllr. Dixon also agreed to look at the hedges and advise the Clerk so that she could write to Greenwoods.</p> <p>Tree Warden’s Report – Cllr. Woodward advised that he had attended a site meeting with James McCarthy of Chelmsford Borough Council. A meeting was to be held with Graham Smith of Timbertec in order to obtain quotations for the various tree works in the village. Concern was raised about the work that needed to be done at 18 The Square. The work has to be carried out within 2 years and the road will need to be closed whilst the work is done. It was suggested that the work is carried out on a Sunday. Cllr. Woodward agreed to talk to James McCarthy about the matter. Sarah Makins has got to replace the Silver Birch in her garden. Cllr. Johnson advised that the new Silver Birch on the Common is growing up and under another established tree. Cllr. Woodward advised that the tree should be left there. Cllr. Grundy enquired whether there are TPO’s on the trees on the green outside Mrs Raeburn’s property. Cllr. Woodward agreed to look into the matter.</p> <p>A parishioner had reported that Phil Hope of Highways had promised that posts would be erected in Smallgains Lane to protect the grass verge and to slow down traffic. Mr Hope had advised that four or five posts were needed and a couple on the bends. Since Ms Ebbage has taken over from Mr Hope she has said she will monitor the situation and not erect the posts at this time. It was agreed that the Councillors would look at the situation.</p> <p>A parishioner had reported that on Footpath 39 the farmer has planted across the paths. The crop looks like dead beans. Also there are arrows going left and right on the post on the other side of the field. The Chairman advised that the owner discourages people going across the footpath. It was reported that the farmer is paid to keep the field clear. The Chairman agreed to look at the site.</p>	<p>AR</p> <p>JD/CLERK</p> <p>PW</p> <p>ALL</p> <p>JD</p>
<p>2263.</p>	<p>DISCUSSION ITEMS.</p> <p>Localism – Parish Council Scheme Requests – Cllr. Grundy advised that Essex County Council want Chelmsford Borough Council to set up panels with Parish Councils consisting of Committees of 20 people to deal with local highway issues. Essex County Council have circulated documents to Parish Councils but Chelmsford Borough Council have not yet agreed the scheme. Cllr. Grundy advised that he is still speaking to Essex County Council about the speed and volume on the B1007. Highways have offered to put coloured tarmac in the centre of the village. The top three priorities were discussed and it was agreed that the following schemes would be submitted:- A mini roundabout at the junction of Common Road and B1007, Speed Limit Reduction to all single track lanes within village and all approaches to the village and Installing a further pedestrian crossing on B1007 by Greenwoods and Bakers Arms Public House. Cllr. Millernas stated that something needed to be done to decrease the traffic in Back Lane as the traffic is unbearable. He suggested that a new road system was needed. Cllr. Hawkes suggested that white gates are installed like in Rettendon in order that cars have to give way in the village.</p> <p>Essex Registration Service – Service Modernisation Consultation Process – Cllr. Dixon advised that the document proposal was for people to be able to register births, deaths etc in any district. The document was completed and it was agreed that the Clerk would E-mail it back to Essex County Council.</p>	<p>CLERK</p> <p>CLERK</p>

	<p>Listing of the Old School – The Chairman had asked Cllr. Phillips to write to English Heritage after the Clerk had received a letter to say they were going to assess the former National School for listing and required further information. Cllr. Millernas felt that the owners of the property should be consulted. Cllr. Otter advised that you do not need to notify the owner. It was reported that the building next to the Old School was formally the Headteacher’s house. Suggestions were made of other buildings that could be listed such as The Plantation, Mill House, White Gates, Mill Cottage and Cobblers. Cllr. Otter said that Chelmsford Borough Council should be approached immediately if the Parish Council wished to get The Plantation listed. A parishioner, Jenny Berkley, had given Cllr. Rilstone a list of listed buildings in the village. The Chairman said the Parish Council needed a strategy. It was agreed that the Clerk would circulate the list of listed properties to all Councillors. The majority were in favour of listing The Plantation. Clerk to contact Chelmsford Borough Council and Cllr. Phillips to notify English Heritage.</p>	CLERK/CP
2264.	<p>RISK ASSESSMENT.</p> <p>Nothing to report.</p>	
2265.	<p>DATE OF NEXT MEETING.</p> <p>The next Meeting of the Parish Council will be the Planning Meeting on Monday 7th September 2009 at 7.30pm in the Village Hall and the Parish Council meeting is on Monday 28th September 2009 at 7.30pm in the Village Hall. Cllrs. Woodward and Dixon sent their apologies for the meeting on the 28th September.</p>	
2266.	<p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>No tenders to be discussed.</p>	

The Chairman thanked everyone for coming; the meeting closed at 9.35pm.

Signed (CHAIRMAN).....DATE.....